



# BACP PUBLIC VEHICLE INDUSTRY NOTICE

January 2, 2024

Notice No. 24-001

## **PUBLIC VEHICLE INDUSTRY RESOLUTIONS FOR 2024**



**Happy New Year!** The City of Chicago's Department of Business Affairs and Consumer Protection (BACP) ensures Chicago's public passenger vehicles are safe, reliable and provide residents and visitors positive transportation options. BACP encourages public vehicle and public chauffeur licenses to adopt the following resolutions for 2024:

1. Add your email address to the [BACP Public Vehicle Industry distribution list](#) to keep informed on processes and laws impacting your City of Chicago license.
  2. Ask questions plus request information and forms by emailing [BACPPV@citychicago.org](mailto:BACPPV@citychicago.org). Email communications will save you the time and effort that an in-person visit takes to simply ask questions and pick up forms.
  3. Before visiting BACP's Public Vehicle Licensing Facility (2350 W. Ogden, Chicago, IL), review the webpage [Chicago.gov/PublicVehicles](https://www.chicago.gov/PublicVehicles) for information on [customer service hours and appointment scheduling requirements](#).
  4. Review BACP tool kits to help you manage your license(s).
    - [Taxi Medallion License Tool Kit](#)
    - [Public Passenger Vehicle License Tool Kit](#)
  5. Check the expiration dates on your license(s) and make sure you are operating with current license(s) in good standing.

**Expired Public Vehicle and Public Chauffeur licenses may not operate for hire.** Public Vehicle and Public Chauffeur licensees without current licenses in good standing must:

    - (1) Surrender expired public vehicle license(s) to BACP, OR
    - (2) Secure a current license by completing license renewal.
- ✓ Check the [license status and information](#) ([data.cityofchicago.org](https://data.cityofchicago.org)) of your license. Any Public Vehicle or Public Chauffeur license operating in EXPIRED or VIOLATION status is subject to enforcement action including citations, suspension, license/medallion confiscation, vehicle impoundment and/or revocation.
  - ✓ If license status is EXPIRED or VIOLATION, review the license renewal information and checklist at BACP webpage [Chicago.Gov/PublicVehicles](https://www.chicago.gov/PublicVehicles)
    - Renewal applications are available for download.
    - View dates and times of scheduled taxicab, livery, and ambulance vehicle inspections.
  - ✓ Resolve outstanding debt (ground tax, WAV fees) by contacting the Dept. of Finance at [revenuatabase@cityofchicago.org](mailto:revenuatabase@cityofchicago.org) or 312-747-4747. The Department of Finance webpage [Chicago.Gov/Finance](https://www.chicago.gov/Finance) can be used to identify and pay outstanding tickets, fees, and taxes.
  - ✓ Visit the Illinois Secretary of State webpage [ilsos.gov](https://ilsos.gov) to verify state compliance.
    - For business licenses: Verify company is in good standing with the IL SOS by performing a Corporation/LLC Search.
    - For chauffeur licenses: Obtain your certified IL SOS "Court Purposes and Supervision" driving abstracts. BACP does not accept "Public Abstracts".