



City of Chicago
Richard M. Daley, Mayor

Department of
Procurement Services

Eric J. Griggs
Acting Chief Procurement Officer

City Hall, Room 403
121 North LaSalle Street
Chicago, Illinois 60602
(312) 744-4900
(312) 744-2949 (TTY)

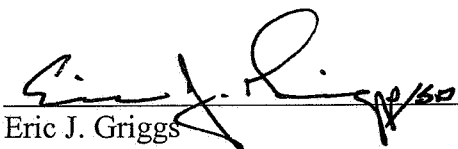
<http://www.cityofchicago.org>

MEMORANDUM

Date: March 11, 2004

To: Richard A. Rice, Commissioner
Department of Water Management

Attn: Doug Wedel

From: 
Eric J. Griggs
Chief Procurement Officer

Re: Emergency Request Invensys Meter Appurtenances

Pursuant to Section 5/8-10-5 of the Municipal Purchasing Act, I am authorizing you to make an Emergency purchase from Invensys Inc.. Based upon information received from members of your staff, I have determined that this procurement is necessary to meet bona fide operating emergencies.

You are hereby authorized to purchase Meter Appurtenances in the amount of \$26,128.77 as requested in your letter of March 4, 2004. Any amount in excess of the \$26,128.77 approved here shall be subject to additional authorization and shall be limited so as not to exceed the \$40,000 limit established by statute.

cc:S. Geocaris





March 4, 2004

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City of Chicago
Richard M. Daley, Mayor

Department of Water Management

Richard A. Rice
Commissioner

Bureau of Administrative Support

Julie Hernandez-Tomlin
Deputy Commissioner

Jardine Water Purification Plant
1000 East Ohio Street
Chicago, Illinois 60611
(312) 744-7641
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www.cityofchicago.org/
watermanagement

Mr. Eric J. Griggs
Acting Chief Procurement Officer
Procurement Services
Room 403 City Hall
121 N. LaSalle Street
Chicago, Illinois 60602

Attn: Steven Geocaris

Re: Operational Emergency
Request for Invensys
Meter Appurtenances

Dear Mr. Griggs:

We respectfully ask for an operational emergency for the above captioned requirement. The Department of Water Management is requesting this as part of our ERT's Pilot Meter Program. These Meters are manufactured by Invensys Inc.

The total cost of this expenditure will be \$26,128.77

Your expeditious approval and acceptance of our request will assist this department in initiating this revenue generating program.

Very truly yours,

Richard A. Rice
Commissioner

Originated by:

John D. Wedel
Assistant Commissioner

RAR:JDW:ejs

