

**From:** Robert Duggan <Robert.Duggan@cityofchicago.org>  
**Sent:** Tuesday, March 12, 2024 10:05 AM  
**To:** Steve Berlin <Steve.Berlin@cityofchicago.org>; Chasse Rehwinkel <Chasse.Rehwinkel@cityofchicago.org>  
**Cc:** Eve Jennings <Eve.Jennings@cityofchicago.org>; Nick Lucius <Nick.Lucius@cityofchicago.org>  
**Subject:** Notification of donation to the city

Hello Chasse, Steve,

On March 19<sup>th</sup> from noon to 5 PM, DTI is hosting a rollout event for the City's Tableau platform – we are targeting the city's Data Leaders to share what is available and possible in the platform. We are presenting at the Salesforce tower in Chicago (333 W Wolf Point Plaza, Chicago, IL 60654). Salesforce (through our account executive Melinda Wainscott) has donated the use of their meeting space, along with lunch and a happy hour.

We have a total capacity of 80 people – we expect to use the full capacity.

The value of food and beverages donated for the day is \$49.75 per person (\$3,980 in total). It includes lunch and a happy hour (beverages and light snacks). The room does not have a value associated with it – Salesforce does not rent the room out on a normal basis, so there is no room charge associated with the donation.

Please let me know if you need anything else from me. I will let you know if anything changes.

Best,

**Rob Duggan**

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