## **Water Conservation Plan Requirement**

Eligibility for the Not-for Profit Exemption requires that you have a Water Conservation Plan on file with the City of Chicago. This requirement is met by filing your plan with the Department of Water Management.

For the purpose of this first application, you need only file the statement below by faxing to: 312-744-3719 or by emailing to waterconservationplan@cityofchicago.org

You are committing to formulate a plan specific and appropriate to your properties.

Development of this plan should include a thoughtful audit of your water systems in any facility owned and/or operated by the applying entity. This will include checking for leaks and looking for conservation opportunities such as low flow fixtures and staff training.

The City of Chicago is working with numerous organizations, including the Interfaith Coalition, to provide work pages, resources, and experts to guide and assist you. There will be a series of trainings for your volunteers.

Your plan should also include any appropriate opportunities to assist members, clients, or neighbors in gaining an understanding of conservation and Green design strategies that will benefit them and serve the larger community by conserving potable water and managing storm water.

I.	plan to develop a	an Action Agenda	for water conser	vation that includes:
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- 1. A self-conducted audit of our premises and staff practices
- 2. Submitting a list of identified conservation options
- 3. A schedule for implementation that is realistic, given costs and logistics
- 4. A commitment to work with the City of Chicago to help teach members and/or clients about the benefits and options for water conservation and storm water management.

Organization:	
Address:	
Telephone:	
Email:	
Web site:	
Signature:	
Title:	_
Date:	