

From: Shannon Trotter <Shannon.Trotter@cityofchicago.org>

Sent: Tuesday, October 10, 2023 1:07 PM

To: Steve Berlin <Steve.Berlin@cityofchicago.org>

Subject: FW: Third Party Paid Travel Request for Local Liquor Control Commissioner Shannon Trotter

Hi Steve,

I am reporting my attendance at the NALCP conference in Pittsburg from 10/3/2023 – 10/6/2023. I attended in my personal capacity as the City's Local Liquor Control Commissioner.

My flight, lodging, and meals were all paid for by NALCP.

Please let me know if you need any further information from me to comply with the ethics ordinance.

Sincerely,
Shannon Trotter

Shannon K Trotter
Local Liquor Control Commissioner

