

CLASS TITLE: **Animal Care Aide II**

CHARACTERISTICS OF THE CLASS: Under supervision, performs tasks relating to the cleaning and caring of animals and performs euthanasia by injection of animals as directed at the City's Animal Care and Control Center; and performs related duties as required.

ESSENTIAL DUTIES: Feeds, cleans, provides water and is responsible for the general care of animals; cleans and sanitizes feeding bowls, pens and cages; performs custodial duties to maintain the general cleanliness of the facility; cleans and sterilizes operating rooms and other medical treatment areas; treats animals to reduce the spread of ticks and fleas; prepares animals for euthanasia by injection, weighing the animals and measuring the proper dosage based on weight; injects animals with proper drug dosage and properly disposes of remains; transports impounded animals from vehicles to facility using various tools to restrain and secure animals; transports, carries and restrains animals for medical treatment or examination purposes; prepares and maintains inventory records of impounded animals and cleaning supplies.

RELATED DUTIES: Unloads and stocks delivered animal food and supplies; provides guidance to lower level staff as required.

MINIMUM QUALIFICATIONS:

Training and Experience. One year of experience working with animals in an animal hospital, shelter or related animal facility, or an equivalent combination of training and experience.

Knowledge, Abilities and Skill. Good knowledge of procedures used in the care, feeding, and handling of animals. Good knowledge of procedures and techniques used in the euthanasia of animals. Good knowledge of sanitation and cleaning techniques. Knowledge of inventory methods and procedures.

Ability to handle, transport and restrain animals. Ability to administer drugs and perform euthanasia on animals. Ability to maintain records. Ability to clean animal shelter facilities and sterilize medical treatment rooms. Ability to access multi-level facilities.

Code: 3497
Health and Welfare Service
Medical and Social Service Group
Public Health Series

Class Title: **Animal Care Aide II (Cont'd)**

Skill in the use of drugs and application of procedures for the euthanasia of animals. Skill in the humane care and handling of animals. Skill in the use of equipment to restrain animals. Skill in the use of cleaning equipment used to maintain an animal shelter facility.

Physical Requirements. Ability to frequently lift and carry animals and equipment weighing up to forty-five pounds and occasionally lift and carry same weighing up to seventy-five pounds.

Working Conditions. Exposure to animal waste and blood is unavoidable. Exposure to unpleasant smells, and a noisy and wet environment associated with an animal shelter.

Equipment. Medical equipment and drugs used in the euthanasia of animals. Cleaning equipment including steam-cleaners, shovel, scale, power hoses and mops. Capture pole, leashes and nooses.

NOTE: While the list of essential duties is intended to be as inclusive as possible, there may be other duties which are essential to particular positions within the class.

March, 2003
City of Chicago
Department of Personnel