



# City of Chicago

## Business Affairs and Consumer Protection

### PUBLIC VEHICLE INDUSTRY NOTICE

Visit [chicago.gov/reopening](https://chicago.gov/reopening) for Chicago's industry specific guidelines for business reopening, including "Be Safe. Taxi and Ride Hail".

June 25, 2021

Notice No. 21-020

### RE-ACTIVATING TAXICAB MEDALLION LICENSES IN "SURRENDER" STATUS

- Reminder: Taxicab medallion licenses placed voluntarily in "SURRENDER" status may not be operated for hire. A taxicab medallion license owner must submit documentation to initiate moving the medallion license out of surrender status. If found operating while surrendered, a citation will be issued against the taxicab medallion license holder, and the license may be subject to suspension, revocation, and fines.
  
- **SIMPLE STEPS TO RE-ACTIVATE A TAXICAB MEDALLION LICENSE FROM "SURRENDER" STATUS:**
  1. E-Mail [BACPPV@cityofchicago.org](mailto:BACPPV@cityofchicago.org) and state your intent to re-activate a taxicab medallion license from surrender status to active status. Include a copy of the current insurance certificate in the e-mail. Be specific in your request, submission of the current insurance certificate alone is not enough to re-activate the license. You may also come in person to the Ogden facility with your current insurance certificate.
  2. If applicable, the vehicle will be scheduled for mandated vehicle inspection and the inspection date and time will be communicated by e-mail.
  3. The hard card will be re-issued, and the medallion will be affixed upon successful completion of an inspection, if needed.

Check the status of your license at the public vehicle data portal and contact our office at [BACPPV@cityofchicago.org](mailto:BACPPV@cityofchicago.org) if you feel that the listed status is in error.

The webpage for Chicago's data portal is <https://data.cityofchicago.org>. Click here for the [Public Passenger Vehicle Licenses - Taxis Only](#) dataset.

---

**\*The Public Vehicle Licensing Facility is open to the public.** A mask or face covering is required for entry. Due to social distancing protocols in place, the facility has strict occupancy limits. Once the building reaches social distancing occupancy limits, visitors are expected to wait outside the building – prepare and dress appropriately for waiting outside in inclement weather. **Arrive early to ensure same day service.** Visitors are encouraged to bring their own pen and frequently use hand sanitizer stations while at the facilities.

---

- ▶ Resolve your ANOV remotely instead of attending an in-person hearing by emailing the ANOV# to [BACP-AdministrativeHearings@CityofChicago.org](mailto:BACP-AdministrativeHearings@CityofChicago.org)
- ▶ For questions, comments, or to join the Business Affairs and Consumer Protection-Public Vehicle Operations (BACPPV) e-mail list to receive industry notices and other news, send an email to [BACPPV@cityofchicago.org](mailto:BACPPV@cityofchicago.org).
- ▶ Rules and Regulations governing City of Chicago licensed public vehicles and public chauffeurs are available at [chicago.gov/bacp](https://chicago.gov/bacp).
- ▶ The Municipal Code of Chicago is available at [www.amlegal.com](http://www.amlegal.com).

**Public Vehicle Operations Division • 2350 W. Ogden, First Floor, Chicago, IL 60608**  
[BACPPV@cityofchicago.org](mailto:BACPPV@cityofchicago.org) • 312-746-4300 • [chicago.gov/bacp](https://chicago.gov/bacp)