



City of Chicago
Richard M. Daley, Mayor

Department of
Procurement Services

Eric J. Griggs
Acting Chief Procurement Officer

City Hall, Room 403
121 North LaSalle Street
Chicago, Illinois 60602
(312) 744-4900
(312) 744-2949 (TTY)

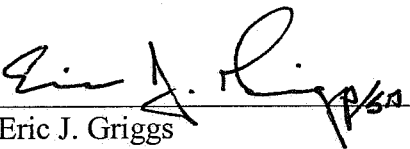
<http://www.cityofchicago.org>

MEMORANDUM

Date: March 4, 2004

To: Alfred Sanchez, Commissioner
Department of Streets and Sanitation

Attn: Charlene Wortman

From: 
Eric J. Griggs
Acting Chief Procurement Officer

Re: Emergency Request Winter Paging Services

Pursuant to Section 5/8-10-5 of the Municipal Purchasing Act, I am authorizing you to make an Emergency purchase from Skytel. Based upon information received from members of your staff, I have determined that this procurement is necessary to meet bona fide operating emergencies.

You are hereby authorized to purchase Winter Paging Services in the amount of \$12,680.09 as requested in your letter of March 3, 2004. Any amount in excess of the \$12,680.09 approved here shall be subject to additional authorization and shall be limited so as not to exceed the \$40,000 limit established by statute.

cc:S. Geocaris





City of Chicago
Richard M. Daley, Mayor

Department of
Streets and Sanitation


Al Sanchez
Commissioner

City Hall, Room 700
121 North LaSalle Street
Chicago, Illinois 60602
(312) 744-4611
(312) 744-5317 (FAX)
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MEMORANDUM

TO: Eric J. Griggs
Acting Chief Procurement Officer

ATTN: Steve Geocaris, Managing Deputy

FROM: 
Alfred Sanchez, Commissioner
Department of Streets and Sanitation

SUBJECT: Request Emergency Approval
Description: Winter Paging System, Operations
Vendor: Skytel
Term of Services: 12/25/03 to 1/24/04
Amount: \$12,680.09

DATE: March 3, 2004

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The Department of Streets and Sanitation is requesting emergency approval for payment of \$12,680.09 for billings dated 12/25/03 to 1/24/04. The Department of Streets & Sanitation requires the use of the Skytel paging system for winter weather related communications with all field people 24 hours a day. The City has issued an RFP for such communications systems, but as of this date contracts have not been awarded and the Department requires a continuation of services. The use of the Skytel communication system is a vital part of our snow and weather communications for preventative safety services by city personnel for the City of Chicago.

Your consideration in this matter is greatly appreciated. If you have any questions, please contact Charlene Wortman, Contract Administrator at 744-4623.

cc: John Sullivan
Steve Swanson
Frank Lindbloom
Charlene Wortman

