



## MEMORANDUM

City of Chicago  
Richard M. Daley, Mayor

Department of  
Procurement Services

Eric J. Griggs  
Chief Procurement Officer


City Hall, Room 403  
121 North LaSalle Street  
Chicago, Illinois 60602  
(312) 744-4900  
(312) 744-2949 (TTY)

<http://www.cityofchicago.org>

Date: July 8, 2004

To: Richard A. Rice, Commissioner  
Department of Water Management

Attn: Lance Lewis

From:   
Eric J. Griggs  
Chief Procurement Officer

Re: Emergency Request Aluminum Sulfate

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Pursuant to Section 5/8-10-5 of the Municipal Purchasing Act, I am authorizing you to make an Emergency purchase from GAC MidAmerica. Based upon information received from members of your staff, I have determined that this procurement is necessary to meet bona fide operating emergencies.

You are hereby authorized to purchase Aluminum Sulfate in the amount of \$17,685.00 as requested in your letter of June 23, 2004. Any amount in excess of the \$17,685.00 approved here shall be subject to additional authorization and shall be limited so as not to exceed the \$40,000 limit established by statute.

cc:S. Geocaris





City of Chicago  
 Richard M. Daley, Mayor  
 Department of Water Management  
 Richard A. Rice  
 Commissioner  
 Bureau of Administrative Support  
 Julie Hernandez-Tomlin  
 Deputy Commissioner  
 DePaul Center, Suite 410  
 333 South State Street  
 Chicago, Illinois 60604  
 (312) 747-7089  
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# MEMORANDUM

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JULY 8, 2004  
 approved  
*E J Griggs*

TO: Eric J. Griggs  
 Chief Procurement Officer

FROM: *Richard A. Rice*  
 Richard A. Rice  
 Commissioner

SUBJECT: Operational Emergency Contract  
 Aluminum Sulfate (13)

DATE: June 23, 2004

The Department of Water Management is requesting an Operational Emergency Contract in the amount of \$17,685.00 for Aluminum Sulfate liquid. This product will be used for the treatment of drinking water and will be used at both treatment plants. The Department of Water Management and the Department of Procurement Services are working on a new contract.

Therefore, your approval will be greatly appreciated. GAC MidAmerica Inc. is the vendor that will provide this product.

cc: Julie Hernandez-Tomlin

