

## Release Summary Sheet

**Contract (PO) Number:** T26463

**Release Number:** 71

**Specification Number:** B09684210

**Name of Contractor:** F.H. PASCHEN/S.N. NIELSEN, INC

**City Department:** DEPT OF GENERAL SERVICES

**Title of Contract:** T0968421001 REHABILITATION OF CITY FACILITIES

**Dollar Amount of Release:** \$108,488.11

**Release Description:** GENERAL CONSTRUCTION - PUBLIC WORKS RELATED  
JOB ORDER CONTRACTING (J.O.C.)  
UNRESTRICTED-REHABILITATION

**Procurement Services Contact Person:** DALE HILLERMAN

**Vendor Number:** 1055528

**Submission Date:**

**CITY OF CHICAGO  
BLANKET RELEASE**

Original (Department)

Furnish the supplies and/or services described below in conformance with conditions set forth herein and in your offer

RELEASE DATE	PURCHASE ORDER	RELEASE NUMBER	SPECIFICATION NUMBER	VENDOR NUMBER	SITE NAME	DELIVERY DATE	PAGE NUMBER
09/22/2003	T26463	71	B09684210	1055528	A		1

DELIVER TO: 38-038

038-2005 30 NORTH  
30 N. LA SALLE ST.  
ROOM 3700  
Chicago, IL 60602

ORDERED FROM:

F.H. PASCHEN/S.N. NIELSEN, INC  
O'HARE PLAZA  
8725 W. HIGGINS RD STE 200  
CHICAGO, IL 60631

DELIVERY CHARGES to be PREPAID  
TITLE TO PASS ON DELIVERY

CONTACT: Raffi Sarrafian 742-1974

PO DESCRIPTION: T0968421001 REHABILITATION OF CITY FACILITIES

BLANKET RELEASE

THIS SIGNED RELEASE IS YOUR AUTHORITY TO FURNISH THE SPECIFIED SUPPLIES AND /OR SERVICES IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE BLANKET AGREEMENT NUMBER: T26463

THIS PURCHASE IS FOR DEPARTMENT: 38 - DEPT OF GENERAL SERVICES

SUBMIT THE ORIGINAL INVOICE TO:

PO Line	Ship Line	COMMODITY INFORMATION	QUANTITY	UOM	UNIT COST	TOTAL COST					
1	1	96842	108,488.11	USD	1.00	108,488.11					
GENERAL CONSTRUCTION - PUBLIC WORKS RELATED JOB ORDER CONTRACTING (J.O.C.) UNRESTRICTED-REHABILITATION JUP689.B; ROOF REPLACEMENT; W-3-011; GREEN; CIP 130-26-0151											
Dist	BFY	FUND	COST CTR	APPR	ACCNT	ACTV	PROJECT	RPT CAT	GENRL	FUTR	TOTAL COST
1	002	0497	0382005	4065	220540	0000	90032151	000000	00000	0000	108,488.11
<b>SHIPMENT TOTAL:</b>											<b>108,488.11</b>

RELEASE TOTAL: 108,488.11

APPROVAL:

SIGNATURE

DATE

SIGNATURE

DATE

CPO

10/3/03

Payment on this order will be made upon receipt of an original vendor invoice form referencing this order.

Submit the original invoice to the department referenced above.

Mark all packages and papers with the purchase number.

Any deliveries containing overshipments will be reflected unless otherwise authorized in this purchase.

This purchase is subject to the City of Chicago General Conditions for Supplies, Work, or Professional Consulting Services; Special Conditions, Disclosure Ownership, Acceptance Page, as applicable, which are attached hereto or incorporated herein by reference.

To: Department of: General Services

Date: 08/25/2003

Sub-Order Total: \$108,488.11

**DISCLOSURE OF RETAINED PARTIES**

**A. Definitions and Disclosure Requirements.**

1. As used herein, the term "Contractor" means a person or entity who has any contract or lease with the City of Chicago.
2. Pursuant to Executive Order 97-1, every city contract and lease must be accompanied by a disclosure statement providing certain information and attorneys, lobbyists, accountants, consultants, subcontractors, and other persons whom the Contractor has retained or expects to retain with respect to the contract or lease. In particular, the Contractor must disclose the name of each such person, his or her business address, the nature of the relationship, and the amount of fees paid or estimated to be paid.
3. The Contractor is not required to disclose employees who are paid solely through the Contractor's regular payroll.
4. "Lobbyist" means any person (a) who for compensation or on behalf of any person other than himself undertakes to influence any legislative or administrative action, or (b) any part of whose duties as an employee of another includes undertaking to influence any legislative or administrative action.

**B. Certification**

Contractor hereby certifies as follows:

1. This Disclosure relates to the following transaction:

Project name: **JUP689.B** **Water Meter Shop Roof**  
Specification, loan or other Identifying number: **B09684210A**

2. Name of Contractor: **F.H. Paschen/SN Nielsen**

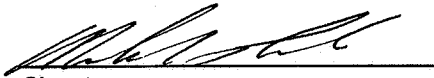
3. EACH AND EVERY attorney, lobbyist, accountant, consultant, subcontractor, or other person retained or anticipated to be retained by the Contractor with respect to or in connection with the contract or lease is listed below (attach additional pages if necessary):

NAME	BUSINESS ADDRESS	MBE WBE or Non	RELATIONSHIP (attorney, lobbyist, subcontractor, etc.)	FEE(indicate whether paid or estimated) \$
KNICKERBOCKER ROOFING		Non	Subcontractor	79,910.00

CHECK HERE IF NO SUCH PERSONS HAVE BEEN RETAINED OR ARE ANTICIPATED TO BE RETAINED

4. The Contractor understands and agrees that the City may rely on the information provided herein and that providing any false, incomplete or inaccurate information shall constitute default under the contract and may result in termination of the contract or lease.
5. The Contractor understands and agrees that in any case in which the Contractor is uncertain whether a disclosure is required under the Executive Order, the Contractor must either ask the city whether disclosure is required or make the disclosure.

Under penalties of perjury, I certify that I am authorized to execute this Disclosure on behalf of the Contractor that the information disclosed herein is true and complete, and that no relevant information has been withheld.

  
\_\_\_\_\_  
Signature

8/25/03  
\_\_\_\_\_  
Date

MICHAEL T. HITE  
\_\_\_\_\_  
Name (type or print)

PROJECT MANAGER  
\_\_\_\_\_  
Title

Subscribed and sworn to before me  
this 25<sup>th</sup> day of Aug, 20 03

  
\_\_\_\_\_  
Notary Public Signature





City of Chicago  
Richard M. Daley, Mayor

Department of General Services

Michael C. McCue  
Commissioner

Suite 3700  
30 North LaSalle Street  
Chicago, Illinois 60602-2586  
(312) 742-3124  
(312) 744-9883 (FAX)

<http://www.cityofchicago.org>

July 15, 2003

03 JUL 20 PM 3:40

Mr. David E. Malone  
Chief Procurement Officer  
Department of Procurement Services  
City Hall, Room 403  
121 North LaSalle Street  
Chicago, Illinois 60602

**Attention: Dale Hillerman  
Director of Program Services – J.O.C.**

**Re: JOC Project #: W3011 / JUP689.A  
Project Title: ROOF REPLACEMENT/PARAPET REPAIRS  
WATER METER SHOP  
3140 S. Sacramento Av.  
Estimated Cost: \$90,000.00  
Specification: B09684210A  
Funding Source: 02-497-38-2005-4065-0540-90032151**

Dear Mr. Malone,

We request that the above referenced project be contracted under the Job Order Contract (JOC) Method. Attachment A describes the Scope of Work and the appropriateness for using JOC for this project.

Please direct all technical inquiries to Project Manager, Susan Green at 744-6268. All other inquiries can be directed to Contract Administrator, Raffi Sarrafian at 742-1974.

If you concur with our recommendation, please sign below and return a copy for our files.

Sincerely,

Michael C. McCue  
Commissioner

**APPROVED:**   
David E. Malone  
Chief Procurement Officer

7/15/03

:attachments

cc: J. Chronis   
N. Ahrens   
R. Sarrafian  
J. McGleam  
S. Green  
file





THE DEPARTMENT OF GENERAL SERVICES  
J.O.C. MEMO OF AUTHORIZATION

**UTILIZING JOC FOR CITY CONSTRUCTION PROJECTS**

For all J.O.C. project requests, complete items 1 and 2 below.  
Then as appropriate, complete items 3, 4 and 5 accordingly. Attach to J.O.C.  
Memo of Authorization.

JOC #: JUP689.A  
Project #: W3011  
Project Name: ROOF REPLACEMENT/PARAPET REPAIRS  
WATER METER SHOP  
Project Location: 3140 S. Sacramento Av.

**1. Please describe the major features of this project:**

*To replace existing roof in order to prevent further water damage within the structure and provide a safe work environment for employees beneath.*

**2. Please explain why this project could not be bid using the City's traditional bid process and the need to use JOC procurement system:**

*Under JOC, these services will allow for effective scheduling during the short construction season while the new Roofing Term Agreement is pending advertisement and award.*

**3. If this project is a one trade project, please provide additional explanation of why it would be in the City's best interest to do the project under JOC.**

*This is a multi-trade project.*

**4. If it is anticipated that over 25% of the project will consist of Non-prepriced items, provide an explanation on why JOC should be used instead of a city-wide term agreement:**

*All items shall be found in the Unit Price Book.*

**5. If some elements of the proposed JOC scope of work are covered by City Term Agreements, list the elements that should be removed from the JOC project. Attach additional pages if needed.**

*No elements apply .*