Freezer Temperature Log

Record CURRENT, MIN, and MAX temperatures twice a day. Complete steps 1-4

Month/Year (Days 1-15)_____
Refrigerator Location _____
Provider Name:_____
Pin number:_____

File this log at the end of the month and keep it for 3 years

Step 1 **Write your initials and time of day.**

	Example																															
Staff Initials	RC																															
Day of Month	31	1		2		3		4		5		6		7		8		9		10		11		12		13		14		15	
Time	7:30																														
	am	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm

Step 2 **Read the thermometer display. (See example at bottom right.) Write the temperature below.**
If temperatures are in the DANGER zone (See zones below), go to step 3.
If ALL temperatures are OK, go to step 4.

	Example																															
Current	-10																															
MIN	-15																															
MAX	7																															

-20s° & lower	-10s°	-9°	- 8°	-7°	-6°	-5°	-4°	-3°	-2°	-1°	0°	1°	2°	3°	4°	5°
These temperatures are OK. Go to Step 4.																

6°	7°	8°	9°	10°	11°	12°	13°	14°	15°	16°	17°	18°& higher
DANGER Zone- Too Hot! Go to Step 3												

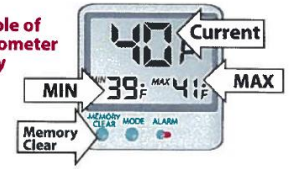
Step 3 **If you ever see temps in Danger Zone (above 5°F), even for a short time:**

- Alert your supervisor Immediately
- Press the MEMORY CLEAR button. Check the temperatures again in 1 hour. If temps are still in the Danger Zone, call Chicago VFC Vaccine Management Unit (312-746-5385) and store vaccines at proper temperature (transfer to another appliance, if possible)
- Document the date and actions you take on the Vaccine Storage Troubleshooting Record

Step 4 **Press the MEMORY CLEAR button on the thermometer every time you finish logging temperatures.**

*Note: If you have a DIGITAL DATA LOGGER, your thermometer does not look like the example shown on the right. SKIP STEP 4; you do not need to clear the memory. To review MIN/MAX on the data loggers press the review button. When done reviewing, press the start/stop button once to go back to the original screen.

Example of thermometer display



Chicago Department of Public Health-VFC Program
Chicago VFC temperature log adopted from California Department of Public Health

Freezer Temperature Log

Record CURRENT, MIN, and MAX temperatures twice a day. Complete steps 1-4

Month/Year (Days 16-31)_____
Refrigerator Location _____
Provider Name:_____
Pin number:_____

File this log at the end of the month and keep it for 3 years

Step 1 **Write your initials and time of day.**

	Example																															
Staff Initials	RC																															
Day of Month	15	16		17		18		19		20		21		22		23		24		25		26		27		28		29		30		31
Time	7:30																															
	am	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm

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-20s° & lower -10s° -9° - 8° -7° -6° -5° -4° -3° -2° -1° 0° 1° 2° 3° 4° 5°

These temperatures are OK. Go to Step 4.

6° 7° 8° 9° 10° 11° 12° 13° 14° 15° 16° 17° 18°&

DANGER Zone - Too Hot! Go to Step 3

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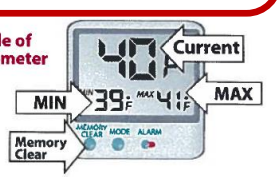

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