



City of Chicago  
Richard M. Daley, Mayor

Department of  
Procurement Services

Eric J. Griggs  
Acting Chief Procurement Officer

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Chicago, Illinois 60602  
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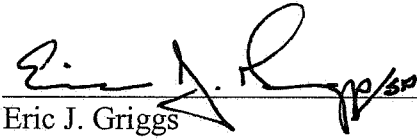
<http://www.cityofchicago.org>

## MEMORANDUM

Date: March 17, 2004

To: Richard A. Rice, Commissioner  
Department of Water Management

Attn: Doug Wedel

From:   
Eric J. Griggs  
Chief Procurement Officer

Re: Emergency Request Interstate Electronics Company

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Pursuant to Section 5/8-10-5 of the Municipal Purchasing Act, I am authorizing you to make an Emergency purchase from Interstate Electronics Company. Based upon information received from members of your staff, I have determined that this procurement is necessary to meet bona fide operating emergencies.

You are hereby authorized to purchase Maintenance of the Chlorine Emergency Evacuation Paging System in the amount of \$40,000.00 as requested in your letter of March 3, 2004. Any amount in excess of the \$40,000.00 approved here shall be subject to additional authorization and shall be limited so as not to exceed the \$40,000 limit established by statute.

cc:S. Geocaris





MEMORANDUM

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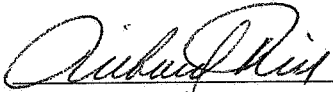
City of Chicago  
Richard M. Daley, Mayor  
Department of Water Management  
Richard A. Rice  
Commissioner

Bureau of Administrative Support  
Julie Hernandez-Tomlin  
Deputy Commissioner

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[www.cityofchicago.org/watermanagement](http://www.cityofchicago.org/watermanagement)

TO: Eric Griggs  
Acting Chief Procurement Officer  
Department of Procurement Service

FROM:   
Richard A. Rice  
Commissioner  
Department of Water Management

RE: Interstate Electronics Company

DATE: March 3, 2004

The Department of Water Management is requesting an Operational Emergency in the amount of \$40,000 for the maintenance of the Chlorine Emergency Evacuation Paging System located at the South Water and Jardine Purification Plants. The systems have experienced equipment problems including computer processing unit malfunctions along with amplifier board failures. The cause of these problems has not been determined and the systems are currently not in operation. Water Management is presently in consultation with the supplier of the systems, Interstate Electronics, on the development of a maintenance contract. Until such time as a contract is finalized, an emergency contract must be established with Interstate Electronics to provide immediate emergency service.

Your prompt consideration of this matter is greatly appreciated.

RAR: JDL: ltl

