City of Chicago Department of Planning and Development Special Service Area (SSA) Program

Audit Report Package Transmittal Checklist

This checklist must be completed and submitted with audit report package to City's Department of Planning and Development (DPD) via DPD's SharePoint platform. Note: Effective with 2019 audit report package submissions e-mail submissions are not an acceptable form of transmittal and report packages will be deemed "not submitted" unless they are uploaded into CPD's SharePoint platform. For each SSA submission enter the starting page number for each of the PDF audit report package components listed below. Each required component on the checklist must have a numeric page number, unless otherwise noted.

SSA Name and number: Howard Street SSA 19 - 2022 AUDIT

SSA Provider Name: DevCorp North d/b/a Rogers Park Business Alliance

Submission Date: May 1, 2023

Starting PDF Page Number	Audit Report Package Components				
	Comparative Financial Statements				
6	Statement of Net Position and Governmental Fund Balance Sheet – Current Year				
6	Statement of Net Position and Governmental Fund Balance Sheet – Prior Year				
7	Statement of Activities and Governmental Fund Revenues, Expenditures and Changes in Fund Balance – Current Year				
7	Statement of Activities and Governmental Fund Revenues, Expenditures and Changes in Fund Balance – Prior Year				
14 - 15	5. Statement of Revenues and Expenditures – Budget and Actual				
4-5	Auditor's Opinion on Financial Statements				
16	Schedule of Findings – Current and Prior Year, if applicable				
16	Corrective Action Plan – Current and Prior Year, if applicable (if findings)*				
17	Audit Firm CPA License				
18	SSA Budget Summary page for the latest modified/amended budget approved by your SSA commission (for current audit period)				
Separate PDF file attached – Yes/No	SSA Detailed SSA Commission Approved Budget				
	Note: SSA Service Provider must submit detailed budget corresponding to Summary page, noted above, with audit report package.				

^{*}required if findings exist

SPECIAL SERVICE AREA 19 MANAGED BY DEVCORP NORTH D/B/A ROGERS PARK BUSINESS ALLIANCE (a taxing district authorized by the City of Chicago) FINANCIAL STATEMENTS DECEMBER 31, 2022 and 2021

Special Service Area 19 Managed by DevCorp North D/B/A Rogers Park Business Alliance Financial Statements Table of Contents

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Joy L Coombes, CPA MST

Independent Auditor's Report

To the Commissioners of Special Service Area 19 Managed by DevCorp North d/b/a Rogers Park Business Alliance

Opinion

We have audited the accompanying financial statements of Special Service Area 19, (SSA19) (a taxing district authorized by the City of Chicago) which comprise the SSA19 basic financial statements as listed in the table of contents as of and for the years ended December 31, 2022 and 2021, and the related notes to the financial statements. In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of SSA19 as of December 31, 2022 and 2021, and the changes in its fund balance/net position for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis of Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of SSA19 and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about SSA19's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements, including omissions, are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due
 to fraud or error, and design and perform audit procedures responsive to those risks. Such
 procedures include examining, on a test basis, evidence regarding the amounts and disclosures
 in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit
 procedures that are appropriate in the circumstances, but not for the purpose of expressing an
 opinion on the effectiveness of SSA19's internal control. Accordingly, no such opinion is
 expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about SSA19's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Other Matters

Required Supplementary Information

Management has omitted the management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The schedules of revenues and expenditures - budget and actual on page 10 and 11, are presented for comparison and analysis purposes only. The supplementary information is not a required part of the basic financial statements. We have not performed any auditing procedures on the budget amounts and therefore, express no opinion on them.

Joy L. Coombes, CPA MST

Joy L Coombes

Chicago, Illinois April 19, 2023

Special Service Area 19 Managed by DevCorp North D/B/A Rogers Park Business Alliance Statements of Net Position and Governmental Fund Balance Sheets December 31, 2022 and 2021

	2022						2021					
	Governmental				ment of Net	Gov	ernmental				ment of Net	
ASSETS		Fund	Ad	ljustments	F	Position		Fund	Ac	ljustments		Position
ASSETS												
Cash and Cash Equivalents Property Tax Receivable, Net Allowance	\$	87,737	\$	-	\$	87,737	\$	60,982	\$	-	\$	60,982
of \$26,522 and \$15,531		430,135		-		430,135		288,404		-		288,404
Prepaid Expenses Due from SSA 43		-		-		-		52 277		-		52 277
Due from SSA 54		640		-		640		452		-		452
Due from City of Chicago		-		_		-		327		_		327
				_								
Total Assets	\$	518,512	\$	-	\$	518,512	\$	350,494	\$	-	\$	350,494
LIABILITIES												
Accounts Payable		7,733		-		7,733		1,824		-		1,824
Accrued Expenses		3,099		-		3,099		2,525		-		2,525
Due to SSA24		3,289		-		3,289		535		-		535
Due to SSA43		373		-		373		-		-		-
Due to RPBA		130,228		-		130,228		8,900		-		8,900
Total Liabilities		144,722		-		144,722		13,784		-		13,784
DEFERRED INFLOWS												
Deferred Property Tax Revenue		372,964		(372,964)				288,404		(288,404)		
Total Deferred Inflows		372,964		(372,964)		-		288,404		(288,404)		-
FUND BALANCE / NET POSITION												
Unassigned		826		(826)				48,306		(48,306)		
Total Fund Balance		826		(826)				48,306		(48,306)		
Total Liabilities, Deferred Inflows												
and Fund Balance	\$	518,512					\$	350,494				
Net Position - Unrestricted			\$	(373,790)	\$	373,790			\$	(336,710)	\$	336,710
Amounts reported for government activities in	n the s	statement of	net po	sition are diffe	erent b	ecause:						
Total fund balance - governmental fun	ds				\$	826					\$	48,306
Property tax revenue is recognized in a "available." A portion of the property to government funds.						372,964						288,404
Total net position - governmental activ	ities				\$	373,790					\$	336,710

Special Service Area 19 Managed by DevCorp North D/B/A Rogers Park Business Alliance Statements of Activities and Governmenta Fund, Revenues, Expenditures and Changes in Fund Balance For the Years Ended December 31, 2022 and 2021

				2022						2021		
		ernmental Fund	Adj	ustments		tement of	Gov	rernmental Fund	Adj	ustments		atement of
REVENUES		,										
Property Revenues and Interest	\$	296,419	\$	84,560	\$	380,979	\$	257,432	\$	35,174	\$	292,606
Total Revenues		296,419		84,560		380,979		257,432		35,174		292,606
EXPENDITURES/EXPENSES												
Customer Attraction		139,267		-		139,267		157,686		-		157,686
Public Way Aesthetics		107,235		-		107,235		102,844		-		102,844
Sustainabilty and Public Places		3,301		-		3,301		2,189		-		2,189
Economic Business Development		653		-		653		1,595		-		1,595
Public Health and Safety Programs		8,441		-		8,441		10,892		-		10,892
Total Services Expense		258,897		-		258,897		275,206		-		275,206
SSA Management		30,028		_		30,028		29,284		_		29,284
Personnel		54,974		_		54,974		55,190		_		55,190
		,								_		
Total Administration Expense		85,002		<u>-</u>		85,002		84,474				84,474
Total Expenditures		343,899				343,899		359,680				359,680
Excess (deficit) of Revenues Over Expenditures		(47,480)		84,560		37,080		(102,248)		35,174		(67,074)
Change in Net Position		(47,480)		84,560		37,080		(102,248)		35,174		(67,074)
Fund Balance/Net Position												
Beginning of the Year		48,306		288,404		336,710		150,554		253,230		403,784
								· · · · · · · · · · · · · · · · · · ·			-	· · · · · · · · · · · · · · · · · · ·
End of the Year	\$	826	\$	372,964	\$	373,790	\$	48,306	\$	288,404	\$	336,710
Amounts reported for governmental activities in the statement of activities is different because:												
Net Change in Fund Balance - Governmental Fun	nds				\$	(47,480)					\$	(102,248)
Property Tax is recognized in the year it is levied	rather t	han when it	is ava	ilable								
for Governmental Funds						84,560					-	35,174
Change in Net Position					\$	37,080					\$	(67,074)

NOTE 1 - Nature of Activities and Reporting Entity

<u>Nature of Reporting Entity</u> - Special Service Area 19 is a taxing district authorized by the City of Chicago located in Chicago, Illinois. Its scope of services is to fund various activities to improve and enhance the Howard Street commercial district. The SSA is funded by property taxes levied on properties within the SSA boundaries, which are collected by the Cook County Treasurer, and then distributed by the City of Chicago to the SSA.

Special Service Area 19 is governed by a Commission whose members are appointed by the Mayor of Chicago. The City of Chicago contracted with DevCorp North D/B/A Rogers Park Business Alliance (RPBA) to perform administrative duties as the service provider for this SSA during the reporting period. RPBA is an Illinois not-for-profit corporation that is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code.

NOTE 2 – Summary of Significant Accounting Policies

a. Government-Wide and Fund Financial Statements

The financial statements of the SSA have been prepared in conformity with accounting principles generally accepted in United States of America as applied to governmental units, hereinafter referred to as GAAP (generally accepted accounting principles). The accepted standard-setting body for establishing governmental accounting and financial reporting principles is GASB (the Governmental Accounting Standards Board). The SSA accounts for its activities in one fund, its general fund.

b. Basis of Accounting and Financial Statement Presentation:

The government fund financial statements are prepared on the modified accrual basis of accounting with only current assets and liabilities included on the balance sheet. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual, both measurable and available to finance expenditures of the current period. Available means collected within the current period or soon enough thereafter to be used to pay liabilities of the current period. Property taxes are susceptible to accrual and recognized as a receivable in the year levied. Revenue recognition is deferred unless the taxes are received within 60 days subsequent to year-end. Expenditures are recorded when the liability is incurred.

NOTE 2 – Summary of Significant Accounting Policies – (continued)

b. Basis of Accounting and Financial Statement Presentation - (continued)

The preparation of financial statements in conformity with generally accepted accounting principles accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reported period. Actual results could differ from those estimates.

c. Assets, Liabilities, and Net Position

Cash and cash equivalents

The SSA's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term liquid investments with original maturities of three months or less from the date of acquisitions.

Receivables

All property tax receivables are shown net of allowances. As of December 31, 2022, and 2021, the allowance is estimated to be between 5% - 7% of the outstanding property taxes.

Fund Equity/Net Position

Governmental fund equity is classified as fund balance. Fund balance is further classified as nonspendable, restricted, committed, assigned, or unassigned. Nonspendable fund balance cannot be spent because of its form. Restricted fund balance has limitations imposed by the SSA board through approval of resolutions. Assigned fund balance is a limitation imposed by a designee of the SSA board. Unassigned fund balance is the net resources in excess of what can be properly classified in one of the above four categories. When both restricted and unrestricted fund balances are available for use, it is the SSA's policy to use restricted fund balance first, then unrestricted fund balance. Furthermore, committed fund balance is reduced first, followed by assigned amounts, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of those unrestricted fund balance classifications can be used.

NOTE 2 – Summary of Significant Accounting Policies – (continued)

Fund Equity/Net Position – (continued)

For the government-wide financial statements, net position is reported as invested in capital assets net of related debt, restricted or unrestricted. Invested in capital assets, net of related debt, if applicable, is comprised of the net capital asset balance less any related debt. Restricted net position is when restrictions are placed on net assets from 1) externally imposed by creditors, grantors, contributors, or laws, or regulations of other governments or 2) imposed by law through constitutional provisions or enabling legislation. The remaining net position is classified as unrestricted.

d. Subsequent Events

Subsequent events have been evaluated through April 19, 2023, which is the date the financial statements were available to be issued.

NOTE 3 – Cash and Cash Equivalents

The SSA defines cash and cash equivalents as short-term liquid investments such as cash in banks, money markets, and other financial instruments that can be reduced to cash in thirty days or less. The SSA maintains its cash balance in financial institutions located in Chicago, IL. The balance is insured by the Federal Deposit Insurance Corporation up to \$250,000. The SSA's cash balances did not exceed the insurance level at each financial institution as of December 31, 2022 and 2021.

NOTE 4 – Property Taxes

The SSA's principal source of revenue is from real estate taxes levied on certain property located in its boundaries. Property taxes become an enforceable lien on real property on January 1 of the year it is levied. Taxes are payable in two installments in the subsequent year. The first installment is an estimate based on the prior year billed levy (55%) and is due March. The second installment is due in August or 30 days from the mailing of the tax bills, if issued later than July 1. The second installment is based on the remaining amount of the levy on file with the County. Bills are issued and collected by Cook County who remits the SSA's share to the City who then remits the monies to the SSA.

NOTE 5 – Due from City of Chicago

At December 31, 2022 and 2021, due to city of Chicago was \$0 and \$327, respectively, which consists of property taxes identified but not received until 2023 and 2022, respectively.

NOTE 6 – Accounts Payable and Accrued Expenses

Accounts payable balance at December 31, 2022 and 2021, is \$7,733 and \$1,824, respectively. Accrued expenses at December 31, 2022 and 2021, is \$3,099 and \$2,525, respectively. These balances consist of expenses and services received during the respective year related to vendor services.

NOTE 7 – Deferred Inflows of Revenue

A deferred inflow of resources/property tax revenue represents an acquisition of fund balance that applies to a future period and therefore will not be recognized as an inflow of resources (revenue) until that future time.

NOTE 8 – Fund Equity / Net Position

The SSA is required to present information regarding its financial position and activities according to the Agreement for Special Service Area 19 between the City of Chicago and DevCorp North D/B/A Rogers Park Business Alliance. As of December 31, 2022, and 2021, the SSA had total fund balances of \$826 and \$48,306, respectively. These funds will be utilized in this special service area during future years.

NOTE 9 - Related Party Transactions

The SSA is affiliated with DevCorp North D/B/A Rogers Park Business Alliance. RPBA acts as SSA19's sole service provider. SSA19 shares office space, equipment, and employees through the above affiliations. Special Service Area 19 does not have employees of its own. As of December 31, 2022, and 2021, \$130,228, and \$8,900, was payable for services by DevCorp North D/B/A Rogers Park Business Alliance, respectively. The balances resulted from the time lag that 1) goods and services are being provided or reimbursable expenditures occur, 2) transactions are recorded in the accounting system and 3) payments are being made.

NOTE 9 – Related Party Transactions – (continued)

As of December 31, 2022, and 2021, \$3,289 and \$535 was payable to SSA 24, respectively for goods or services provided by this SSA. In addition, as of December 31, 2022 and 2021, \$373 was payable, and \$277 was due from SSA43, respectively, and \$640 and \$452, was due from SSA 54, respectively, for goods or services provided by this SSA.

NOTE 10 – Risks and Uncertainties

The COVID-19, a worldwide pandemic, has continued to present significant effects on global markets, supply chains, businesses, and communities. Specific to the SSA, COVID-19 may continue to impact various parts of its 2023 operations and financial results, including potential cancellations of future events and programing, and potential delays in receiving their respective property tax levies.

Management believes the SSA is taking appropriate actions to mitigate the negative impact. However, the full impact of COVID-19 outbreak continues as of the date the SSA's financial statements were issued. Given the uncertainty related to this pandemic, the SSA is not able to estimate the effects of this outbreak on its operations, financial condition and liquidity for the year ended December 31, 2023.

NOTE 11 – Subsequent Events

SSA 19 received its second installment of 2022 tax deposits late, a majority of the second installment was received in December 2022, and January and February 2023. The 2022 tax deposits received in January and February 2023, were included in Property tax receivables and in Property tax revenue at December 31, 2022. The amount of 2022 tax late deposits reported in Property tax receivable at December 31, 2022 was \$57,171.



Special Service Area 19 Managed by DevCorp North D/B/A Rogers Park Business Alliance Schedule of Revenues and Expenditures - Budget and Actual December 31, 2022

	 Budget	 Actual	Variance		
REVENUE					
Property Taxes and Interest	\$ 319,466	\$ 296,419	\$	23,047	
Total Revenues	319,466	296,419		23,047	
EXPENDITURES					
Customer Attraction Public Way Aesthetics Sustainabilty and Public Places Economic Business Development Public Health and Safety Programs SSA Management Personnel	180,862 117,260 3,500 13,500 8,000 33,770 54,974	139,267 107,235 3,301 653 8,441 30,028 54,974		41,595 10,025 199 12,847 (441) 3,742	
Total Expenditures	411,866	343,899		67,967	
Excess (deficit) of Revenues Over Expenditures	\$ (92,400)	\$ (47,480)	\$	(44,920)	
CARRYOVER	92,400			92,400	
Net Revenues In Excess of Expenditures	\$ 	\$ (47,480)	\$	47,480	

Special Service Area 19 Managed by DevCorp North D/B/A Rogers Park Business Alliance Schedule of Revenues and Expenditures - Budget and Actual December 31, 2021

	 Budget	 Actual	Variance		
REVENUE					
Property Taxes and Interest	\$ 294,786	\$ 257,432	\$	37,354	
Total Revenues	294,786	257,432		37,354	
EXPENDITURES					
Customer Attraction Public Way Aesthetics Sustainabilty and Public Places Economic Business Development Public Health and Safety Programs SSA Management Personnel	161,004 110,789 3,500 11,000 20,000 30,520 53,373	157,686 102,844 2,189 1,595 10,892 29,284 55,190		3,318 7,945 1,311 9,405 9,108 1,236 (1,817)	
Total Expenditures	 390,186	 359,680		30,506	
Excess (deficit) of Revenues Over Expenditures	\$ (95,400)	\$ (102,248)	\$	6,848	
CARRYOVER	95,400			95,400	
Net Revenues In Excess of Expenditures	\$ 	\$ (102,248)	\$	102,248	

Special Service Area 19 (a taxing district authorized by the City of Chicago) Managed by DevCorp North D/B/A Rogers Park Business Alliance Schedule Summary of Findings

For the Year Ended December 31, 2022

As part of our audit and request by the Special Service Area Annual Audited Financial Guidelines prepared by the City of Chicago Department of Planning and Economic Development, we have read the requirements contained in the Service Provider Agreement.

CURRENT YEAR FINDINGS:

- We noted one expenditure category for which actual expenses exceed budgeted amounts.
- SSA 19 provided advances of funds to other special service areas managed by the same service provider.

MANAGEMENT RESPONSE:

- Rogers Park Business Alliance will pay closer attention to monthly financial statements from our accountant and adjust the budget as needed.
- SSA 19 and its service provider, Rogers Park Business Alliance, will refrain from providing advances of funds to special service areas managed by Rogers Park Business Alliance, in the future.

PRIOR YEAR FINDINGS:

 We noted one expenditure category for which actual expenses exceed budgeted amounts.

MANAGEMENT RESPONSE:

 Rogers Park Business Alliance will pay closer attention to monthly financial statements from our accountant and adjust the budget as needed.

Special Service Area 19 (a taxing district authorized by the City of Chicago) Managed by DevCorp North D/B/A Rogers Park Business Alliance State of Illinois Professional CPA License December 31, 2022



Special Service Area 19 (a taxing district authorized by the City of Chicago) Managed by DevCorp North D/B/A Rogers Park Business Alliance Budget December 31, 2022

Special Service Area # 19

SSA Name: Howard/Jarvis SSA19

2022 BUDGET SUMMARY

Budget and Services Period: January 1, 2022 through December 31, 2022

		2021	Levy				
(Funded Cat	Funded Categories Comprise		Estimated Loss Collection	Carryover Funds	TIF Rebate Fund #	Estimated Late Collections and Interest	Total All Sources
1.00 Custon	00 Customer Attraction \$81,800 \$13,531		\$70,000	\$0	\$15,531	\$180,862	
2.00 Public	Way Aesthetics	\$99,860	\$2,000	\$15,400	\$0	\$0	\$117,260
3.00 Sustair Public Place		\$2,500	\$0	\$1,000	\$0	\$0	\$3,500
4.00 Econor Developmen	mic/ Business nt	\$10,500	\$0	\$3,000	\$0	\$0	\$13,500
5.00 Public Safety Prog	Health and	\$5,000	\$0	\$3,000	\$0	\$0	\$8,000
6.00 SSA M	anagement	\$33,770	\$0	\$0	\$0	\$0	\$33,770
7.00 Person	nnel	\$54,974	\$0		\$0	\$0	\$54,974
	Sub-total	\$288,404	\$15,531				
GRAND TOTALS	Levy Total	\$303	,935	\$92,400	\$0	\$15,531	\$411,866

LEVY ANALYSIS						
Estimated 2021 EAV:	\$54,956,767					
Authorized Tax Rate Cap:	0.833					
Maximum Potential Levy limited by Rate Cap:	\$45,778,987					
Requested 2021 Levy Amount:	\$303,935					
Estimated Tax Rate to Generate 2020 Levy:	0.5530%					

LEVY CHANGE FROM PREVIOUS YEAR						
2020 Levy Total (in 2021 budget) \$280,93						
2021 Levy Total (in 2022 budget)	\$303,935					
Percentage Change 8.19%						
Community meeting required if levy amount increases greater than 5% from previous levy.						

CARRYOVER CALCULATION							
2021 Budget Total	\$390,186						
Carryover request for 2022	\$92,400						
Percentage	23.681%						

Must be less than 25%