



City of Chicago  
Richard M. Daley, Mayor

Department of  
Procurement Services

Eric J. Griggs  
Acting Chief Procurement Officer

City Hall, Room 403  
121 North LaSalle Street  
Chicago, Illinois 60602  
(312) 744-4900  
(312) 744-2949 (TTY)


<http://www.cityofchicago.org>

## MEMORANDUM

Date: March 11, 2004

To: Richard A. Rice, Commissioner  
Department of Water Management

Attn: Doug Wedel

From:   
Eric J. Griggs  
Chief Procurement Officer

Re: Emergency Request Aluminum Sulfate

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Pursuant to Section 5/8-10-5 of the Municipal Purchasing Act, I am authorizing you to make an Emergency purchase from C & S Chemical Inc.. Based upon information received from members of your staff, I have determined that this procurement is necessary to meet bona fide operating emergencies.

You are hereby authorized to purchase Aluminum Sulfate in the amount of \$36,144.00 as requested in your letter of February 25, 2004. Any amount in excess of the \$36,144.00 approved here shall be subject to additional authorization and shall be limited so as not to exceed the \$40,000 limit established by statute.

cc:S. Geocaris






# MEMORANDUM

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City of Chicago  
Richard M. Daley, Mayor  
Department of Water Management  
Richard A. Rice  
Commissioner  
Bureau of Administrative Support  
Julie Hernandez-Tomlin  
Deputy Commissioner  
Jardine Water Purification Plant  
1000 East Ohio Street  
Chicago, Illinois 60611  
(312) 744-7641  
(312) 744-5941 (FAX)  
[www.cityofchicago.org/  
watermanagement](http://www.cityofchicago.org/watermanagement)

TO: Eric J. Griggs  
Chief Procurement Officer

FROM:   
Richard A. Rice  
Commissioner

SUBJECT: Operational Emergency Contract  
Aluminum Sulfate (10)

DATE: March 4, 2004

The Department of water is requesting an Operational Emergency Contract in the amount of \$36,144.00 for Aluminum Sulfate liquid. This product is used for the treatment of drinking water and will be used at both treatment plants. The Department of Water Management and the Department of Procurement Services are currently working on a new contract.

Therefore, your approval will be greatly appreciated. C & S Chemical, Inc. is the vendor that will provide this product.

