



City of Chicago

Business Affairs and Consumer Protection

PUBLIC VEHICLE INDUSTRY NOTICE

August 25, 2020

Notice No. 20-032

Visit chicago.gov/reopening for Chicago's industry specific guidelines for business reopening, including "Be Safe. Taxi and Ride Hail".

PUBLIC VEHICLE & CHAUFFEUR LICENSING UPDATES

I. SAVE AND USE THIS E-MAIL ADDRESS: BACPPV@CITYOFCHICAGO.ORG

- ▶ Write this e-mail address down, enter it into your phone, save it, and share with other public chauffeur and public vehicle licensees: BACPPV@CITYOFCHICAGO.ORG
- ▶ Follow social distancing protocols, minimize exposure to others, and avoid traveling and driving and to make an in-person trip by e-mailing questions or comments to BACPPV@CITYOFCHICAGO.ORG.
- ▶ E-mail BACPPV@CITYOFCHICAGO.ORG to request forms, payment coupons, and vehicle inspection dates.
- ▶ Keep informed and connected! Send an e-mail to BACPPV@CITYOFCHICAGO.ORG to join the BACP Public Vehicle distribution list. Information and updates on public vehicle licensing offices, laws, and protocols are shared electronically through the BACP Public Vehicle distribution list.
- ▶ Most BACP forms and license applications are posted and available at Chicago.Gov/BACP .

II. NOTICE OF LICENSE EXTENSION DUE TO COVID-19

- ▶ All public chauffeur and public vehicles licenses which are active and in good standing **and expired between March 15, 2020 and September 30, 2020, will not be considered expired until October 30, 2020.**
- ▶ Licenses must be paid for in full before issued.
- ▶ Any public passenger vehicle or public chauffeur license OR Taxicab medallion licenses expiring **before March 15, 2020**, are considered **expired now.**

III. RENEW ANY EXPIRED LICENSE VIA E-MAIL

- ▶ Renewal by email continues. **You are encouraged to renew by email due to social distancing restrictions in place at the Ogden office.**
- ▶ E-mail your license documents to BACPPV@cityofchicago.org to begin the license renewal process.
- ▶ DOCUMENTS and SERVICES AVAILABLE ONLINE
 - www.chicago.gov/BACP
 - Public Chauffeur and Public Passenger Vehicle New license applications
 - Chauffeur license Renewal applications
 - www.cyberdriveillinois.com
 - "Court Purposes" and "Supervision" driving abstracts are required for chauffeur license applications and renewals. The "Public" abstract is not accepted.

IV. RESOLVE "VIOLATION" LICENSE STATUS

- ▶ The City of Chicago Data Portal at data.cityofchicago.org is updated daily with the current license status of each public passenger vehicle and public chauffeur license.
- ▶ The two most common reasons for a license to be in "VIOLATION" status are:
(1) expired license and (2) failure to have proof of current insurance filed with BACP.
- ▶ A license in "VIOLATION" status is not in compliance with City laws and may not operate as long as the license remains listed in "VIOLATION" status.
- ▶ Email BACPPV@cityofchicago.org to resolve a "VIOLATION" status by (1) renewing the license via e-mail and/or (2) submitting proof of insurance.

V. TO "UN-SURRENDER" PUBLIC VEHICLE LICENSE

- ▶ A license in "SURRENDER" status may not operate.
- ▶ E-mail BACPPV@cityofchicago.org to initiate a "un-surrender".
 - A request to "un-surrender" a license must be supported by proof of current mandated insurance.
 - A request to "un-surrender" will be processed if the license is current.
 - The taxicab will be scheduled for an inspection upon activation.

VI. CAUTIOUS REOPENING OF BACP PUBLIC VEHICLE FACILITIES: 2350 W. Ogden and 2420 W. Pershing (39th Street)

The BACP Public Vehicle Ogden office and 39th Street vehicle inspection facility are reopened to the public. Visitors to BACP facilities are required to wear face coverings and maintain six feet of social distancing while in the facility. Visitors are encouraged to bring their own pen and frequently use hand sanitizers stations while at the facilities.

Visitors to the facility at 2350 W. Ogden Avenue will undergo a symptom screening, including a temperature check, before entering the facility.

Once the building reaches social distancing occupancy limits, visitors are expected to wait outside the building. Please dress appropriately for inclement weather.

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- ▶ For questions, comments, or to join the Business Affairs and Consumer Protection-Public Vehicle Operations (BACPPV) e-mail list to receive industry notices and other news, send an email to BACPPV@cityofchicago.org.
 - ▶ Rules and Regulations governing City of Chicago licensed public vehicles and public chauffeurs are available at chicago.gov/bacp.
 - ▶ The Municipal Code of Chicago is available at www.amlegal.com.

Public Vehicle Operations Division • 2350 W. Ogden, First Floor, Chicago, IL 60608
BACPPV@cityofchicago.org • 312-746-4300 • chicago.gov/bacp