

**Chicago Department of Planning and Development (DPD)
Special Service Area (SSA) Program
Audit Report Package Transmittal Checklist**

This checklist must be completed by the SSA's auditing firm as part of a single PDF audit report package. On the checklist, enter the starting page number within the PDF for each of the audit report package components listed below. Each required component on the checklist must have a numeric page number, unless otherwise noted.

The SSA Service Provider must upload the PDF package and corresponding budget workplan file to DPD's SharePoint by May 1st. Audit packages submitted via e-mail are not acceptable. Audit packages will be deemed "not submitted" unless uploaded to DPD's SharePoint platform.

SSA Name and Number:

SPECIAL Service Area 10

SSA Provider Name:

Back of the Yard Neighborhood Council

Submission Date:

05-15-2020

Starting PDF Page Number		Audit Report Package Components
		Comparative Financial Statements
6	✓	1. Statement of Net Position and Governmental Fund Balance Sheet - Current Year
6	✓	2. Statement of Net Position and Governmental Fund Balance Sheet - Prior Year
7	✓	3. Statement of Activities and Governmental Fund Revenues, Expenditures and Changes in Fund Balance - Current Year
7	✓	4. Statement of Activities and Governmental Fund Revenues, Expenditures and Changes in Fund Balance - Prior Year
12-14	✓	5. Statement of Revenues and Expenditures - Budget and Actual
4-5	✓	Auditor's Opinion on Financial Statements
15	✓	Schedule of Findings - Current and Prior Year, if applicable *
15	NA	Corrective Action Plan - Current and Prior Year, if applicable*
16	✓	Audit Firm CPA License
17-22	✓	SSA Budget Summary page - used for comparison of actual expenses for current audit period
(Uploaded Separately)		Final Modified or Amended SSA Budget Workplan (Excel file) Date approved by Commission: ___ / ___ / _____
		Note: This budget workplan must correspond to Budget Summary page noted above in audit report package.

*required if findings exist

SPECIAL SERVICE AREA NUMBER 10
(Back of the Yards Neighborhood Council, Contractor)
Financial Statements and
Supplementary Information
For the Years Ended December 31, 2019 and 2018

SPECIAL SERVICE AREA NUMBER 10
(Back of the Yards Neighborhood Council, Contractor)

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**Cary J. Hall
& Associates, LLC**

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Certified Public Accountants & Consultants

Independent Auditor's Report

To the Board of Directors - Commissioners of Special Service Area # 10
Back of the Yards Neighborhood Council, Contractor
Chicago, IL

Report on Financial Statements

We have audited the accompanying statement of financial position of **SPECIAL SERVICE AREA NUMBER 10** (a taxing district authorized by the City of Chicago), which comprise the statement of net position and governmental funds balance sheet as of December 31, 2019 and 2018 and the related statements of activities and governmental funds, revenues, expenditures and changes in fund balance, for the years ended December 31, 2019 and 2018, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of **SPECIAL SERVICE AREA NUMBER 10** as of December 31, 2019 and 2018, and its statements of activities and governmental funds, revenues, expenditures and changes in fund balances for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Management has omitted the management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by The Governmental Accounting Standards Board who considers it to be an essential part of the financial reporting for placing the basic financial statements in an appropriate operations, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The comparison schedules of actual revenues and expenses to budget for the years ended December 31, 2019 and 2018 on page 8-10, are presented for comparison and analysis purposes only and are not a required part of the financial statements but are required by the City of Chicago Department of Housing and Economic Development and the City of Chicago **SPECIAL SERVICE AREA NUMBER 10**. The supplementary information is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Cary J. Hall & Associates, LLC

April 26, 2020
Chicago, Illinois

SPECIAL SERVICE AREA NUMBER 10

(Back of the Yards Neighborhood Council, Contractor)

Statements of Net Position and Governmental Funds Balance Sheet

December 31, 2019 and 2018

	2019		2018			
	Governmental Funds	Adjustments	Statement of Net Position	Governmental Funds	Adjustments	Statement of Net Position
ASSETS						
Cash	\$ 124,189	\$ -	\$ 124,189	\$ 95,181	\$ -	\$ 95,181
Real estate taxes receivable, less allowance for uncollectible taxes of \$18,000 and \$31,500	585,820	-	585,820	575,613	-	575,613
Total Assets	<u>\$ 710,009</u>	<u>\$ -</u>	<u>\$ 710,009</u>	<u>\$ 670,794</u>	<u>\$ -</u>	<u>\$ 670,794</u>
LIABILITIES						
Accounts payable and accrued expenses	\$ 4,478	\$ -	\$ 4,478	\$ 2,174	\$ -	\$ 2,174
Total Liabilities	4,478	-	4,478	2,174	-	2,174
DEFERRED INFLOWS						
Deferred property tax revenue	487,466	(487,466)	-	490,936	(490,936)	-
FUND BALANCE/NET POSITION						
Unassigned	218,065	(218,065)	-	177,684	(177,684)	-
Total Fund Balance	<u>218,065</u>	<u>(218,065)</u>	<u>-</u>	<u>177,684</u>	<u>(177,684)</u>	<u>-</u>
Total Liabilities, Deferred Inflows and Fund Balance	<u>\$ 710,009</u>		<u>\$ 705,531</u>	<u>\$ 670,794</u>		<u>\$ 668,620</u>
Net Position - Unrestricted		\$ 705,531	\$ 705,531		\$ 668,620	\$ 668,620
Amounts reported for governmental activities in the statement of net position are different because:						
Total fund balance - governmental funds		\$ 218,065	\$ 218,065		\$ 177,684	\$ 177,684
Property tax revenue is recognized in the period it is levied rather than when "available"			487,466			490,936
A portion of the property tax is deferred as it is not available in the governmental funds.						
Total net position - governmental activities		<u>\$ 705,531</u>	<u>\$ 705,531</u>			<u>\$ 668,620</u>

The accompanying notes are an integral part of the financial statements.

SPECIAL SERVICE AREA NUMBER 10
(Back of the Yards Neighborhood Council, Contractor)

Statements of Activities and Governmental Funds, Revenues, Expenditures and Changes in Fund Balance
 For the Years Ended December 31, 2019 and 2018

	2019		2018	
	Governmental Funds	Statement of Activities	Governmental Funds	Statement of Activities
REVENUES				
Property Taxes	\$ 469,282	\$ 465,812	\$ 528,931	\$ 592,777
Total Revenues	<u>469,282</u>	<u>465,812</u>	<u>528,931</u>	<u>592,777</u>
EXPENDITURES/EXPENSES				
Program Services:				
Customer Attraction	83,032	83,032	93,553	93,553
Public Way Aesthetics	143,873	143,873	167,451	167,451
Safety programs	25,872	25,872	-	-
Sustainability and Public Places	4,000	-	4,099	4,099
Economic/Business Development	16,983	-	17,883	17,883
Personnel - Operational Program Support Administration	45,000	45,000	41,140	41,140
SSA Management	110,141	110,141	105,374	105,374
Total Expenditures/ Expenses	<u>428,901</u>	<u>407,918</u>	<u>429,500</u>	<u>429,500</u>
Excess of Revenues Over Expenses	40,381	(40,384)	99,431	(99,431)
Change in Net Position	36,911	36,911	163,277	163,277
FUND BALANCE/NET POSITION				
Beginning of Year	177,684	668,620	78,253	505,343
End of year	<u>\$ 218,065</u>	<u>\$ 705,531</u>	<u>\$ 177,684</u>	<u>\$ 668,620</u>
Amount reported for governmental activities in the statement of net position are different because:				
Net change in fund balance - governmental funds	\$ 40,381	\$ 40,381	\$ 99,431	\$ 99,431
Property tax revenue is recognized in the year it is available rather than when it is levied for governmental funds	(3,470)	(3,470)	63,846	63,846
Net change in net position - governmental funds	<u>\$ 36,911</u>	<u>\$ 36,911</u>	<u>\$ 163,277</u>	<u>\$ 163,277</u>

The accompanying notes are an integral part of the financial statements.



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SPECIAL SERVICE AREA NUMBER 10
(Back of the Yards Neighborhood Council, Contractor)

Notes to Financial Statements
December 31, 2019 and 2018

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Special Service Area # 10 is governed by a Commission whose members are appointed by the Mayor of Chicago. The City of Chicago's Special Service Area (SSA) program is a mechanism for commercial and industrial areas to fund expanded services through a localized property tax levy. SSA #10 was established in 1989 to service the heart of the Back of the Yards retail district. The City of Chicago contracted with the Back of the Yards Neighborhood Council to perform administrative duties as the service provider for this SSA during the reporting period. Back of the Yard's Neighborhood Council is Illinois not-for-profit corporation that is exempt from federal income taxes under Section 501 s(3) of the Internal Revenue Code.

Special Service Area # 10 is governed by a Commission whose members are appointed by the Mayor of Chicago. The City of Chicago contracted with the Back of the Yards Neighborhood Council to perform administrative duties as the service provider for this SSA during the reporting period. Back of the Yard's Neighborhood Council is Illinois not-for-profit corporation that is exempt from federal income taxes under Section 501 s(3) of the Internal Revenue Code.

Income Taxes - For tax filings, the Organization is monitored for compliance by the Back of the Yards Neighborhood Council, which is a not-for-profit organization that is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code and is not classified by the Internal Revenue Service as a private foundation.

Government-Wide and Fund Financial Statements - The financial statements of the SSA have been prepared in conformity with accounting principles generally accepted in the United States of America as applied to governmental units, hereinafter referred to as GAAP (generally accepted accounting Principles). The accepted standard-setting body for establishing governmental accounting and financial reporting principles is GASB (the Governmental Accounting Standards Board).

Government-Wide financial statements (Statement of Net Positions and Statement of Activities) are prepared using the economic resources measurement focus and the accrual basis of accounting for all of the SSA's activities. The Fund Financial Statements, which focus on the SSA's governmental fund's current financial resources measurement, are prepared on the modified accrual basis.

The SSA accounts for its activities in one fund, its general fund.

Measurement Focus, Basis of Accounting and Financial Statement Presentation - The government-wide financial statements are reported using the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year in which they are levied.

The governmental fund financial statements are prepared on the modified accrual basis of accounting, with only current assets and liabilities included on the balance sheet. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual, i.e., both measurable and available to finance expenditures of the current period.

SPECIAL SERVICE AREA NUMBER 10
(Back of the Yards Neighborhood Council, Contractor)

Notes to Financial Statements
December 31, 2019 and 2018

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

Available means collected within the current period or soon enough thereafter to be used to pay liabilities of the current period. Property taxes are susceptible to accrual and recognized as a receivable in the year levied. Revenue recognition is deferred unless the taxes are received within 60 days subsequent to year-end. Expenditures are recorded when the liability is incurred.

Fund Equity/Net Position - Governmental fund equity is classified as fund balance. Fund balance is further classified as non-spendable, restricted, committed, assigned or unassigned. Non-spendable fund balance cannot be spent because of its form. Restricted fund balance has limitations imposed by enabling legislation or an outside party. Committed fund balance is a limitation imposed by the SSA board through approval of resolutions. Assigned fund balances is a limitation imposed by a designee of the SSA board. Unassigned fund balance is the net resources in excess of what can be properly classified in one of the above four categories.

When both restricted and unrestricted fund balances are available for use, it is the SSA's policy to use restricted fund balances first, then unrestricted fund balances. Furthermore, committed fund balance is reduced first, followed by assigned amounts, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of those unrestricted fund balance classifications can be used.

Special Service Area Agreement - The City of Chicago has established a special service area known and designated as "Special Service Area Number 10" to provide special services in addition to those services generally provided by the City. Back of the Yards Neighborhood Council has been designated as "Contractor" under terms of the agreement. The City has authorized a levy not to exceed 2.5% of the equalized assessed value of all property within the area to produce sufficient revenues to provide those special services.

Cash and Cash Equivalents - Cash and cash equivalents is defined as short-term liquid investments such as cash in banks, money markets and other financial instruments that can be reduced to cash in thirty days or less. The Organization maintains its cash in bank accounts, which, at times, may exceed the federally insured limits. The Organization has not experienced any losses in such accounts and believes it is not exposed to any significant credit risk on cash and cash equivalents. The Organization has established a separate checking account and all tax revenue funds are automatically deposited into this checking account. The Contractor did not commingle Service Tax funds with funds from any other source.

Date of Management's Review - Management has evaluated subsequent events through April 26, 2020, the date on which the financial statements were available to be issued.

NOTE 2 - CONCENTRATIONS

The Special Service Area receives 100% of its operating support from revenues collected from taxes levied or imposed upon property within the area.

SPECIAL SERVICE AREA NUMBER 10
(Back of the Yards Neighborhood Council, Contractor)

Notes to Financial Statements
December 31, 2019 and 2018

NOTE 3 - RELATED PARTY TRANSACTIONS

The Organization is an affiliate of Special Service Area Numbers 7, 13, 39 and Back of the Yards Neighborhood Council. The Organization contracts with the Back of the Yards Neighborhood Council as sole service provider in order to administer and provide direct services on behalf of the Organization, which has no employees.

Expense reimbursements to the Service Provider are summarized below:

	2019	2018
Special events	\$ 38,111	\$ 39,000
Personnel	248,501	249,125
Display advertising	2,548	-
Equipment lease	4,943	8,337
Supplemental transit	10,000	10,000
Bookkeeping	1,000	1,000
Office rent	7,800	6,000
Office utilities	2,000	500
Office supplies	394	500
Office equipment	1,083	1,000
Office printing	-	500
Postage	-	500
Insurance	1,667	2,500
	\$ 318,047	\$ 318,962

NOTE 4 - PROPERTY TAXES

Property taxes become an enforceable lien on real property on January 1 of the year it is levied. Taxes are payable in two installments in the subsequent year. The first installment is an estimate based on the year billed levy (55%) and is due in March. The second installment is due on August 1, or 30 days from the mailing of the tax bills if issued later than July 1. The second installment is based on the remaining amount of the levy on file with the County. Bills are issued and collected by Cook County who remits the SSA's share to the City who remits the monies to the SSA.

NOTE 5 - RECLASSIFICATIONS

Certain amounts in the prior period financial statements have been reclassified to conform to the presentation of the current period financial statements. These reclassifications had no effect on the previously reported net income.

Supplementary Information

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SPECIAL SERVICE AREA NUMBER 10
(Back of the Yards Neighborhood Council, Contractor)

Comparison Schedules of Actual Revenues and Expenses to Budget
 For the Years Ended December 31, 2019 and 2018

	2019			2018		
	Actual	Budget	Variance	Actual	Budget	Variance
REVENUES						
Real estate taxes current period	\$ 361,175	\$ 367,574	\$ (6,399)	\$ 425,613	\$ 371,045	\$ 54,568
Real estate taxes prior period	(9,664)	2,194	(11,858)	(7,415)	9,221	(16,636)
Real estate taxes carryover	-	-	-	-	-	-
TIF Rebate	119,892	118,892	1,000	119,891	119,891	-
Interest and other income	73	-	73	63	-	63
Loss collection	(2,194)	(2,194)	-	(9,221)	(9,221)	-
Total Revenues	469,282	486,466	(17,184)	528,931	490,936	37,995
EXPENDITURES						
Customer Attraction						
Website	1,092	1,092	-	1,381	1,480	(99)
Special events	42,437	42,000	437	39,562	41,837	(2,275)
Decorative banners	11,194	11,194	-	7,275	11,000	(3,725)
Print materials	5,827	6,000	(173)	21,673	20,000	1,673
Display advertising	4,527	8,000	(3,473)	3,957	6,000	(2,043)
PR/Media relations	13,561	17,700	(4,139)	15,100	18,000	(2,900)
Seasonal promotions	4,394	4,400	(6)	4,605	4,400	205
Total Customer Attraction	83,032	90,386	(7,354)	93,553	102,717	(9,164)

See independent auditor's report and notes to financial statements.

SPECIAL SERVICE AREA NUMBER 10
(Back of the Yards Neighborhood Council, Contractor)

Comparison Schedules of Actual Revenues and Expenses to Budget
 For the Years Ended December 31, 2019 and 2018

	2019			2018		
	Actual	Budget	Variance	Actual	Budget	Variance
Public Way Aesthetics						
Façade enhancement	-	10,094	(10,094)	2,500	5,306	(2,806)
Streetscape elements	1,500	26,000	(24,500)	2,298	23,000	(20,702)
Public art	151	10,000	(9,849)	-	-	-
Sidewalk maintenance	10,224	12,000	(1,776)	16,500	18,000	(1,500)
Maintenance - on staff personnel	114,460	124,323	(9,863)	122,970	122,970	-
City permits	2,465	3,500	(1,035)	5,550	3,000	2,550
Equipment lease	6,097	6,097	-	9,888	8,000	1,888
Equipment fuel maintenance repairs	8,976	14,000	(5,024)	7,745	9,000	(1,255)
Total Public Way Aesthetics	143,873	206,014	(62,141)	167,451	189,276	(21,825)
Sustainability and Public Places						
Garbage / recycling material program	4,000	4,000	-	4,099	3,000	1,099
Total Sustainability and Public Places	4,000	4,000	-	4,099	3,000	1,099
Economic/Business Development						
Supplemental transit	16,983	17,097	(114)	17,883	18,000	(117)
Total Sustainability and Public Places	16,983	17,097	(114)	17,883	18,000	(117)
Program personal cost allocation	45,000	45,000	-	41,140	168,626	(127,486)
Total Personnel	45,000	45,000	-	41,140	168,626	(127,486)
Safety Programs						
Safety improvement program	25,872	30,000	(4,128)	-	23,924	(23,924)
Total Safety Program	25,872	30,000	(4,128)	-	23,924	(23,924)

See independent auditor's report and notes to financial statements.

SPECIAL SERVICE AREA NUMBER 10
(Back of the Yards Neighborhood Council, Contractor)

Comparison Schedules of Actual Revenues and Expenses to Budget
 For the Years Ended December 31, 2019 and 2018

	2019			2018		
	Actual	Budget	Variance	Actual	Budget	Variance
SSA Management						
Administrative personnel cost allocation	89,041	89,063	(22)	85,015	89,063	(4,048)
Audit/ Bookkeeping	5,500	5,000	500	5,500	5,000	500
Office rent	7,800	7,800	-	6,000	6,000	-
Office utilities	2,000	2,000	-	500	500	-
Office supplies	454	500	(46)	500	500	-
Office equipment lease / maintenance	1,083	1,300	(217)	1,000	1,000	-
Office printing	-	500	(500)	500	500	-
Postage	-	-	-	500	500	-
Meeting expense	1,096	-	1,096	1,159	500	659
Banking fees	-	-	-	-	300	(300)
Storage fees	1,500	1,500	-	2,200	1,750	450
Conferences & training	-	-	-	-	250	(250)
Liability / property insurance	1,667	2,500	(833)	2,500	2,500	-
Total SSA Management	110,141	110,163	(22)	105,374	108,363	(2,739)
Total Expenses	428,901	502,660	(69,631)	429,500	613,906	(160,232)
Excess of Revenues Over Expenditures	\$ 40,381	\$ (16,194)	\$ 52,447	\$ 99,431	\$ (122,970)	\$ 198,227

See independent auditor's report and notes to financial statements.

SPECIAL SERVICE AREA NUMBER 10
(Back of the Yards Neighborhood Council, Contractor)
 Summary Schedule of Findings
 For the Year Ended December 31, 2019 and 2018

We have read the requirements of the Service Provider Agreement between Special Service Area # 10 Contractor, and the City of Chicago. Based on our understanding of the agreement and the facts surrounding the performance under the agreement, we noted no exceptions.

Based on our understanding of the agreement and the facts surrounding the performance under the agreement, we noted no exceptions. Many contractual items were included in the agreement which dealt with non-accounting and non-financial matters which we had no knowledge.

Certain items of emphasis are provided:

SIGNIFICANT ASSUMPTIONS	T	2019	2018
Current Year Levy		\$ 487,466	\$ 490,936
Uncollected balance in prior year levies		\$ 585,820	\$ 574,613
Prior year deferred revenue was		\$ 490,936	\$ 424,683

Allowance is approximately 6 % of the receivable in loss collection.

The accompanying notes are an integral part of the financial statements.

State of Illinois

Department of Financial and Professional Regulation Division of Professional Regulation

LICENSE NO.
066.004212
065.028421

The person, firm, or corporation whose name appears on this certificate has complied with the provisions of the Illinois Statutes and/or rules and regulations and is hereby authorized to engage in the activity as indicated below:

EXPIRES:
11/30/2021

PUBLIC ACCOUNTANT FIRM LICENSE



CARY J HALL & ASSOCIATES LLC
3808 N CENTRAL AVE
CHICAGO, IL 60634-2718



Bryan A. Schneider

BRYAN A. SCHNEIDER
SECRETARY

Jessica Baer

JESSICA BAER
DIRECTOR

The official status of this license can be verified at www.idfpr.com

13463307

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For future reference, IDFPR is now providing each person/business a unique identification number, 'Access ID', which may be used in lieu of a social security number, date of birth or FEIN number when contacting the IDFPR. Your Access ID is: 3436679

2019 YTD SUMMARY SSA WORKSHEET
 Chicago Department of Planning and Development
 SSA # 10
 Service Provider: Back of the Yards Neighborhood Council

1.00 Customer Attraction	2019 YTD				Outcome Measures/Deliverables		Actuals (Jan-Dec 2019)					COMMENTS
	2019 Budget	2019 Approved Increases and Decreases	Expenses YTD	Remaining	Outcome Metric	2019 Goal	Q1	Q2	Q3	Q4	YTD	
1.01 Website	\$1,092	\$ -	\$0	\$1,092	Usage of Content contact & number of website visit	0					-	
1.02 Special Events	\$42,000	\$ -	\$0	\$42,000	Number of foot traffic to the commercial corridor	0					-	
1.03 Free Wi-Fi Program	\$0	\$ -	\$0	\$0		0					-	
1.04 Social Media Outreach	\$0	\$ -	\$0	\$0		0					-	
1.05 Decorative Banners	\$11,194	\$ -	\$0	\$11,194	Number of seasonal banners	0					-	
1.06 Holiday Decorations	\$0	\$ -	\$0	\$0		0					-	
1.07 Print Materials	\$6,000	\$ -	\$0	\$6,000	Amount of materials printed	0					-	
1.08 PR/Media Relations	\$8,000	\$ -	\$0	\$8,000	Number of commercials/Ads	0					-	
1.09 RREFI	\$17,700	\$ -	\$0	\$17,700		0					-	
1.10 Seasonal Promotions	\$4,400	\$ -	\$0	\$4,400	Number of promotions	0					-	
1.11 0	\$0	\$ -	\$0	\$0		0					-	
1.12 0	\$0	\$ -	\$0	\$0		0					-	
	SUBTOTAL	\$90,386	\$0	\$0		0					-	

2019 YTD SUMMARY SSA WORKSHEET
 Chicago Department of Planning and Development
 SSA # 10
 Service Provider: Back of the Yards Neighborhood Council

2.00 Public Way Aesthetics		2019 Budget	2019 Approved Increases and Decreases	Expenses YTD	Remaining	Outcome Metric	2019 Goal	Q1	Q2	Q3	Q4	YTD	COMMENTS
2.01	Acid Etching Removal and/or Prevention	\$0	\$ -	\$0	\$0		-					-	
2.02	Landscaping (plants, watering, etc.)	\$0	\$ -	\$0	\$0		-					-	
2.03	Facade Enhancement Program - Rebates	\$10,094	\$ -	\$0	\$10,094	Number of new or replaced awning or signage	-					-	
2.04	Way Finding/Signage	\$0	\$ -	\$0	\$0		-					-	
2.05	Streetscape Elements (including capital, installation, maintenance, and repair)	\$26,000	\$ -	\$0	\$26,000	Number of planters	-					-	
2.06	Public Art	\$10,000	\$ -	\$0	\$10,000	Number of sites	-					-	
2.07	Sidewalk Maintenance - Materials and Supplies	\$12,000	\$ -	\$0	\$12,000	Number of blocks power washed	-					-	
2.08	Sidewalk Maintenance - Service Contract	\$0	\$ -	\$0	\$0		-					-	
2.09	Maintenance - On-staff Personnel	\$124,323	\$ -	\$0	\$124,323		-					-	
2.10	City Permits	\$3,500	\$ -	\$0	\$3,500	Number of permits	-					-	
2.11	Equipment Lease	\$6,097	\$ -	\$0	\$6,097		-					-	
2.12	Fuel, Maintenance & Repairs	\$14,000	\$ -	\$0	\$14,000		-					-	
2.13	Equipment Purchase	\$0	\$ -	\$0	\$0		-					-	
2.14	0	\$0	\$ -	\$0	\$0		-					-	
2.15	0	\$0	\$ -	\$0	\$0		-					-	
2.16	0	\$0	\$ -	\$0	\$0		-					-	
SUBTOTAL		\$206,014	\$0	\$0	\$206,014								

2019 YTD SUMMARY SSA WORKSHEET
 Chicago Department of Planning and Development
 SSA # 10
 Service Provider: Back of the Yards Neighborhood Council

3.00 Sustainability and Public Places	2019 Budget	2019 Approved Increases and Decreases	Expenses YTD	Remaining	Outcome Metric	2019 Goal	Q1	Q2	Q3	Q4	YTD	COMMENTS
3.01 Garbage/Recycling Material Program	\$4,000	\$ -	\$0	\$4,000	Number of pick-up per 8 yrd	-					-	
3.02 Small Business Energy Efficiency Retrofits	\$0	\$ -	\$0	\$0		-					-	
3.03 Public Transit Enhancements	\$0	\$ -	\$0	\$0		-					-	
3.04 Bicycle Transit Enhancements	\$0	\$ -	\$0	\$0		-					-	
3.05 Bicycle Valet	\$0	\$ -	\$0	\$0		-					-	
3.06 ⁽¹⁾	\$0	\$ -	\$0	\$0		-					-	
3.07 ⁽¹⁾	\$0	\$ -	\$0	\$0		-					-	
3.08 ⁽¹⁾	\$0	\$ -	\$0	\$0		-					-	
3.09 ⁽¹⁾	\$0	\$ -	\$0	\$0		-					-	
3.10 ⁽¹⁾	\$0	\$ -	\$0	\$0		-					-	
3.11 ⁽¹⁾	\$0	\$ -	\$0	\$0		-					-	
3.12 ⁽¹⁾	\$0	\$ -	\$0	\$0		-					-	
SUBTOTAL	\$4,000	\$0	\$0	\$4,000								

2019 YTD SUMMARY SSA WORKSHEET
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4.00 Economic/Business Development	2019 Budget	2019 Approved Increases and Decreases	Expenses YTD	Remaining	Outcome Metric	2019 Goal	Q1	Q2	Q3	Q4	YTD	COMMENTS
4.01 Site Marketing (materials, services, etc.)	\$0	\$ -	\$0	\$0		-					-	
4.02 Group Purchasing Program	\$0	\$ -	\$0	\$0		-					-	
4.03 Supplemental Transit (if subcontracted)	\$17,097	\$ -	\$0	\$17,097	Number of rides	-					-	
4.04 Shuttle Service Non-Personnel Expenses	\$0	\$ -	\$0	\$0								
4.05 Wi-Fi District Infrastructure/Maintenance	\$0	\$ -	\$0	\$0		-					-	
4.06 Strategic Planning	\$0	\$ -	\$0	\$0		-					-	
4.07 Economic Impact Study, Market Study, Branding Study etc.	\$0	\$ -	\$0	\$0		-					-	
4.08 Master Planning	\$0	\$ -	\$0	\$0		-					-	
4.09 SSA Designation	\$0	\$ -	\$0	\$0		-					-	
4.10 0	\$0	\$ -	\$0	\$0		-					-	
4.11 0	\$0	\$ -	\$0	\$0		-					-	
SUBTOTAL	\$17,097	\$0	\$0	\$17,097								

2019 YTD SUMMARY SSA WORKSHEET
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5.00 Safety Programs		2019 Budget	2019 Approved Increases and Decreases	Expenses YTD	Remaining	Outcome Metric	2019 Goal	Df	Q2	Q3	Q4	YTD	COMMENTS
5.01	Public Way Surveillance Cameras/Maintenance	\$0	\$ -	\$0	\$0	\$0	-					-	
5.02	Safety Improvement Program - Rebates	\$30,000	\$ -	\$0	\$30,000	Number of rebates	-					-	
5.03	Security Patrol Services	\$0	\$ -	\$0	\$0	\$0	-					-	
5.04	0	\$0	\$ -	\$0	\$0	\$0	-					-	
5.05	0	\$0	\$ -	\$0	\$0	\$0	-					-	
5.06	0	\$0	\$ -	\$0	\$0	\$0	-					-	
5.07	0	\$0	\$ -	\$0	\$0	\$0	-					-	
5.08	0	\$0	\$ -	\$0	\$0	\$0	-					-	
5.09	0	\$0	\$ -	\$0	\$0	\$0	-					-	
5.10	0	\$0	\$ -	\$0	\$0	\$0	-					-	
5.11	0	\$0	\$ -	\$0	\$0	\$0	-					-	
5.12	0	\$0	\$ -	\$0	\$0	\$0	-					-	
		\$30,000	\$0	\$0	\$30,000								

2019 YTD SUMMARY SSA WORKSHEET
 Chicago Department of Planning and Development
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6.00 SSA Management	2019 Budget	2019 Approved Increases and Decreases	Expenses YTD	Remaining
6.01 SSA Annual Report	\$0	\$ -	\$0	\$0
6.02 SSA Audit	\$4,000	\$ -	\$0	\$4,000
6.03 Bookkeeping	\$1,000	\$ -	\$0	\$1,000
6.04 Office Rent	\$7,800	\$ -	\$0	\$7,800
6.05 Office Utilities	\$2,000	\$ -	\$0	\$2,000
6.06 Office Supplies	\$500	\$ -	\$0	\$500
6.07 Office Equipment Lease/Maintenance	\$1,300	\$ -	\$0	\$1,300
6.08 Office Printing	\$500	\$ -	\$0	\$500
6.09 Postage	\$0	\$ -	\$0	\$0
6.10 Commission Meetings and Trainings	\$0	\$ -	\$0	\$0
6.11 Subscriptions/Dues	\$0	\$ -	\$0	\$0
6.12 SSA Bank Account Fees	\$0	\$ -	\$0	\$0
6.12.1 Loan interest incurred by Service Provider	\$0	\$ -	\$0	\$0
6.13 Monitoring/Compliance	\$0	\$ -	\$0	\$0
6.14 Equipment Purchase/Maintenance	\$0	\$ -	\$0	\$0
6.15 Supplies	\$0	\$ -	\$0	\$0
6.16 Storage Space Fees	\$1,500	\$ -	\$0	\$1,500
6.17 Liability/Property Insurance	\$2,500	\$ -	\$0	\$2,500
6.18 Conferences & Training	\$0	\$ -	\$0	\$0
6.19 IT Monitoring Services	\$0	\$ -	\$0	\$0
6.20	\$0	\$ -	\$0	\$0
	\$21,100	\$0	\$0	\$21,100

SSA COMMISSION APPROVAL

Emilio Carrasquillo / SSA Chair Date

TOTAL CATEGORIES 1.0 - 6.0	\$368,597	\$0	\$0	\$368,597
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