



CITY OF CHICAGO
Department of Business Affairs and Consumer Protection
PUBLIC VEHICLE OPERATIONS

Financial Reporting Package

REQUIRED SUBMISSION MUST BE FILED BEFORE MAY 1st 2011

The Department's goal in collecting Financial Reporting Packages is to ascertain if lease rates recover operating costs allowing medallion owners to earn a fair return on invested capital and to pay the owner's reasonable expenses.

Any inaccuracies or late submissions will put the medallion owner in violation of section 9-112-145(g) of the Municipal Code of Chicago. This section states the failure to ACCURATELY submit this required information shall result in a fine of not less than \$200 and not more than \$750, as well as suspension or revocation of your taxicab medallion license.

Please note:

- Provide information for the previous year, January 1st through December 31st.
- All financial information filed in the Financial Reporting Package must be for the corporation listed as the licensee (as indicated by a unique IRIS number) and may not include any additional corporations owned or controlled by the same person or entity.
- All filers must complete Part I.
- Individual owner/operators who do not lease must complete Part II.
- Owners who lease but do not use a license manager must complete Part III.
- Owners who lease and use a license manager must have the license management company complete Part IV.
- **Submit to:**

Department of Business Affairs and Consumer Protection
ATTN: 2010 Financial Reporting Package
2350 W. Ogden, 1st Floor
Chicago, IL 60608

YOU MUST SUBMIT THE FINANCIAL REPORTING PACKAGE BY MAY 1st 2011.
IF YOU DO NOT, YOU WILL BE FOUND IN VIOLATION.

Please retain a copy for your records.

PART I.

TO BE COMPLETED BY ALL FILERS

NAME OF LICENSEE (Company Name): _____

IRIS ACCOUNT NUMBER: _____

CORPORATION PRESIDENT/OWNER NAME: _____

MEDALLION NUMBER (S) INCLUDED IN THIS FINANCIAL PACKAGE: _____

BUSINESS ADDRESS: _____

PHONE: (_____) _____ - _____

- Licensee is an owner/operator who does not lease:
 YES NO
 ⇒ If "yes," *complete Part II.*
- Licensee is an owner who leases and does not use a license management company:
 YES NO
 ⇒ If "yes," *complete part III.*
- Licensee is an owner who uses a license management company and my license manager is submitting this:
 YES NO
 ⇒ If "yes," *complete part IV.*

SIGNATURE AND NOTARY

The undersigned, having first been duly sworn under oath, does hereby certify that the information given in this statement is true and correct in all matters. The undersigned further understands that any misstatements, inaccuracies, and/or material omissions made in this statement will constitute a failure to provide information pursuant to Section 9-112-145(e).

(Signature of individual licensee or officer of corporate licensee) (Title)

(Print name of person signing)

Subscribed and sworn before me this _____ day of _____, 20 ____

Notary Public

(Seal)

PART II.

TO BE COMPLETED BY OWNER/OPERATORS WHO DO NOT LEASE

I am an independent: YES NO

If no, the name of my affiliation was: _____

A). My TOTAL costs last year were: \$ _____

Costs include: insurance, vehicle depreciation, repairs and maintenance, affiliation fees and dispatch costs, vehicle taxes and fees, administrative costs, and any other reasonable expenses related to running my business.

B). My TOTAL capital investment last year was: \$ _____

Capital investment includes: the value remaining in my vehicle (original cost minus depreciation), equipment upgrades (such as meter, radio, installation of safety equipment, painting, and logo), medallion renewal fee of \$500, any working capital, prepaid insurance, and other equipment and facilities (i.e. garages, etc.).
DO NOT INCLUDE MEDALLION PRICE.

C). My TOTAL gross revenue last year was: \$ _____

Gross revenue includes advertising revenues and all other revenue generated.

D). My outstanding medallion loan balance as of last December 31, if any, was: \$ _____

Does this include a vehicle? YES NO

E). The terms of my loan are: _____

F). The interest rate is: _____

G). I pay this amount: \$ _____ on a weekly / monthly / other basis (please circle).

If "other," please explain: _____

PART III.

TO BE COMPLETED BY OWNERS WHO LEASE AND DO NOT USE A LICENSE MANAGER

The TOTAL number of leases I entered into last year was: _____

I am an owner that operates (drives some shifts) as well as leases this medallion:
 YES NO

The types and terms of the leases I entered into were (please fill in table below):

Lease type	Total number of each lease type I entered last year	Lease rate amount	Any additional charges not in lease rate amount?
Medallion Only			
12 hour day			
12 hour night			
24 hour			
Weekly with repair and maintenance included			
Weekly without repair and maintenance included			

A). My TOTAL costs last year were: \$ _____

Costs include: insurance (collision, liability, and workers compensation), vehicle depreciation, repairs and maintenance, affiliation fees and dispatch costs, vehicle taxes and fees, administrative costs, and any other reasonable expenses related to running my business.

B). My TOTAL capital investment last year was: \$ _____

Capital investment includes: the value remaining in my vehicle (original cost minus depreciation), equipment upgrades (such as meter, radio, installation of safety equipment, painting, and logo), medallion renewal fee of \$500, any working capital, prepaid insurance, and other equipment and facilities (i.e. garages, etc.).
DO NOT INCLUDE MEDALLION PRICE.

C). My TOTAL gross revenue last year was: \$ _____

Gross revenue includes advertising revenues and all other revenue generated.

PART III. (continued)

D). My outstanding medallion loan balance as of December 31, if any, was:

\$ _____

Does this include a vehicle? YES NO

E). The terms of my loan are: _____

F). The interest rate is: _____

G). I pay this amount: \$ _____ on a weekly / monthly / other basis
(please circle)

If "other," explain: _____

PART IV.

TO BE COMPLETED BY LICENSE MANAGERS ONLY

LICENSE MANAGER INFORMATION

1) Name of License Manager:

2) Name of License Management Company:

3) Name of liability insurance company (ies):

The TOTAL number of leases I entered into last year on behalf of the medallion owner was:

The types and terms of the leases I entered into on behalf of the medallion owner were:

Lease type	Total number of each lease type	Lease rate amount	Any additional charges not in lease rate amount?
12 hour day			
12 hour night			
24 hour			
Weekly with repair and maintenance included			
Weekly without repair and maintenance included			

A). The TOTAL costs last year associated with managing these medallions were:

\$ _____

Costs include: insurance (collision, liability, and workers compensation), vehicle depreciation, repairs and maintenance, affiliation fees and dispatch costs, vehicle taxes and fees, administrative costs, medallion management fee and any other reasonable expenses.

PART IV. (continued)

B). The TOTAL capital investment last year associated with managing these medallions was:

\$ _____

Capital investment includes: the value remaining in my vehicle (original cost minus depreciation), equipment upgrades (such as meter, radio, installation of safety equipment, painting, and logo), medallion renewal fee of \$500, any working capital, prepaid insurance, real property (including real estate purchases) and other equipment and facilities (i.e. garages, etc.). **DO NOT INCLUDE MEDALLION PRICE.**

C). The TOTAL gross revenue last year associated with managing these medallions was:

\$ _____

Gross revenue includes gross advertising revenues, lease revenues, supplemental insurance revenue, collision damage waiver revenue, new vehicle model revenue, late fees, and all other revenue generated.

D). The vehicle interest financing last year associated with managing these medallions was:

\$ _____

E). The operating credit line interest last year associated with managing these medallions was:

\$ _____