

September 3, 2013

ADDENDUM NO. 3

FOR

**REQUEST FOR QUALIFICATIONS (RFQ) FOR TECHNICAL SUPPORT AND MAINTENANCE OF THE
INTEGRATED SAFETY, SECURITY AND OPERATIONS COMMAND AND CONTROL SYSTEMS (ISSOCCS)
AT O'HARE AND MIDWAY INTERNATIONAL AIRPORTS**

Specification No. 113339

For which Proposals are due in the office of the Chief Procurement Officer, Department of Procurement Services, City Hall, 121 N. LaSalle Street, Bid & Bond Room 301, Chicago, IL 60602 **at 4:00 p.m., Central Time, on September 4, 2013.**

The following changes and/or revisions are incorporated into the above referenced RFQ Document as noted. All other provisions and requirements as originally set forth (except as amended by previous addenda) remain in force and are binding.

RESPONDENTS MUST ACKNOWLEDGE RECEIPT OF ADDENDUM NO. 3 IN THE COVER LETTER SUBMITTED WITH THEIR STATEMENT OF QUALIFICATIONS.

1. **Proposal Due Date has been extended to September 17, 2013 at 4:00 p.m., Central Time.**
2. Section II.C, Volume II – Representations and Certifications – Required Content, of the RFQ has been amended to add the following:

"8. Bid Incentive for Alternatively Powered Vehicles

- (a) For purposes of this section only, the following definitions apply:
 - "Alternative fuel" has the meaning ascribed to that term in the Energy Policy Act of 1992, and the rules promulgated by the United States Department of Energy pursuant to that Act. The term "alternative fuel" includes, but is not limited to natural gas, liquefied petroleum gas, hydrogen, ethanol E85 or electricity;
 - "Alternatively powered vehicle" means a vehicle that:
 - (1) is fueled by alternative fuel; provided that if a vehicle is capable of being powered by alternative fuel and traditional petroleum-based gasoline or petroleum-based diesel fuel, the vehicle must be powered by the alternative fuel for no less than 80% BTUs consumed during the three months prior to the submission of the bid; or
 - (2) is commonly referred to as a hybrid vehicle that is capable of being powered by a combination of any fuel and an alternative power source and the alternative power source includes an energy storage system to store generated or accumulated energy which substantially reduces the fuel use and emissions when compared to a standard vehicle of the same age, type and size; or

- (3) is fueled by a biodiesel blend; provided that the vehicle is powered by the biodiesel blend for no less than 80% of the gallons consumed during the three months prior to the submission of the bid; or
- (4) is fueled by traditional petroleum-based gasoline or petroleum-based diesel fuel, but powered by an engine substantially more efficiently designed than a standard vehicle of the same age, type and size; provided that the vehicle is rated by the United States Environmental Protection Agency in the top 5% for fuel efficiency for similar vehicles.

An “alternatively powered vehicle” does not include any vehicle which is: (i) primarily used in a warehouse or similar type of enclosed structure; (ii) required to use, or given credit for using, alternative fuel by any federal, state or local law; or (iii) subject to Section 2-92-595 of the Municipal Code of Chicago.

“Bid incentive” means an amount deducted, for bid evaluation purposes only, from the contract base bid in order to calculate the bid price to be used to evaluate the bid on a competitively bid contract.

“Biodiesel blend” has the meaning ascribed to that term in Section 2-92-595 of the Municipal Code of Chicago.

“Construction project” has the meaning ascribed to that term in Section 2-92-335 of the Municipal Code of Chicago.

“Contract” means any contract, purchase order, construction project, or other agreement (other than a delegate agency contract or lease of real property or collective bargaining agreement) awarded by the city and whose cost is to be paid from funds belonging to or administered by the city.

“Contract base bid” means the total dollar amount a Contractor bids on a contract without factoring any bid incentive or percentage reductions in the bid amount.

“Eligible business” means a business located within the counties of Cook, DuPage, Kane, Lake, McHenry or Will in the State of Illinois (the “Six County Region”), and as to which: (1) a majority of the business' fleet is located and used within the Six County Region; and (2) a majority of those vehicles located and used within the Six County Region are alternatively powered vehicles.

“Fleet” means 10 or more vehicles that are owned, operated, leased or otherwise controlled by a business.

“Vehicle” means every device powered by a motor or engine and by, upon, or in which any person or property is or may be transported or drawn upon a street or highway, except a “vehicle” shall not include motorized wheelchairs, golf carts, neighborhood electric vehicles, as that term is defined in Section 9-4-010 of the Municipal Code of Chicago, devices moved solely by human power, devices used exclusively upon stationary rails or tracks, or snowmobiles, as defined in the Snowmobile Registration and Safety Act of Illinois.

- (b) Unless otherwise prohibited by any federal, state or local law, for any contract having an estimated contract value of \$100,000 or more advertised, or if not advertised awarded, the Chief Procurement Officer shall allocate a bid incentive of 1/2% of the contract base price to a qualified Bidder (Proposer) when the qualified Bidder (Proposer) is an eligible business.

The bid incentive is used only to calculate an amount to be used in evaluating the bid to determine the low bidder and it does not affect the contract price.

For purposes of this section, the total dollar value of a construction project contract includes both materials and labor.

- (c) As a condition of being awarded the bid incentive, the eligible business shall continue to meet the definition of an eligible business during the term of the Contract.
- (d) The Contractor shall maintain adequate records necessary to monitor compliance with this section and shall submit such reports as required by the chief procurement officer. Full access to the Contractor's and Subcontractors' records shall be granted to the Chief Procurement Officer, the Commissioner of the supervising department, the Inspector General, or any duly authorized Representative thereof. The Contractor and Subcontractor(s) shall maintain all relevant records for a period of no less than seven years after final acceptance of the work.
- (e) A Bidder desiring to receive an incentive pursuant to this section shall include with its bid submission (or Statement of Qualifications) the Affidavit of Eligible Business for Bid Incentive for Alternatively Powered Vehicles, which affirms that the Bidder satisfies all pertinent requirements as an eligible business.
- (f) Upon completion of the work, any eligible business that receives a bid preference but that fails to meet the definition as an eligible business during the term of the Contract shall be fined in an amount equal to three times the amount of the bid incentive awarded.
- (g) This section shall not apply to any Contract to the extent that the requirements imposed by this section are inconsistent with procedures or standards required by any law or regulation of the United States or the State of Illinois to the extent such inconsistency is not permitted under law or the home rule powers of the City."

3. Section III.B, Evaluation Criteria, of the RFQ is amended to add Item 11 as follows:

"11. Pursuant to Section 2-92-419 of the Municipal Code, the City may allocate a bid price incentive of 1/2% of the cost proposal of a qualified Proposer when the qualified Proposer is an eligible business for use of Alternatively Powered Vehicles."

4. Section V, Additional Details of the RFQ Process, of the RFQ is amended to add Subsection D, Debriefing, as follows:

"D. Debriefing

If any Respondent requests a debriefing in writing, it may be granted at the discretion of the CPO only after the award of the Contract. **No EC member will individually debrief a Respondent at any time.**"

5. Exhibit 1, Scope of Services, Section II.B, Specific ISSOCCS Support Staff Positions and Duties, has been revised to read as follows (**changes are shown in bold italics**):

Position	Duties	Number Required
Delivery Executive	The Delivery Executive is the ISSOCCS Senior Project Manager responsible for all project operations and personnel. Acts as main point of contact for CDA and other ISSOCCS team members (CPD, CFD, APD, FBI, TSA, FAA, etc). Manages all ISSOCCS Vendor Support Contracts. Develops Task Order proposals for CDA review. Recommends, evaluates and reports on new technologies to CDA for review. Participates as Tier 1 support for on-call rotation for both hardware and software groups. <i>This position supports both O'Hare (ORD) and Midway (MDW) systems and can anticipate devoting approximately 80% of his/her efforts (and onsite presence) to ORD and 20% to MDW.</i>	1

Application Services Manager (ORD)	Manages Application Services and Support Team. Daily responsibilities include supervision of Application Services Team, management and maintenance of I/CAD system data, and management of I/CAD geographic information systems. Manages technology vendor relationships related to the I/CAD system. Manages I/CAD system upgrades as well as custom application upgrades and enhancements. Participates in on-call rotation for software group.	1
Application Services Manager (MDW)	Manages Application Services and Support Team. Daily responsibilities include supervision of Application Services Team, management and maintenance of I/CAD system data, and management of I/CAD geographic information systems. Manages technology vendor relationships related to the I/CAD system. Manages I/CAD system upgrades as well as custom application upgrades and enhancements. Participates in on-call rotation for software group.	1
Application Services Engineer	Reports to Application Services Manager. Daily responsibilities include development, implementation, testing, maintenance and support of new and existing ISSOCCS applications and production systems at MDW and ORD airports. This includes customized client/server and web-based applications utilizing PC, tablet, and handheld devices. Participates in on-call rotation for software group. <i>This position supports both O'Hare (ORD) and Midway (MDW) systems and can anticipate devoting approximately 80% of his/her efforts (and onsite presence) to ORD and 20% to MDW.</i>	1
Senior CADD Technician	Reports to Application Services Manager. Daily responsibilities include maintenance of CADD drawing sets at both airports. Validates and updates drawing changes requested by field teams, manages drawings for new construction, including site walk-throughs, design drawings, as-builts, and delivery drawings. Assist field staff as needed. Participates in on-call rotation for hardware group. <i>This position supports both O'Hare (ORD) and Midway (MDW) systems and can anticipate devoting approximately 80% of his/her efforts (and onsite presence) to ORD and 20% to MDW.</i>	1
CADD Technician (ORD)	Reports to Application Services Manager. Daily responsibilities include maintenance of CADD drawing sets at both airports. Validates and updates drawing changes requested by field teams, manages drawing book sets for ISSOCCS teams. Also supports Senior CADD Technician as needed.	1
CADD Technician (MDW)	Reports to Application Services Manager. Daily responsibilities include maintenance of CADD drawing sets at both airports. Validates and updates drawing changes requested by field teams, manages drawing book sets for ISSOCCS teams. Also supports Senior CADD Technician as needed.	1
Field Services Manager (ORD)	Manages day-to-day operations of Field Support Technicians at ORD . These operations include access control and video installations, repair, scheduled maintenance, and planning, including system design, installation, support and testing. Liaises with CDA and CDA contractors to review design and installation work. Develops work estimates and quotes of all installations for CDA review.	1
Field Services Manager (MDW)	Manages day-to-day operations of Field Support Technicians at MDW. These operations include access control and video installations, repair, scheduled maintenance, and planning, including system design, installation, support and testing. Liaises with CDA and CDA contractors to review design and installation work. Develops work estimates and quotes of all installations for CDA review.	1
Field Support Manager	Provides technical support and guidance to Field Support Technicians. Develops and manages System Problems Reports, Preventive Maintenance Reports, and other field services reports as requested by CDA. Supervises on-call teams. Manages ISSOCCS Maintenance inventory. <i>This position supports both O'Hare (ORD) and Midway (MDW) systems and can anticipate devoting approximately 80% of his/her efforts (and onsite presence) to ORD and 20% to MDW.</i>	1
Field Service Technician (ORD)	Reports to Field Services Manager. Provides daily support for access control field systems. Responds to system problem reports, performs scheduled (preventive) maintenance and repair. Maintenance tasks include access control and video installations, support and testing; low voltage and optic fiber connections and terminations for ISSOCCS peripherals. <i>Coordinates electrical work with Citywide Electrical Contractor (see Item C following) as required to provide the Services listed above.</i> Participates in on-call rotation for hardware group.	5
Field Service Technician (MDW)	Reports to Field Services Manager. Provides daily support for access control field systems. Responds to system problem reports, performs scheduled (preventive) maintenance and repair. Maintenance tasks include access control and video installations, support and testing; low voltage and optic fiber connections and terminations for ISSOCCS peripherals. Coordinates electrical work with Citywide Electrical Contractor (see Item C following) as required to provide the Services listed above. Participates in on-call rotation for hardware group.	2

Project Coordinator	Provides on-site administrative functions for all ISSOCCS projects. Daily responsibilities involve procurement of commodities, including research, price negotiation, quotation review, preparation of purchase orders, commodity tracking, returns, and vendor/supplier management. Liaises with Contractor corporate management to ensure timely and accurate invoicing, as necessary for vendors/suppliers. <i>This position supports both O'Hare (ORD) and Midway (MDW) systems and can anticipate devoting approximately 80% of his/her efforts (and onsite presence) to ORD and 20% to MDW.</i>	1
Security Systems Engineer (ORD)	Reports to Security Systems Manager. Responsible for day-to-day operations of access control systems (including ID Badging). Supports end users and field support technicians. Daily activities include security network management and maintenance, report generation, backup validations and recovery testing, desktop maintenance and support, management of air crew pin program, management of access control codes, and front line support of daily system problem reports related to the access control head end and application users in OCC, MCC, and both ORD and MDW main and satellite badging offices. Participates in on-call rotation for software group.	1
Security Systems Engineer (MDW)	<i>Reports to Security Systems Manager. Responsible for day-to-day operations of access control systems (including ID Badging). Supports end users and field support technicians. Daily activities include security network management and maintenance, report generation, backup validations and recovery testing, desktop maintenance and support, management of air crew pin program, management of access control codes, and front line support of daily system problem reports related to the access control head end and application users in OCC, MCC, and both ORD and MDW main and satellite badging offices. Participates in on-call rotation for software group.</i>	1
Security Systems Manager (ORD)	Manager of Security Systems Team. Daily responsibilities include management of Security Systems Team, access control database management and maintenance, support of field technicians, and CDA ISSOCCS staff. Researches and evaluates new technologies. Manages technology vendor relationships related to the access control system. Manages access control system upgrades as well as other third-party systems and applications related to access control. Participates as Tier 1 support for on-call rotation for both hardware and software groups.	1
Security Systems Manager (MDW)	<i>Manager of Security Systems Team. Daily responsibilities include management of Security Systems Team, access control database management and maintenance, support of field technicians, and CDA ISSOCCS staff. Researches and evaluates new technologies. Manages technology vendor relationships related to the access control system. Manages access control system upgrades as well as other third-party systems and applications related to access control. Participates as Tier 1 support for on-call rotation for both hardware and software groups.</i>	1
Video Services Engineer (ORD)	Reports to Video Services Manager. Daily activities include engineering, implementing, researching, developing and troubleshooting and maintaining video system infrastructure, applications, and IT hardware. This includes report generation, backup validations and recovery testing, desktop maintenance and support of local airport users and satellite users, management of video access, and front line support of daily system problem reports related to the video head end and video application users in local airport and satellite offices. Participates in on-call rotation for video group.	2
Video Services Engineer (MDW)	<i>Reports to Video Services Manager. Daily activities include engineering, implementing, researching, developing and troubleshooting and maintaining video system infrastructure, applications, and IT hardware. This includes report generation, backup validations and recovery testing, desktop maintenance and support of local airport users and satellite users, management of video access, and front line support of daily system problem reports related to the video head end and video application users in local airport and satellite offices. Participates in on-call rotation for video group.</i>	1
Video Services Manager	Manager of Video Services Team. Daily responsibilities include video system management and maintenance, support of field technicians, and CDA ISSOCCS staff. Researches and evaluates new technologies. Manages technology vendor relationships related to the video system. Manages video system upgrades. Participates as Tier 1 support for on-call rotation for video group. <i>This position supports both O'Hare (ORD) and Midway (MDW) systems and can anticipate devoting approximately 80% of his/her efforts (and onsite presence) to ORD and 20% to MDW.</i>	1
Technical Project Manager	Leads work teams on ISSOCCS projects related to field hardware installation and maintenance. Serves as a role model for other work team members, and is responsible for on-time and on-budget delivery of ISSOCCS field projects. Enhances ISSOCCS work standardization by coaching and mentoring ISSOCCS team members, including formal review and evaluation of project team members and direct reports. Participates in technical strategy development for supporting CDA mission requirements for ISSOCCS. Oversees all areas of system design and development related to ISSOCCS hardware. Reports directly to the Delivery Executive of the Contractor shown above. <i>This position supports both O'Hare (ORD) and Midway (MDW) systems and can anticipate devoting approximately 80% of his/her efforts (and onsite presence) to ORD and 20% to MDW.</i>	1

6. Exhibit 1, Scope of Services, Section II.E.7, ID Badging System, has been revised to read as follows (**changes are shown in bold italics**):

“7. ID Badging System -- Compliance support, **revenue collection support**, and audit reports. The Contractor shall generate, and support generation of these reports based on, and extracted from, ID Badging System data and operations. These reports, of individual and company ID Badge records and use, constitute a critical monitoring and reporting requirement that the Contractor must assume and substantially enhance, at the direction of the Department. New compliance requirements, mandated by the FAA and/or TSA, must be met to ensure that all Airport ID Badge holders have been certified by their respective companies. The Contractor must develop **(or acquire, as directed by the CDA), and implement, and support** new ISSOCCS/ID Badging System applications to audit badged employees (and their companies), and generate secure reports for review and approval by Airport company signatories. **The Contractor must also develop (or acquire, as directed by the CDA), implement and support (a) new ISSOCCS/ID Badging System financial (“accounts receivable” format/presentation) application(s), compatible and interoperable with other City/CDA financial systems, to support the CDA ID Badging/Compliance staff(s) in their collection and accounting of revenues owed to the City of Chicago, for fines, lost badge penalties, and other fees.** Additional audit requirements are being developed by the Department to enhance the safety of the Airport work force.”

7. Exhibit 2, Schedule of Compensation, subsection IV.E, Maximum Compensation, of the RFQ is amended to read as follows (**changes are shown in bold italics**):

“E. **Maximum Compensation.** The maximum aggregate compensation for the ISSOCS Core Services and for all Additional Services performed in accordance with this Agreement shall not exceed ~~\$500,000~~ **\$90,000,000** (“Vendor Limit”) without a formal amendment of this Agreement in accordance with Section 3.1.4.9 of this Agreement.”

8. Exhibit 3, Sample Form of Agreement, Section 3.2.3, Prompt Payment to Subcontractors, is deleted in its entirety and is replaced by the following:

“3.2.3 Prompt Payment to Subcontractors

3.2.3.1. Liquidated Damages for Failure to Promptly Pay.

Much of the City’s economic vitality derives from the success of its small businesses. The failure by contractors to pay their subcontractors in a timely manner, therefore, is clearly detrimental to the City. Inasmuch as the actual damages to the City due to such failure are uncertain in amount and difficult to prove, Contractor and City agree that the Chief Procurement Officer may assess liquidated damages against contractors who fail to meet their prompt payment requirements. Such liquidated damages shall be assessed to compensate the City for any and all damage incurred due to the failure of the Contractor to promptly pay its subcontractors, and does not constitute a penalty. Any and all such liquidated damages collected by the City shall be used to improve the administration and outreach efforts of the City’s Small Business Program.

3.2.3.2. Reporting Failures to Promptly Pay

The City posts payments to prime contractors on the web at its “Vendor, Contract, and Payment Search” web page. If the contractor, without reasonable cause, fails to make any payment to its subcontractors and material suppliers within 15 days after receipt of payment under a City contract, the contractor shall pay to its subcontractors and material suppliers, in addition to the payment due

them, interest in the amount of 2% per month, calculated from the expiration of the 15-day period until fully paid.

In the event that a contractor fails to make payment to a subcontractor within the 15-day period required above, the subcontractor may notify the City via an electronic report located at the "City of Chicago Reported Sub-Contractor Payments" web page. The report will require the subcontractor to affirm that (a) its invoice to the contractor was included in the payment request submitted by the contractor to the City and (b) subcontractor has not, at the time of the report, received payment from the contractor for that invoice. The report must reference the payment number posted on-line by the City in the notice of the payment to the contractor.

Subcontractors are hereby reminded that per Chapters 1-21, "False Statements," and 1-22, "False Claims," of the Municipal Code of Chicago, making false statements or claims to the City are violations of law and subject to a range of penalties including fines and debarment.

3.2.3.3. Action by the City

Upon receipt of an electronic report of a failure to pay, the City will issue notice to the contractor, and provide the contractor with an opportunity to demonstrate reasonable cause for failing to make payment within applicable period set forth in the Contract. The Chief Procurement Officer, in his or her sole judgment, shall determine whether any cause for nonpayment provided by a contractor is reasonable. In the event that the contractor fails to demonstrate reasonable cause for failure to make payment, the City shall notify the contractor that it will assess liquidated damages. Any such liquidated damages will be assessed according to the following schedule:

First Unexcused Report:	\$50
Second Unexcused Report:	\$100
Third Unexcused Report:	\$250
Fourth Unexcused Report:	\$500
Fifth and Each Succeeding Unexcused Report:	\$1,000

The liquidated damages set forth above shall be assessed per unexcused report per contract, i.e., each successive report regarding a contractor's failure to pay under this Contract will be assessed liquidated damages, regardless of which subcontractor files the unexcused report(s).

By executing this Agreement, Contractor acknowledges and agrees that the City may collect such damages by deducting any amount due to the City from the next payment to be made to the Contractor. In the event that no further payments are due to Contractor, Contractor agrees to promptly pay such liquidated damages as it may owe to the City. Failure to make such payment within thirty (30) days of receipt of notice of the assessment of liquidated damages may result in Contractor being debarred from participating in City contracts for a period of not less than one year.

Contractors are reminded that each unexcused failure to pay promptly is an event of default under the Contract and, in addition to the liquidated damages provided for in this Section, is subject to the remedies found in Section XVIII.D of this Contract. Contractors are further reminded that per Section 2-92-270 of the Municipal Code of Chicago, failure to pay subcontractors as required by law and the Contract may result in the City suspending payments to Contractor and making direct payments to such subcontractors. Any such direct payments shall be from funds due and owing to the contractor.

3.2.3.4. Whistleblower Protection

Contractor shall not take any retaliatory action against any subcontractor for reporting non-payment pursuant to this Section H. Any such retaliatory action is an event of default under this Contract and is subject to the remedies set forth in Section XVIII.D hereof, including termination. In addition to those remedies, any retaliatory action by a contractor may result in a contractor being deemed non-responsible for future City contracts or, if, in the sole judgment of the Chief Procurement Officer, such retaliatory action is egregious, the Chief Procurement Officer may initiate debarment proceedings against the contractor. Any such debarment shall be for a period of not less than one year.

If the Chief Procurement Officer determines that the circumstances pertaining to a contractor's failure to pay promptly warrant excusing such non-performance, or determines that excusing such non-performance is in the best interests of the City, the Chief Procurement Officer may waive any of the remedies provided in this Section IX.H. Each such waiver is discrete, non-precedential and does not constitute a waiver of any subsequent remedies against a contractor who fails to comply with the terms and conditions set forth herein.

9. Exhibit 7, Affidavit of Eligible Business for Bid Incentive for Alternatively Power Vehicles, is incorporated into the RFQ (see attached).
10. The following questions and requests for clarification were submitted in accordance with the instructions provided in Section I.C.1 (Communications between the City and Respondents) of the RFQ. The City's response (**in bold italics**) follows each question or request for clarification in the table below:

RESPONSE TO QUESTIONS AND REQUESTS FOR CLARIFICATIONS

Question 1:	What is the annual budget allocated for ISSOCS contract?
Response:	<i>The selected Contractor will be required to provide an estimated annual budget for the Services (Exhibit 2C).</i>

Question 2:	What is the annual budget for direct materials as part of the ISSOCCS contract?
Response:	<i>See Response to Question 1 above.</i>

Question 3:	Please indicate duration of the contract in years.
Response:	<i>As stated in subsection I.B, Term of Services, the City intends to award an Agreement pursuant to this RFQ solicitation for a base contract period of five (5) years.</i>

Question 4:	What is the estimated start date of the transition period?
Response:	<i>While the start date of the transition period is dependent upon the length of the contract award process, Respondents are required to propose a transition plan, including a timeline as a part of their submittals.</i>

Question 5:	Are exhibits 2A, 2B, 2C to be submitted as part of SOQ?
Response:	<i>No.</i>

Question 6:	The Scope of Services includes responsibility for support of “custom/tailored applications.” Will the selected Contractor be provided all available electronic documentation of the applications or customizations and full access to the custom code and any required SDKs? (Examples: DriveSmart application, Camera Wiper application.)
Response:	<i>Yes. The selected Contractor will be provided with all available documentation and related materials, including software SDKs for which CDA holds the license.</i>

Question 7:	If a rebadging initiative for all badge holders is required by the CDA during the course of the contract, will the CDA authorize and reimburse the cost additional resources (equipment, supplies and staffing) that will be required to perform the re-badging? Reference in Exhibit 2.II under Additional Task Orders for “upgrade of ISSSOCCS system,” but is this covered and regulated by this section? Or is this covered by Section II.A.7 and 8?
Response:	<i>A rebadging initiative for all badge holders would fall under Section III, Additional Tasks and Projects, of the Scope of Services. The selected Contractor would follow the protocol for Additional Tasks and Projects set forth therein.</i>

Question 8:	If any Badging Office relocations are required during the course of the contract, will the CDA require and cover any cost for parallel operations during the relocation?
Response:	<i>Yes.</i>

Question 9:	Is the BOSS License Plate Recognition system at ORD and MDW integrated with any external databases that require DBMS services?
Response:	<i>Yes.</i>

Question 10:	How is the BOSS LPR system integrated with the I/CAD system? If there is any customization, is Intergraph or the selected Contractor responsible for maintaining it?
Response:	<i>There is <u>no</u> integration with the BOSS LPR system and Intergraph. The selected Contractor is responsible for maintaining all parts of the BOSS LPR system. There is customization within BOSS LPR to allow CDA to make rapid plate additions to the system. The selected Contractor will be responsible for providing any usage or activity reports from BOSS as requested by CDA, along with maintaining the current system, and implementing any required upgrades. The selected Contractor is encouraged to make system improvement recommendations for BOSS LPR.</i>

Question 11:	Technicians responsible for data handling, storage, analysis, etc for CAD, Video, etc. would likely require RDBMS specialists (for Oracle and SQL Server); however, this position is not covered by Section 2.B or in Exhibit 2B Direct Hourly Rates.
Response:	<i>Respondents may propose RDBMS specialist position(s) in its submission if it believes such specialist(s) are necessary.</i>

Question 12:	Is there an existing ISSOCCS inventory management system in use that the CDA would prefer using or can the selected Contractor propose a different system? Would the cost of a replacement and migrating the existing data be covered under a Task Order?
Response:	<i>The current Contractor uses a simple excel spreadsheet. The selected Contractor is encouraged to propose any system that satisfies the required objectives for approval by the CDA. The current system migration and the new system implementation effort will be the responsibility of the selected Contractor.</i>
Question 13:	VMS: Nextiva SDK license: Who covers the cost? Transfer from incumbent or have to repurchase?
Response:	<i>Licenses are purchased on behalf of the CDA by the ISSOCCS Contractor and ultimately are paid for by the CDA via Contractor submitted invoices. License(s) owned by the CDA will be made available to the selected Contractor.</i>
Question 14:	Sec IIB, #2D: "Committed Key Personnel (as herein defined)". Can the City define the Key Personnel? Or is the definition provided by Exhibit 1, page A-4 and A-5 ("Key ISSOCCS Staff Support positions" and the table of 26 staff positions)?
Response:	<i>Please see Exhibit 2, Section I.A, Staffing Plan, of the RFQ.</i>
Question 15:	Sec. IIB, #6A: "...the "Key Personnel" who will participate in the following major components of the Project:" Can the City please complete this section and list "the following major components of the Project"?
Response:	<i>Section II.B, Item 6.a, of the RFQ has been revised to read as follows: "In three (3) pages or less, Respondent must describe the professional qualifications and specialized experience of the individuals who will be dedicated to providing the Services on the Project. Respondent must provide an organization chart identifying, at a minimum, the "Key Personnel" who will participate in the major components of the Project."</i>
Question 16:	Sec IIB & Sec IIC: Please confirm that Respondents are not submitting any Proposed Costs, Schedule of Compensation, or need to complete Exhibits 2A, 2B, or 2C as part of Volume I or Volume II in response to this RFQ.
Response:	<i>Respondents are not required to submit any Proposed Costs, Schedule of Compensation, or completed Exhibits 2A, 2B, or 2C as part of Volume I or Volume II in response to this RFQ.</i>
Question 17:	Sec IIB, #6C: Please confirm that the City requires Respondents to submit resumes or personnel profiles "for each proposed staff member".
Response:	<i>Section II.B, Item 6.c has been revised to read as follows: "Respondent must submit resumes or corporate personnel profiles of all Key Personnel (maximum two pages per individual) which demonstrate relevant past experience and qualifications and local availability of each proposed Key Personnel."</i>

Question 18:	Sec IIB, #6A: Can the city please provide specific criteria that constitutes “Significant and Relevant” experience?
Response:	<i>Significant and relevant experience shall consist of having provided similar Scope of Services on a comparable project that has been completed (complete or substantially complete) within the last five (5) years.</i>

Question 19:	Sec III.B: Please confirm that Respondents’ Proposed Costs or Schedule of Compensation or Exhibits 2A, 2B, or 2C are not among the evaluation criteria.
Response:	<i>See response to Question 16 above.</i>

Question 20:	<p>Page A-1, Exhibit 1. General: The statement “Electrical work, other than low voltage and optic fiber connections and terminations.....is specifically not included...and will be provided by a separate Citywide electrical contract” raises several questions:</p> <ol style="list-style-type: none"> How will electrical services be estimated and coordinated? Will full time Electricians be assigned to the ISSOCCS support team? If so, who is responsible for managing their work? Fiber Optic terminations and connections are typically performed by Electricians. Does the city wish to assign that work to the ISSOCCS support team?
Response:	<ol style="list-style-type: none"> <i>See Section II and Section III. Electrical work will be estimated and installed by a separate Electrical Contractor, with the coordination of the selected ISSOCCS Contractor and CDA. Electrical oversight will be a coordination effort between the Electrical Contractor, CDA, and the selected ISSOCCS Contractor.</i> <i>All terminations including Fiber optics will be the responsibility of the ISSOCCS team.</i>

Question 21:	<p>Page A-1, Exhibit 1. General: Will the City please confirm that the following numbers are accurate and up to date and inclusive of both ORD and MDW:</p> <ol style="list-style-type: none"> 1,200 Portals 43,000 (ORD) and 8,000 (MDW) Airport personnel and 102,000 flight crew personnel 1,800 video surveillance and access control cameras
Response:	<ol style="list-style-type: none"> <i>1115 portals at O’Hare; 300 Portals at Midway</i> <i>43,000 and 8,000 are the average number of active badge holders at O’Hare and Midway respectively.</i> <i>2,000 security cameras at O’Hare and 1,000 cameras at Midway</i> <i>6,900 alarm device points for both airports</i> <i>ID Badging System and infrastructure located at both airports is comprised of approximately fifteen (15) work stations with fingerprinting and other related hardware and software devices.</i> <i>CAD system/infrastructure/software located at both airports currently includes approximately eighteen (18) workstations but may be increased in the future. Also, server requirements may increase at both airports and will include supporting infrastructure and software.</i> <i>All applications listed, are the direct responsibility of the Contractor.</i>

Question 22:	<p>Page A-3, Sec II.B: Regarding this section, Specific ISSOCCS Support Staff Positions and Duties:</p> <ol style="list-style-type: none"> Please confirm that all Respondents should propose a Minimum of 26 Positions. Are these 26 Positions defined as “Key Personnel?” Please confirm that resumes should be provided for all 26 positions. Please confirm that the proposed Team members should be current employees of the Respondent or the Respondent’s sub-contractors. Please confirm that the 26 member support team is responsible for all ISSOCCS Core Services which is defined by: <ul style="list-style-type: none"> • Section II A. ISSOCCS Support Staff Duties • Section II C. ISSOCCS Technical Support and Maintenance Services • Section II D. ISSOCC Inventory Management • Section II E. Miscellaneous ISSOCCS Services • Section III A. Additional ISSOCCS Tasks and Projects
Response:	<ol style="list-style-type: none"> Yes. Yes. Yes. <i>Proposed team members may also be individuals who are committed to joining the Respondent’s (or subcontractor of Respondent) work force in the event that Respondent is awarded the contract.</i> <i>The twenty-six (26) member support team is responsible for all ISSOCCS Core Services outlined in Section II of the Scope of Services.</i>

Question 23:	Page A-2, Section II.A.1: What is the service requirement for systems and devices that are no longer supported by the manufacturer?
Response:	<i>The CDA would expect the selected Contractor, in coordination with the CDA user division, to work directly with the manufacturer/vendor of the product that is no longer supported to find a product that can be used on the current system. This issue is uncommon and would probably only arise with respect to some of the field hardware.</i>

Question 24:	Page A-4, Section II.B: Please explain the statement “ ...If necessary, Contractor shall provide additional staff (at no additional cost to the City) should the staff provided to fill these twenty-six (26) Core Services positions be unable to adequately perform the Core Services.” Does this imply that the Minimum 26 full time positions are also a maximum 26 full time positions?
Response:	<i>This means that if the selected Contractor’s twenty-six (26) member Core Staff is unable perform the Core Services adequately, the Contractor must provide additional staffing as needed to perform the Core Services at no cost to the City.</i>

Question 25:	Page A-4, Section II.B: Are the 26 full time positions equal to, less than, or greater than the number of full time positions currently providing ISSOCCS Core Services?
Response:	<i>The current contract is not designed with the same Core Services staffing concept. The CDA believes twenty-six (26) core staff positions are necessary to fulfill the needs described in the Scope of Services of this RFQ on a going forward basis.</i>

Question 26:	<p>Page A-4, Section II.B: “The Contractor may propose modifications and substitutions to this list...”</p> <p>Please confirm that Modifications and Substitutions can be made to the Position (titles), the Duties and the Number Required per position, but that the overall number of staff required should remain constant at 26.</p>
Response:	Yes.
Question 27:	<p>Page A-8, Section II.E.4: “The Contractor shall be responsible for 60 moves, additions or change-outs of security equipment or devices per month.”</p> <p>a. Please provide additional detailed scope for these work items.</p> <p>b. Does the 60 apply to both ORD and MDW, or 60 at each Airport?</p> <p>c. Please confirm that these 60 moves, additions or change-outs are to be performed by the (26) Member Support Team</p>
Response:	<p><i>a. These moves, additions or change-outs of security equipment or devices include any move, addition or change-out of such equipment and devices.</i></p> <p><i>b. 60 at Midway and 60 at O’Hare.</i></p> <p><i>c. Yes.</i></p>
Question 28:	Section I and II: Please explain how future system expansions or major system upgrades are accounted for in the scope of work?
Response:	<i>The selected ISSOCCS Contractor will be responsible for working with the CDA to determine future business/airport needs and evaluating new technologies that will enhance the effectiveness of the operation while reducing operating expense. The ISSOCCS team is expected to provide technology leadership and direction in the evaluation of new technologies to ensure the airports remain current and secure.</i>
Question 29:	Page A-8, Section II.E.1: Is the ISSOCCS team also responsible for installing the new security system technologies, or only integrating them into the existing technology? If responsible, under what aspect of Core Services is that defined? If not responsible, will the ISSOCCS team be involved in the design and planning and selection of such new security system technologies?
Response:	<i>See response to Question 28.</i>
Question 30:	Page A-3, Section II.A.9: Does the City have an example of the resource review referenced in this section?
Response:	<i>No. The resource review is a project summary that shows the projects have been completed, projects in progress, and upcoming projects for the next thirty (30) day period. The resource review must show the allocation of resources (e.g. personnel, equipment, etc.) for each of the respective projects.</i>
Question 31:	Page A-5, Section II.C: Will the contractor be expected to coordinate electrical services or diagnostics related to power issues?
Response:	<i>Yes. See response to Question 20.</i>

Question 32:	Page A-5, Section II.C.3: “Obtain and Maintain User licenses for all required software applications...” Is the purchase of Annual User licenses a responsibility of the Contractor? Is the purchase of Annual Software Maintenance Agreements the responsibility of the Contractor? If yes, are these categorized as “Direct Costs” and thereby “reimbursable without markup of any kind”?
Response:	<i>Licenses for ISSOCCS related systems are the responsibility of the ISSOCCS Contractor. This includes license purchase, renewal and maintenance where required. These purchases are categorized as direct costs and therefore reimbursable without markup of any kind.</i>
Question 33:	Pages A-5 to A-6, Section II.C: How does the City expect the Contractor to address the cost of non-routine break-fix repairs?
Response:	<i>Please refer to Section II, Item C.6, found on page A-6 of the RFQ.</i>
Question 34:	Pages A-7 to A-8, Section II.D: Is the contractor responsible for inventory maintenance of supporting electrical components parts or equipment?
Response:	<i>The ISSOCCS Contractor is responsible for Inventory maintenance of electrical parts related to terminations including Fiber Optics. However, they will not be responsible for other electrical work such as conduit, wiring, electrical panels, etc.</i>
Question 35:	Page A-9, Section III.A: a. Does the \$100,000 limit apply to total project cost or to services of the contractor for the project? b. How many such tasks does the city anticipate requesting on an annual basis? c. Please confirm that these Additional ISSOCCS Tasks and Projects are to be performed by the Core ISSOCCS Support Team.
Response:	<i>a. The \$100,000 applies to the total cost of the services of the Contractor. b. The number of such tasks cannot be estimated. c. No. All tasks beyond the scope of day-to-day duties described in Section II – ISSOCCS Core Services must be provided by staff members that are NOT a part of the ISSOCCS Core Services staff.</i>
Question 36:	Page A-10, Section III.B: a. Does the \$200,000 limit apply to total project cost or to services of the contractor for the project? b. Can the city provide examples of such Projects in the past 2 years? c. How many such projects would the City anticipate being able to perform with an annual budget of \$200,000?
Response:	<i>a. The \$200,000 limit applies to the total cost of the services of the contractor. b. About 84 camera installation electrical and camera project with installation, for several terminals performed by electrical contractor, and ISSOCCS team as part of design and connection assistance, then ISSOCCS team completes with terminations and all needed programming and coordination with city network team. c. The CDA cannot answer this question as the number of projects would depend upon the type and size of projects required to be performed during a particular annual period.</i>

Question 37:	Page A-11, Section IV: What is the anticipated timeline for the City to execute a Transition Plan? At what point in the transition does the future contractor become responsible for “providing all (ISSOCCS) reports” to the City? At what point with the future contractor become responsible for providing 24x7 On-call and emergency repair services? Is it the responsibility of the Future Contractor to compensate the current Contractor for training and transition costs? How will transition requirements be compensated?
Response:	<i>This will be determined once a Contractor has been selected and a transition plan has been proposed.</i>

Question 38:	Page A-11, Section V: “Inventory items shall be reimbursed by the City at Contractor’s cost with no markup”. What is the anticipated or budgeted monthly dollar amount of inventory purchases required by the Contractor? How will the City reimburse the Contractor for such purchases? Typically, Contractor inventory purchases will carry Net 15 or Net 30 payment terms from the supplier. Will the City reimburse the Contractor within that time frame?
Response:	<i>An estimate based on previous expenditures is about \$80,000 per month for both O’Hare and Midway. It is more typical to received reimbursements in net sixty (60) days and will depend upon the terms set forth in the executed agreement between the City and the selected Contractor.</i>

Question 39:	Page B-3, Section III.F: Is subcontract labor allowed to be afforded a multiplier?
Response:	<i>No.</i>

Question 40:	Page 22 of 22, Section VIII: Regarding the Project Reference Form, please confirm that you are asking for three client references for each referenced project for each of our key personnel. There is no mention of company references on this Form. Do you require company references?
Response:	<i>As stated on the Project Reference Form, the Respondent must provide comprehensive information for at least three (3) projects of similar type, scope and magnitude as required pursuant to this RFQ. Respondent are to provide three (3) client references for each of the project(s).</i>

Question 41:	Page 7 of 22, Section #7 and Page 9 of 22, Section #6: MBE/WBE information is requested in both Volume I and Volume II. Do you require the same information in both Volumes? Or, do you want the MBE/WBE Plan to be in Volume I and the MBE/WBE Forms in Volume II.
Response:	<i>The MBE/WBE Plan is to be provided in Volume I and the MBE/WBE Forms (e.g. Schedule B form, Schedule C-1 forms, Schedule D-1 form, and required MBE/WBE Certification Letters) are to be included in Volume II.</i>

Question 42:	Will technicians be required to drive on the Airport Operations Area (AOA)? If so, will Contractor be required to add additional insurance? Also, if so, will the City compensate Contractor for cost of vans and parking on-site?
Response:	<i>The Contractor will have to from time to time, drive their vehicles on the AOA to gain access to the devices they are responsible for. Costs for vehicles are expected to be the Contractor's responsibility; however, in the past parking has been provided to the Contractor to allow for rapid deployment of repairs. Parking permits can be secured for Contractor vehicles.</i>
Question 43:	Per the "Chicago First" procurement ordinance, manufacturing and service industries in Chicago will get preference over out-of-town companies that submit equivalent bids. Will Chicago-based prime bidders for this RFQ be given a scoring preference?
Response:	<i>The City will apply a 2% incentive to the cost proposal of a qualified Chicago-based Proposer when evaluating proposals.</i>
Question 44:	Exhibit 2, Page B-3, Section III: Given the fact that "direct costs" are not subject to markup, is the City willing to pay any penalty or carrying cost incurred by the contractor where the City's failure to reimburse for those direct costs exceeds 60 days?
Response:	<i>No.</i>
Question 45:	Section IV, Transition Plan, Page A-10: The City expects the selected Respondent to commit to an orderly transition from the current Contractor to the future Contractor selected by this RFQ. Will the Chicago Department of Aviation (CDA) remove the costs from this 9-month transition plan for award of this project? We feel this cost provides an unfair price advantage to the incumbent Contractor as they would not incur these costs.
Response:	<i>No.</i>
Question 46:	Exhibit 1, Section II, Item D: Will the Contractor be responsible for providing warehouse facilities for spare parts and equipment or will this be stored in a CDA-owned facility?
Response:	<i>The CDA will provide a facility for inventory storage.</i>
Question 47:	Exhibit 1, Section II, Item E, Sub-item 2: Who is responsible for determining changes needed to the ISSOCCS because of changes to government regulations? If it is the Contractor, what personnel listed for the core services can bill time spent researching applicable government regulation changes?
Response:	<i>All qualified Respondents should be engaged in the business of providing ISSOCCS and should be aware of any and all governmental regulations that pertain to these types of systems, including changes to such regulations. The CDA views hours spent researching applicable regulations as an overhead expense that is not billable to the CDA.</i>

Question 48:	Exhibit 1, Section II, Item E, Sub-item 5.c: Please describe in more detail the desired “operating documentation” required 30 days after contract award for all ISSOCCS systems including those that monitor security incidents, report security alerts, violations, breaches and security (airport ID) badge compliance. Are these checklists, as-built and manuals, or system generated reports? We request 90 days for this unless the CDA is providing a majority of the documentation and is requesting minor updates. The 30-day time frame seems to favor the incumbent supplier.
Response:	<i>The portion of the RFQ referenced, Exhibit 1, Section II, Item E, Sub-item 5.c., is related to ISSOCCS reports that are part of the Contractor’s day-to-day activities. As such, the question is unclear and cannot be answered.</i>

Question 49:	What is the licensing schema for the CDA relative to software Applications, Enterprise licenses? (page A-5 C bullet # (Obtain and maintain user licenses for all required software applications as needed on behalf of the CDA)
Response:	<i>Because the Contractor will be managing the security infrastructure, it is the CDA’s preference that the Contractor obtains, installs, and maintains all of the Applications and Enterprise licenses required pursuant to the Scope of Services.</i>

Question 50:	Does the CDA currently use an Asset Management software system? If so, what system and which version?
Response:	<i>There is currently no Asset Management System in use today but one is desired. The current vendor uses an Excel spreadsheet for inventory management. We expect the future Contractor to propose an Asset Management System for CDA review and approval.</i>

Question 51:	Does the CDA have any software/hardware upgrades currently scheduled prior to Contractor assuming support?
Response:	<i>Yes. We have developed a project plan to replace all current “key card” hardware and supporting infrastructure with Honeywell bio-metric readers. This has been estimated as a nine (9) month project with the start date to be determined after funding has been secured. Also, Honeywell back end servers and software upgrades are scheduled for completion this year. This is a separate project from the bio-metric reader upgrade.</i>

Question 52:	Are software and hardware support agreements current for all software and hardware components contained in the RFQ?
Response:	<i>Yes.</i>

Question 53:	To what extent does the CDA expect the contractor to manage the relationships between the CDA and its current software vendors?
Response:	<i>The selected Contractor will assume the responsibility of managing hardware and software needs as described in the RFQ, including coordination with vendors.</i>

Question 54:	For Contractor provided on-site resources at O’Hare and Midway – will the CDA provide office space at no charge to the contractor?
Response:	<i>Yes.</i>

Question 55:	Are any of the present platforms that are covered under this RFQ identified for end of life requiring an upgrade?
Response:	<i>Most of the present platforms are not at end of life, however, an upgrade is currently in process for the Computer Aided Dispatch (CAD) system that will be completed in 2013. There are not additional changes expected in the near term after this upgrade. Databases used to support the applications are generally the current version of Oracle or MS SQL and no upgrades are required at this time.</i>
Question 56:	Will the upgraded equipment be chosen by the City of Chicago or by the vendor that is awarded this Contract?
Response:	<i>Any upgraded equipment may be chosen by the CDA after several options are recommended by the selected Contractor.</i>
Question 57:	What are the ramp-up plans for the awarded Contractor to be trained on any new equipment chosen by the City?
Response:	<i>CDA does not intend to train the selected Contractor on new equipment selected.</i>
Question 58:	What are the inventory expectations to replace defective equipment?
Response:	<i>CDA expects the selected Contractor to maintain stock in quantities approved by CDA.</i>

END OF ADDENDUM NO. 3

**CITY OF CHICAGO
DEPARTMENT OF PROCUREMENT SERVICES**

**JAMIE L. RHEE
CHIEF PROCUREMENT OFFICE**

**EXHIBIT 7: AFFIDAVIT OF ELIGIBLE BUSINESS FOR
BID INCENTIVE FOR ALTERNATIVELY POWERED VEHICLES**

If this is a competitively bid Contract funded in whole by City funds, an Eligible Business preference for alternatively powered vehicles may be applicable. Bidder must complete this form if it desires to be considered for this preference. Bidders who do not complete and submit this form with their bid will be deemed to be non-Eligible Businesses.

1. Is bidder a business located within the counties of Cook, DuPage, Kane, Lake, McHenry or Will in the State of Illinois (the "Six County Region")?

() Yes () No

2. Street address of principal place of business:

3. How many total vehicles, as defined in the Terms and Conditions, Bid Incentive for Alternatively Powered Vehicles, are currently owned, operated, leased or otherwise controlled by bidder?

Line 3(a): _____

4. How many of bidder's vehicles are located and used within the Six County Region?

Line 4(a): number of vehicles _____

Line 4(b): percentage of fleet (line 4(a) divided by line 3(a)) _____ %

5. How many of bidder's vehicles located and used within the Six County Region are alternatively powered vehicles, as defined in the Terms and Conditions, Bid Incentive for Alternatively Powered Vehicles?

Line 5(a): number of vehicles _____

Line 5(b): percentage of Six County fleet (line 5(a) divided by line 4(a)) _____ %

Bidder understands that it may be required to produce records to the chief procurement officer to verify the information provided herein.

Under penalty of perjury the person signing below: (1) warrants that he/she is authorized to execute this Affidavit on behalf of bidder, and (2) warrants that all certifications and statements contained in this Affidavit are true, accurate, and complete as of the date hereof.

Name of Bidder

By: _____

Printed Name: _____

Title: _____

Signed and sworn to before me on (date) _____,

at County of _____, _____ (State).

Notary Public

Commission expires: _____