

JUSTIFICATION FOR NON-COMPETITIVE PROCUREMENT

COMPLETE THIS SECTION IF NEW CONTRACT, TERM AGREEMENT OR PURCHASE ORDER

For contract(s) in this request, answer applicable questions in each of the 4 major subject areas below in accordance with the Instructions for Preparation of Non-competitive Procurement Form on the reverse side.

Request that negotiations be conducted only with The Oracle Corporation for the product and/or services described herein.
(Name of person or firm)

This is a request for: One-Time Contract or P.O. per Requisition # 14282 copy attached) or Term Agreement or Delegate Agency (Check one). If Delegate Agency, this request is for "blanket approval" of all contracts within the _____ program. (Attach list) Pre-Assigned Specification No. _____
(Program Name) Pre-Assigned Contract No. _____

COMPLETE THIS SECTION IF AMENDMENT OR MODIFICATION TO CONTRACT

Describe in detail the change in terms of dollars, time period, scope of services, etc., its relationship to the original contract and the specific reasons for the change. Indicate both the original and the adjusted contract amount and/or expiration date with this change, as applicable. Attach copy of all supporting documents. Request approval for a contract amendment or modification to the following:

Contract #: _____ Company or Agency Name: Oracle Corporation

Specification #: _____ Contract or Program Description: CPD: Citizen & Law Enforcement Analysis and Reporting (CLEAR)

Mod #: _____ (Attach List, if multiple)

Ron Huberman 745-5606 Ron Huberman Police 12 May 2004
Originator Name Telephone Signature Department Date

Indicate SEE ATTACHED in each box below if additional space needed:

<input checked="" type="checkbox"/> PROCUREMENT HISTORY NOTE: See Attached
<input checked="" type="checkbox"/> ESTIMATED COST \$9,517,438
<input checked="" type="checkbox"/> SCHEDULE REQUIREMENTS NOTE: See Attached
<input checked="" type="checkbox"/> EXCLUSIVE OR UNIQUE CAPABILITY NOTE: See Attached
<input type="checkbox"/> OTHER

APPROVED BY: [Signature] 5/14/04
Department head or designee Date Board Chairperson Date

**SOLE SOURCE JUSTIFICATION
AND REQUEST FOR NON-COMPETITIVE PROCUREMENT**

PROCUREMENT HISTORY

Back in May of 2001, the Chicago Police Department submitted for approval a request for non-competitive procurement with the Oracle Corporation for the purposes of developing the Department's Citizen and Law Enforcement Analysis and Reporting (CLEAR). Attached as Exhibit 1 is the original sole source justification that was approved.

This current request is to inform and seek approval of the Committee for requested changes to the original contract. The current amendment extends the agreement through December 31, 2005. Additionally, the maximum dollar value for the contract is increased by \$9.5 million and the scope of services is expanded. It should be noted that all of the funding for services will be from non-corporate sources.

The scope of work provided in the current amendment has minimal differences from the original scope of work and provides the Department with the ability to fully realize the range of services for CLEAR. Specifically, the scope of work was expanded to include work to be completed on the new I-CLEAR component of the project. I-CLEAR, was recently endorsed by both Mayor Daley and Governor Blagoevich as the future of law enforcement reporting for the state of Illinois. One of the components of this project is I-CASE, which will allow for automated case reporting from the squad car for law enforcement officers. The scope of work was also expanded to create a database of facilities storing hazardous materials. This database would be used for tracking and planning purposes. Because of the long-standing relationship with Oracle and their unique knowledge of CPD processes, to find another vendor to complete the project in the amount of time allotted would be problematic as there are grant dollars involved in this contract which have specific timelines that need to be addressed.. Additionally, this amendment to the original agreement would allow the Department to continue working on fulfilling the original vision of CLEAR.

No other modifications to the original agreement and approved amendments one and two are requested at this time.

Necessity to Contract Non-Competitively

For years, the Department has worked on a comprehensive technology plan that allows for the automation of all operational aspects of the Department. Since August 1996, the Department, in cooperation with the Oracle Service Industries, has been designing a comprehensive Criminal History Records Information System (CHRIS/CLEAR). The second stage of this development has been named Citizen and Law Enforcement Analysis and Reporting (CLEAR). The goal of the project is to create a single relational data system to service all of the Department's electronic data entry and storage needs.

Improving the Chicago Police Department's crime-related informational systems has been identified as an essential element in the Department's efforts to successfully meet its mission. The initial design area addressed by the CHRIS/CLEAR development project concerned arrest processing data and criminal history record information. Subsequent components in development included modules to address the Department's needs with respect to: case reporting, warrants, stop orders, name checks, ordinance violations, youth records, firearm registrations, bicycle registrations, evidence and inventoried property, court witness notifications, nuisance abatement orders, asset

forfeitures, forms automation, internal investigations, gang information and analysis, and personnel management.

1. Responsiveness and Knowledge of the Project

The City of Chicago and the Department currently operate under a comprehensive agreement with Oracle regarding computer system development and maintenance. The foundation for this selection of the Oracle Corporation has been based upon Oracle's extensive preliminary work in support of the CHRIS/CLEAR project. During the period of 14 August through 3 November 1995, Oracle played a key role in the development of an extensive functional model for CHRIS/CLEAR. As part of this effort, Oracle participated in 18 group interview sessions with various units of the Department; so as to understand the informational needs of these divisions of the Department, their functions, processes and procedures. More than 100 Department members, representing all aspects of the Department, participated in these Joint Application Design (JAD) sessions, the purpose of which were to identify the key information processing and system issues. These sessions then formed the basis from which the CHRIS/CLEAR architecture and functional structure has been formed.

2. Expertise and Experience

Oracle is a world leader in the development of advanced technological architecture and database design. The Department has previously identified the Oracle database product as the best relational database software architecture for use with the development of CLEAR. Using the Oracle consultant services for the design and development of CLEAR has allowed the Department to maximize the features of the Oracle database product, and therefore the Department's resource investment. The iterative stages of development are directly connected to the larger CLEAR project. As such, use of consultant staff with extensive experience in the design and functionality of CLEAR overall will be critical for efficient, timely and cost effective completion of the project.

During 1996, the initial project startup time investment made with the Oracle Corporation regarding CLEAR was 13 weeks and \$150,000. Since 1996, the CLEAR project has grown substantially. The participation of the Oracle consultants during the Department's transition to CLEAR has been extensive and crucial throughout the project's development completed to date. Already, the level of integration in the Department's central information system is substantially ahead of that of any other major law enforcement agency. The CLEAR project has increasingly become the information systems integration model for law enforcement agencies from across the country. As each new component for CLEAR is developed and/or enhanced, the need for a comprehensive understanding of the full CLEAR structure and functionality becomes increasingly critical. A lack of this systems knowledge poses a substantial risk of an inefficient component development process. This knowledge deficiency also poses the risk that the final product of the component developed will not be fully effective, and as such will not adequately address the Departmental needs intended. More importantly, this deficiency could, through a poor system's design, result in a final product that degrades the effectiveness, efficiency and reliability of CLEAR overall. Finally, should these deficiencies have a significant and negative impact on CLEAR, based upon its ever increasing and critical role within the Department, a substantial and negative effect would then also result to the Department's actual operations. Accordingly, the related resource investments, and the potential risks to both the Department's information system and its operations, could be considerable.

Additionally, Oracle has extensive and intimate knowledge of the CHRIS/CLEAR system. As the main provider of services of this system, Oracle is well versed in the many interfaces of the system, the hundreds of code tables supporting the system, and in how each of the system modules (Arrest, Case, Personnel Suite, AIRA, Gang, etc.) work with one another to achieve the desired objective: a relational database structure fueling an enterprise model. This knowledge allows the Department to capitalize on its data power by connecting information at the lowest

source possible. Further, doing so allows the Department to avoid a critical IT pitfall: independent, stove-piped systems that cannot interact with other systems.

More importantly, the knowledge of CPD's business processes is extremely familiar to the Oracle consultants. This intimate knowledge has been gained over the course of eight years. This type of knowledge is priceless given that system rules are dependent upon business rules. To provide another contractor with this type of knowledge would be extremely time consuming and not fiscally responsible.

Finally, the size of Oracle's organization allows staff to perform their services on site and exclusively for the Department. Additionally, because of the size and interrelatedness of the project, Oracle has assigned management to oversee the overall development and deployment of the project on site. Oracle Corporation developed the management style of the project. Known as Oracle's Custom Development Method Fast Track (CDM Fast Track), this methodology is an approach that allows developers to quickly provide custom applications. It is a Rapid Application Development (RAD) method made compliant with the Dynamic System Development Method (DSDM), the emerging de facto standard worldwide. It deals with a number of aspects of a typical RAD project, including timeboxing, prioritizing and prototyping, and allows the project team to provide quick, robust, user-driven approaches to the customer with a minimum of risk.

3. Time Constraints

For the proposed increase in funding, there are currently three separate grants that would provide for the resources under this initiative. These funds, from both federal and state grant sources, have tight time restrictions that come along with the funding. Considering these restrictions, it is critical to undertake the proposed development as soon as funding is available. The full scope of the development proposed will require an estimated twelve to twenty-four months to complete.

Secondly, should a vendor other than Oracle be selected, several additional weeks/months would be lost for that vendor to acquire even the most basic working knowledge of the underlying CHRIS/CLEAR project. Additionally, any other vendor would then also need to undertake the lengthy process of learning the Department's related operational processes. All of these additional months of project startup would not only delay the actual start of development, but they would also draw heavily from the limited funding available for the project, as these hours would be billable.

4. Uniqueness

As the design and development of CHRIS/CLEAR has proceeded, no company other than Oracle has had their level of program participation. Oracle has been the only consulting company involved in the development of the critical table, operating, editing and reporting conventions that form the CHRIS/CLEAR architecture. This architecture is the basis on which all the system's applications must operate. Additionally, no other consulting resources (other than minority firm subcontractors under Oracle's direct supervision) have been involved in the development of the main CHRIS/CLEAR modules, particularly CHRIS/CLEAR Arrest and CHRIS/CLEAR Case. The subcontractors that have worked under Oracle's supervision have had only limited involvement in the development of lesser system forms and reports, and they lack Oracle's depth of experience and knowledge of CHRIS/CLEAR overall and the interrelatedness of the system's architecture and its main components.

More importantly, CHRIS/CLEAR is based upon a one-of-a-kind system that lowers development costs. This system, known as Project Marvel, is specific to Oracle and cannot be found through other vendors. Oracle's project

marvel is uniquely positioned in providing a development environment for the construction of database centric, custom web-deployable applications that are tightly integrated with Oracle database while open and deployed utilizing standard internet based presentation technologies.

The development platform allows for rapid application development of software utilizing the industry leading performance of the Oracle database, SQL and pl/sql toolsets. The robust environment leverages declarative programming techniques and a significant palate of "built-in" features pre-constructed and available to the application developer to build and deploy custom applications in a fraction of the effort required of other technology approaches. The intuitive and feature rich development platform leverages the existing skill sets of in-house CPD staff resulting short technology learning curves and lower total cost application development.



**ILLINOIS
CRIMINAL JUSTICE
INFORMATION AUTHORITY**

120 South Riverside Plaza • Suite 1016 • Chicago, Illinois 60606 • (312) 793-8550

May 11, 2004

James Cullinan
Chicago Police Department
3510 South Michigan Avenue
Chicago, IL 60653

Dear Mr. Cullinan,

This letter is to inform you that our records indicate there are currently allocated funds in the amount of \$1,339,000, designated to the City of Chicago on behalf of the Chicago Police Department, for the continuation of the Gang Information Exchange Database Program.

These funds require a 25% match in the amount of \$446,333 and currently have a life thorough September 30, 2006.

The Interagency Agreement number assigned to these funds is 403096 and they are available upon the receipt and approval of a submitted program.

If you have any further questions please call me at (312) 793-1305

Sincerely yours,

Michael J. Shaw

Michael Shaw
Federal and State Grants Unit
Illinois Criminal Justice Information Authority

ORACLE

Oracle Corporation

233 S. Wacker Drive

Suite 4500

Chicago

Illinois 60606

phone 312.559.8401

fax 312.559.8402

ORACLE CORPORATION
ADDITIONAL SERVICES PROPOSAL
AMENDMENT 3

FOR THE CITY OF CHICAGO AND
CHICAGO POLICE DEPARTMENT

MAY 11, 2004



ORACLE

Oracle Corporation

233 S. Wacker Drive

phone 312.559.8401

Suite 4500

fax 312.559.8402

Chicago

Illinois 60606

May 11, 2004

Ron Huberman
Assistant Deputy Superintendent, Bureau of Administrative Services
Chicago Police Department
3510 S. Michigan
Chicago, IL 60653

Dear Ron:

Oracle Corporation-North American Consulting, Public Sector, is pleased to present this proposal to the Chicago Police Department (CPD) to extend our existing consulting services agreement.

This proposal provides information regarding Oracle's approach and plans to assist with CPD's future initiatives.

As part of the above assistance, Oracle will provide Oracle Education classes to be utilized by CPD for technical training.

We are looking forward to continuing our outstanding business relationship. We believe the efforts in this proposal will build upon the success of the existing CHRIS/CLEAR system, and continue to position CPD as a recognized leader in Justice and Public Safety.

Sincerely,

Douglas A. Adams
Regional Vice President
Oracle Consulting

Confidentiality

The material contained in this proposal represents proprietary, confidential information pertaining to Oracle products and methods. By accepting this proposal, the Chicago Police Department (hereinafter referred to as CPD) hereby agrees that the information in this preliminary estimate shall not be disclosed outside of CPD, and shall not be duplicated, used, or disclosed for any purpose other than to evaluate this proposal. If, however, a contract is awarded to Oracle for this proposal as a result of, or in conjunction with, the submission of this information, CPD will have the right to duplicate, use or disclose the material contained herein to the extent provided for in the resulting contract.

Segmentation

The consulting services bid contained herein is proposed separately from any Oracle program licensing bid. CPD may acquire program licenses without acquiring Oracle consulting services, and CPD may acquire the program and consulting services proposed herein separately at the fees stated in the respective preliminary estimate.

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Scope

Oracle is submitting this proposal on a time and material basis as Amendment 3 to the Consulting Services Agreement dated May 31, 2001 between Oracle Corporation and City of Chicago, Chicago Police Department (CPD) (Vendor # 1031093A, Contract No. T1918291501), to provide CPD consulting services in connection with the development and implementation of the Citizen and Law Enforcement Analysis and Reporting (CLEAR) system.

As part of the services provided, Oracle will provide Oracle Education classes.

The scope of services is described below.

ICASE

Oracle will assist CPD in development of the ICASE project as part of the statewide ICLEAR (Illinois CLEAR) initiative. A combined Case Management system will be developed for CPD and Illinois State Police (ISP). This will involve requirements capture, design, development, testing, and implementation.

Gangs

Oracle will assist CPD with further development of a Gang Management module. The continued development of the Gang Management system will add functionality and help the department meet its needs to identify and combat organized criminal narcotics trafficking operations. This gang related development would also help the interagency sharing of gang information within the criminal justice system.

Homeland Security

Oracle will assist CPD to create a Tier 2 database that collects information regarding facilities that store hazardous materials. Facilities that contain hazardous materials are required to file with the City of Chicago the location of the facility, quantities of the materials stored, any known risks, emergency contact information and floor plans. Oracle will work to develop a database to store this information and to provide the City of Chicago with analytical capabilities that will allow the City to compile pre-planned evacuations and mitigation efforts.

Others

Oracle will assist with further enhancement and maintenance of existing systems documented in the Agreement and the previous Amendments.

Oracle Education

Oracle will provide Oracle Education classes to be utilized by CPD for technical training.

Term

The term for the scope of services will commence on the Effective Date of Amendment 3 and will continue through December 31, 2005.

Pricing Summary

Consulting Rates

Consulting services performed from the effective date of Amendment 3 through December 31, 2005 will be provided at the hourly rates set forth in the table below. These rates reflect a 51% discount off of Oracle's US FY04 Price List.

Consultant Level	List Rate (\$/Hourly)	Discounted 51% Hourly Rate
Senior Technical Director	\$480.00	\$235.20
Technical Director	\$436.00	\$213.64
Technical Manager	\$414.00	\$202.86
Managing Principal Consultant	\$349.00	\$171.01
Principal Consultant	\$306.00	\$149.94
Senior Consultant	\$251.00	\$122.99

Pricing Estimates

The Fee for Services provided under this Amendment 3 is estimated at \$9,517,438. Oracle has not included expenses in this estimate. CPD will pay actual expenses per the Agreement. This fee for Services includes \$275,000 for Oracle Education classes. The Fee for Services set forth herein is calculated after applying a \$275,000 credit for Oracle Consulting Services.

The parties agree that Oracle shall not exceed the estimate stated above without the issuance of an additional Amendment authorizing additional funding; however, Oracle shall not be obligated to continue performance or otherwise to incur costs in excess of the amount allotted, until CPD has issued an additional Amendment authorizing additional funding.

Project Module	Estimated Hrs	Estimated \$
ICASE	21,758	\$3,100,000
Gangs	12,524	\$1,784,333
Homeland Security	7,018	\$1,000,000
Other CLEAR Development	25,500	\$3,633,105
Consulting Subtotal	66,800	\$9,517,438
One Time Discount		(\$275,000)
Adjusted Subtotal		\$9,242,438
Oracle Education		\$275,000
Adjusted Subtotal	66,800	\$9,517,438

Project Assumptions

General

1. The estimates provided in this proposal to complete the Project Modules may not be accurate since the scope of work has not been defined in detail.
2. In estimating the various levels of effort for this project, Oracle assumes that Oracle development tools/products and Oracle Support Services will be used.

Technical

1. Performance goals for the CLEAR system are heavily dependent on technical architecture and hardware. Oracle will not warrant the performance of the servers, networks, or other hardware elements supplied by CPD. CPD is responsible for Network and performance testing.

Project Management

1. CPD will be responsible for overall project management effort. Oracle will provide project management of the Oracle portion of the projects.

CPD Obligations

1. CPD will allow Oracle reasonable access to CPD personnel, both functional and technical, involved with the CHRIS/CLEAR implementation and computer environments.
2. CPD will ensure that project decisions are made on a timely basis as scheduled.
3. CPD will make the required CPD personnel available as scheduled and required.
4. CPD will ensure that the CPD personnel assigned to the project have sufficient training and knowledge to undertake the identified tasks.
5. CPD will provide the recommended staff participation to facilitate both completion of tasks and skills transfer.
6. CPD, with the assistance of Oracle, will extract data from its legacy systems into files formatted according to Oracle's design.
7. CPD, with the assistance of Oracle, will be responsible for any data cleansing or correction (manual or automated).

Oracle Obligations

1. Oracle will provide weekly status reporting to document time spent on tasks for each consultant and to document project issues.
2. Oracle will provide a Risk and Issue Control Log that documents risks and issues from the status reports.
3. Oracle will provide reasonable notice in advance to CPD on forecasted overruns of estimated budget for tasks.
4. Oracle will notify CPD of lost time in the project due to technical environment problems and CPD will correct these technical problems.
5. Oracle will notify the CPD Project Manager of any concerns or deficiencies of work performed by CPD personnel to facilitate correction or adjustment to the work.

**CITY OF CHICAGO
PRE-APPROVED
MODIFICATION / OVERRIDE REQUISITION**

Copy (Department)

DELIVER TO: P26 DATA SYSTEMS DIVISION 3510 S. MICHIGAN AVE 1ST FLR Chicago, IL	REQUISITION: 14282 For PO Number: T24572 PAGE: 1 DEPARTMENT: 57 - DEPARTMENT OF POLICE PREPARER: Joyce L Maxwell NEEDED: PRE-APPROVED 5/13/2004
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REQUISITION DESCRIPTION

MOD TIME EXTENSION AND INCREASE DOLLAR VALUE OF CONTRACT T24572 BY \$9,517,438.00 - ORACLE
 SPECIFICATION NUMBER: B19182915
 Mod Reason: DOLLAR AMOUNT CHANGE

COMMODITY INFORMATION

LINE	ITEM	QUANTITY	UOM	UNIT COST	TOTAL COST						
1	91829 EXTENSION 1-1-05 - 12-31-05	365	Day	0.00	0.00						
SUGGESTED VENDOR: ORACLE CORPORATION		REQUESTED BY: Joyce L Maxwell									
DIST	BFY	FUND	COST CTR	APPR	ACCNT	ACTV	PROJECT	RPT CAT	GENRL	FUTR	
1	004	0100	0573038	0154	220154	0000	00000000	000000	00000	0000	0.00
LINE TOTAL:											0.00
2	91829 INCREASE DOLLAR VALUE OF CONTRACT FOR AMENDMENT 3	1,792,940	USD	0.00	0.00						
SUGGESTED VENDOR: ORACLE CORPORATION		REQUESTED BY: Joyce L Maxwell									
DIST	BFY	FUND	COST CTR	APPR	ACCNT	ACTV	PROJECT	RPT CAT	GENRL	FUTR	
1	003	0191	0571005	9016	220140	0000	00000000	000000	00000	0000	0.00
LINE TOTAL:											0.00
3	91829 INCREASE DOLLAR VALUE OF CONTRACT FOR AMENDMENT 3	441,460	USD	0.00	0.00						
SUGGESTED VENDOR: ORACLE CORPORATION		REQUESTED BY: Joyce L Maxwell									
DIST	BFY	FUND	COST CTR	APPR	ACCNT	ACTV	PROJECT	RPT CAT	GENRL	FUTR	
1	003	0657	0571005	9010	220140	0000	00000000	000000	00000	0000	0.00
LINE TOTAL:											0.00
4	91829 INCREASE DOLLAR VALUE OF CONTRACT FOR AMENDMENT 3	215,876	USD	0.00	0.00						
SUGGESTED VENDOR: ORACLE CORPORATION		REQUESTED BY: Joyce L Maxwell									
DIST	BFY	FUND	COST CTR	APPR	ACCNT	ACTV	PROJECT	RPT CAT	GENRL	FUTR	
1	003	0659	0571005	9002	220140	0000	00000000	000000	00000	0000	0.00
LINE TOTAL:											0.00

Where a commodity is for a particular or unique use other than standard quality, grades, color, size or other characteristics, give details of how it will be and for what purpose.
 Requisitions prepared incorrectly will be returned to the using department.

**CITY OF CHICAGO
PRE-APPROVED
MODIFICATION / OVERRIDE REQUISITION**

Copy (Department)

DELIVER TO: P26 DATA SYSTEMS DIVISION 3510 S. MICHIGAN AVE 1ST FLR Chicago, IL	REQUISITION: 14282 For PO Number: T24572 PAGE: 2 DEPARTMENT: 57 - DEPARTMENT OF POLICE PREPARER: Joyce L Maxwell NEEDED: PRE-APPROVED 5/13/2004
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REQUISITION DESCRIPTION

MOD TIME EXTENSION AND INCREASE DOLLAR VALUE OF CONTRACT T24572 BY \$9,517,438.00 - ORACLE
 SPECIFICATION NUMBER: B19182915
 Mod Reason: DOLLAR AMOUNT CHANGE

COMMODITY INFORMATION

LINE	ITEM	QUANTITY	UOM	UNIT COST	TOTAL COST						
5	91892	1,000,000	USD	0.00	0.00						
INCREASE DOLLAR VALUE OF CONTRACT FOR AMENDMENT 3											
SUGGESTED VENDOR: ORACLE CORPORATION			REQUESTED BY: Joyce L Maxwell								
DIST	BFY	FUND	COST CTR	APPR	ACCNT	ACTV	PROJECT	RPT CAT	GENRL	FUTR	TOTAL COST
1	004	0657	0571005	9000	220140	0000	00000000	000000	00000	0000	0.00
LINE TOTAL:											0.00
6	91892	182,830	USD	0.00	0.00						
INCREASE DOLLAR VALUE OF CONTRACT FOR AMENDMENT 3											
SUGGESTED VENDOR: ORACLE CORPORATION			REQUESTED BY: Joyce L Maxwell								
DIST	BFY	FUND	COST CTR	APPR	ACCNT	ACTV	PROJECT	RPT CAT	GENRL	FUTR	TOTAL COST
1	004	0657	0571005	9010	220140	0000	00000000	000000	00000	0000	0.00
LINE TOTAL:											0.00
REQUISITION TOTAL:											0.00

CPAC PROJECT CHECKLIST

For CPAC Team Use Only	
Date Received	_____
Date Returned	_____
Date Accepted	_____

IMPORTANT: PLEASE READ AND FOLLOW THE INSTRUCTIONS FOR COMPLETING THE PROJECT CHECKLIST AND CONTACT THE APPROPRIATE TEAM LEADER IF YOU HAVE ANY FURTHER QUESTIONS. ALL INFORMATION SHOULD BE COMPLETED INCLUDING THE SUPPLEMENTAL CHECKLIST REQUIRED BY THE SPECIFIC CPAC TEAM. ATTACH ALL REQUIRED MATERIALS AND SUBMIT FOR HANDLING TO THE DEPARTMENT OF PROCUREMENT SERVICES, ROOM 403, CITY HALL, 121 N. LASALLE STREET, CHICAGO, ILLINOIS 60602.

PROJECT

Date: 5-13-04
 ID No.: (Spec, Project). : REQ 14282
 Department: Police
 Bureau: _____
 Contract No.:(if known): T24572 ORACLE
 Estimated Value \$ \$9,517,438.00
 Project Title/Description: EXTEND CONTRACT 1 YEAR AND INCREASE DOLLAR VALUE
Attached is a detailed scope of services and/or specification

Contact Person: Joyce Maxwell
 Phone 5-5794 Fax: 5-6841 E-mail: _____
 Project Manager: SHELLEY FULLA
 Tel: 5-5606 E-mail: _____
 Modification No.:(if known): _____

IMPORTANT: THIS IS A CRITICAL PORTION OF YOUR SUBMITTAL. IN ORDER FOR A TEAM TO ACCEPT YOUR SUBMITTAL YOU MUST COMPLETE ALL TEAM SPECIFIC SCOPE REQUIREMENTS AS SET FORTH IN THE SUPPLEMENTAL CHECKLIST FOR THAT TEAM.

The following is a general description of what would be included in a Scope of Services or Specification:
 A clear description of all anticipated services and products, including: time frame for completion, special qualifications of prospective vendors, special requirements or needs of the project, locations, anticipated participating user departments, citation of any applicable City ordinance or state/federal regulation or statute..

TYPE OF PROCUREMENT REQUESTED (check all that apply)

Competitive Bid RFQ/RFP/RFS/RFI Sole Source** Term Agreement One Shot
 Mod/Amendment Time Extension Additional Funding Small Order S/O Emergency

FORMS F-25* (add line item) F-10* (special approvals) SSRB** (sole source approval)
 F-26* (new term agreement) RX (one-shot requisition) OBM Authorization
 F-27* (time extension) APRF (all purpose request form)
 F-29* (change vendor limit)

* Additional F-forms may be required-refer to attached list ** Sole source requests must include vendor quotes/proposal and MBE/WBE compliance requirements

FUNDING

City: Corporate Bond Enterprise Grant* Other
 State: IDOT/Transit IDOT/Highway Grant* Other Asset Forfeiture
 Federal: FHWA FTA FAA Grant* Other Fed. Asset Forfeiture

LINE	FY	FUND	DEPT	ORGN	APPR	ACTV	OBJT	PROJECT	RPTG	DOLLAR AMOUNT
01	003	0191	057	1005	9016		0140			1792939.72
02	003	0659	057	1005	9002		0140			215875.91
03	004	0657	057	1005	9000		0140			1000000.00
04	004	0657	057	1005	9010		0140			182830.07

Total: **3,633,105.51**

Attach copy of any applicable grant agreement terms and conditions

TIME FRAME

Date Needed: ASAP4 Requested Contract Trm (y/m/d): EXT. THROUGH 12-31-05
 PRE BID/SUBMITTAL REQUIREMENTS
 Requesting Pre Bid/Submittal Conference? Yes No Requesting Conference be Mandatory? Yes No
 Requesting Site Visit? Yes NO Requesting Site Visit be Mandatory? Yes No



PROJECT CHECKLIST

ARCHITECTURAL/ENGINEERING SUPPLEMENTAL CHECKLIST

Required Attachments: Scope of Services, including location, description of project, services required, deliverables, and other information as required

Risk Management

Will services be performed within 50 feet of CTA train or other railroad property? Yes No

Will services be performed on or near a waterway? Yes No

Pre-Qualification Category No. _____ Category Description: _____

For Pre-Qualification Program, attach list of suggested firms to be solicited

Other Agency Concurrence Required: None State Federal Other (fill in) _____

AVIATION CONSTRUCTION SUPPLEMENTAL CHECKLIST

ACT Supplemental Checklist

DOA

DOA sign-off for final design documents: Yes No

Required Attachments:

Copy of Draft Contract Documents and Detailed Specifications.

Risk Management:

Current Insurance Requirements prepared/approved by Risk Management: Yes No

Will work be performed within 50 feet of CTA or ATS structure or property? Yes No

Will work be performed airside? Yes No

BUSINESS CONSULTING SUPPLEMENTAL CHECKLIST

Detailed description of project listing obligations of each party.

The Schedule of Compensation

Deliverables

Request for individual contract services (if applicable)

The appropriate EPS form(s)

COMMODITIES SUPPLEMENTAL CHECKLIST

Required attachments:

Copies of price lists, catalogs, drawings, variations of part numbers

Any other exhibits or attachments

CONSTRUCTION SUPPLEMENTAL CHECKLIST

Required attachments: Copy of Draft (80% Completion)

Copy of Draft (80% Completion) Contract Documents and Detailed Specifications

Risk Management

Will services be performed within 50 feet of CTA train or other railroad property? Yes No

Will services be performed on or near a waterway? Yes No

DELEGATE AGENCY SUPPLEMENTAL CHECKLIST

Required attachments:

Attach Scope of Services that includes the following information 1) Program background & objectives; 2) Type of services for which proposals are sought; 3) Location and time line for delivery of services; 4) Qualifications, skills, and/or experience necessary; 5) Special licenses or certifications required; 6) Evaluation process (if known).

Other Attachments (please submit all that apply)

1. Copy of grant application and/or grant agreement
2. Evidence of award authority (DAAC agenda with agency name highlighted; City Council ordinance with agency name highlighted; or OBM letter)
3. Modification information (Copy of Form F-8A; screen print of EPS AWDS table)

Does program require Executive Order 91-1 clearance? Yes No

Is boilerplate from Law available or in production? Yes No

Would your department benefit from technical assistance? Yes No



PROJECT CHECKLIST

HARDWARE/SOFTWARE SUPPLEMENTAL CHECKLIST

ITSC (approved by BIS)

OBM (approved by Budget form/memo)

Attach any documentation indicating any previous purchase activity to assist in the procurement process

Grant document attached

LARGE CONSTRUCTION SUPPLEMENTAL CHECKLIST

Required attachments: Copy of Draft (80% Completion)

Copy of Draft (80% Completion) Contract Documents and Detailed Specifications

Risk Management

Will services be performed within 50 feet of CTA train or other railroad property?

Yes No

Will services be performed on or near a waterway?

Yes No

PROFESSIONAL SERVICES SUPPLEMENTAL CHECKLIST

Detailed description of project listing obligations of each party.

The Schedule of Compensation

Deliverables

Request for individual contract services (if applicable)

The appropriate EPS form

SMALL ORDERS SUPPLEMENTAL CHECKLIST

Yes No

1. Special Approval Form/Justification Letter.

e.g. (Emergency Contract, Telecommunication Back-up documents, Proposals, EPS Form F-10, etc.).

2. Suggested Vendor.

3. Commodity Code, Manufacturer, Catalog Information, Model No., Quantity, Unit Cost/Measure, Color etc.,

4. Detailed Specification or Scope of Work.

ATTACHMENT REQUIRED FOR EACH SMALL ORDERS PROCUREMENT TYPE

(Check Appropriate Group)

1. ONE SHOT (PN)

YES () NO () Requisition
YES () NO () Detailed Specifications
YES () NO () Suggested Vendor
YES () NO () Support Documentation

4. EMERGENCY CONTRACT

YES () NO () Justification Letter
YES () NO () Vendor Proposal
YES () NO () Pre-assigned Requisition (RX)

2. TERM AGREEMENT

YES () NO () EPS Form F-10
YES () NO () EPS Form F-26
YES () NO () EPS Form F-27

5. TELEPHONE/FAX BIDS

YES () NO () Justification Letter
YES () NO () Requisition (RX)

3. SOLE SOURCE REQUIREMENTS

YES () NO () Vendor Proposal
YES () NO () Disclosure Affidavit
YES () NO () Letter of Exclusive or Unique Capability
YES () NO () Support Documentation from Vendor/Manufacturer.
YES () NO () Signature(s) of Originator or Departmental Head/Designee.



PROJECT CHECKLIST

TELECOM/UTILITIES SUPPLEMENTAL CHECKLIST

Required Attachments: Detailed scope of services/specification which sets forth all of the anticipated services and products the user department wants provided, including time frame for completion, special qualifications of prospective vendors, special requirements or needs of the project, locations, anticipated participating user departments, citation of any applicable City ordinance or state/federal regulation or statute.

Has the project been reviewed by DGS? Yes No

Attach copy of DGS Recommendation;

Reservation(s); or participate under current contract.

Does the project include software? Yes No

If yes, is signed ITSC form attached? Yes No

Does the location involve:

A public way? Yes No

Any concession in the City's facilities? Yes No

Is it anticipated City Council approval of the project or contract will be required? Yes No

VEHICLES/HEAVY EQUIPMENT SUPPLEMENTAL CHECKLIST

Required Attachments:

Detailed Specifications including detailed description of the vehicle(s) or equipment, mounted equipment, if any, and options/accessories.

Special Provisions (Delivery, Warranty, Manuals, Training, Additional Unit Purchase Options, Bid Submittal Information, etc.)

Delivery Location(s)

Technical Literature

Drawings, if any

Part Number List (Manufacturer; or Dealer; or Other Source: _____)

Copy of current Price List(s)/Catalog(s)

Form F-10 or other authorization document

Any other exhibits and attachments

WORK SERVICES/FACILITY MAINTENANCE SUPPLEMENTAL CHECKLIST

Required Attachments: Detailed Specifications (Scope of Services) including detailed description of the work, locations (with supporting detail), user department contacts, work hours/days, laborer/supervisor mix, compensation and price escalation considerations, contract term and extension options, contractor qualifications, citation of any applicable City/State/Federal statutes or regulations, citation of any applicable technical standards and price lists, catalogs, technical drawings and other exhibits and attachments as appropriate.

Risk Management:

Will services be performed within 50 feet of CTA train or other railroad property? Yes No

Will services be performed on or near a waterway? Yes No

Will services require the handling of hazardous/bio-waste material? Yes No

Will services require the blocking of streets or sidewalks which may affect public safety? Yes No