### City of Chicago Department of Planning and Development Special Service Area (SSA) Program

Audit Report Package Transmittal Checklist

This checklist must be completed and submitted with audit report package to City's Department of Planning and Development (DPD) via DPD's SharePoint platform. Note: Effective with 2019 audit report package submissions e-mail submissions are not an acceptable form of transmittal and report packages will be deemed "not submitted" unless they are uploaded into CPD's SharePoint platform. For each SSA submission enter the starting page number for each of the PDF audit report package components listed below. Each required component on the checklist must have a numeric page number, unless otherwise noted.

SSA Name and number: Sheridan Road SSA 54

SSA Provider Name: DevCorp North d/b/a Rogers Park Business Alliance

Submission Date: May 2, 2022

Starting PDF Page Number	Audit Report Package Components			
	Comparative Financial Statements			
6	Statement of Net Position and Governmental Fund Balance     Sheet – Current Year			
6	Statement of Net Position and Governmental Fund Balance     Sheet – Prior Year			
7	Statement of Activities and Governmental Fund Revenues,     Expenditures and Changes in Fund Balance – Current Year			
7	Statement of Activities and Governmental Fund Revenues,     Expenditures and Changes in Fund Balance – Prior Year			
14- 15	5. Statement of Revenues and Expenditures – Budget and Actual			
4-5	Auditor's Opinion on Financial Statements			
16	Schedule of Findings – Current and Prior Year, if applicable			
16	Corrective Action Plan – Current and Prior Year, if applicable (if findings)*			
17	Audit Firm CPA License			
18	SSA Budget Summary page for the latest modified/amended budget approved by your SSA commission (for current audit period)			
Separate PDF file attached – Yes/No	SSA Detailed SSA Commission Approved Budget			
	Note: SSA Service Provider must submit detailed budget corresponding to Summary page, noted above, with audit report package.			

<sup>\*</sup>required if findings exist

# SPECIAL SERVICE AREA 54 MANAGED BY DEVCORP NORTH D/B/A ROGERS PARK BUSINESS ALLIANCE (a taxing district authorized by the City of Chicago) FINANCIAL STATEMENTS DECEMBER 31, 2021 AND 2020

# Special Service Area 54 Managed by DevCorp North D/B/A Rogers Park Business Alliance (a taxing district authorized by the City of Chicago) Financial Statements Table of Contents

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### Independent Auditor's Report

To the Commissioners of Special Service Area 54 Managed by DevCorp North d/b/a Rogers Park Business Alliance

### **Opinion**

We have audited the accompanying financial statements of Special Service Area 54, (SSA54) (a taxing district authorized by the City of Chicago) which comprise the SSA54 basic financial statements as listed in the table of contents as of and for the years ended December 31, 2021 and 2020, and the related notes to the financial statements. In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of SSA54 as of December 31, 2021 and 2020, and the changes in its fund balance/net position for the years then ended in accordance with accounting principles generally accepted in the United States of America.

### **Basis of Opinion**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of SSA54 and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about SSA54's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

### Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements, including omissions, are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of SSA54's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about SSA54's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

### Other Matters

### Required Supplementary Information

Management has omitted the management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

### Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The schedules of revenues and expenditures - budget and actual on page 10 and 11, are presented for comparison and analysis purposes only. The supplementary information is not a required part of the basic financial statements. We have not performed any auditing procedures on the budget amounts and therefore, express no opinion on them.

EILTS & ASSOCIATES, INC.

Tilts & Associates, Anc.

Chicago, Illinois April 19, 2022

### **Special Service Area 54**

### Managed by DevCorp North D/B/A Rogers Park Business Alliance (a taxing district authorized by the City of Chicago) Statements of Net Position and Governmental Fund Balance Sheets December 31, 2021 and 2020

	2021						2020					
	Gov	ernmental Fund	Δα	ljustments		tement of t Position	Gov	ernmental Fund	Δα	ljustments		tement of t Position
ASSETS		Tunu		justificitis	110	t i Osition		Tunu		ijustinents	INC	t i OsitiOii
Cash and Cash Equivalents Property Tax Receivable,	\$	2,552	\$	-	\$	2,552	\$	4,734	\$	-	\$	4,734
Net Allowance of \$4,200 and \$0		99,870		-		99,870		99,445		-		99,445
Prepaid Expenses  Due from City of Chicago		4,300 55		-		4,300 55		13,318 -		-		13,318
Due from City of Chicago			-					<u> </u>	-	<u> </u>		
Total Assets	\$	106,777	\$	-	\$	106,777	\$	117,497	\$		\$	117,497
LIABILITIES												
Accounts Payable		128		-		128		1,503		-		1,503
Accrued Expenses		-		-		-		10,550		-		10,550
Due to SSA 19		452		-		452		32		-		32
Due to SSA 24		297		-		297		22		-		22
Due to RPBA		3,676				3,676		1,675				1,675
Total Liabilities		4,553		-		4,553		13,782		-		13,782
DEFERRED INFLOWS												
Deferred Property Tax Revenue		99,870		(99,870)	-			99,445		(99,445)	-	-
Total Deferred Inflows		99,870		(99,870)		-		99,445		(99,445)		-
FUND BALANCE / NET POSITION	l											
Unassigned		2,354		(2,354)				4,270		(4,270)		
Total Fund Balance		2,354		(2,354)				4,270		(4,270)		<u>-</u>
Total Liabilities, Deferred Inflows and Fund Balance	\$	106,777					\$	117,497				
Net Position - Unrestricted			\$	(102,224)	\$	102,224			\$	(103,715)	\$	103,715
Amounts reported for government activities in the statement of net position are different because:												
Total fund balance - governmental fu	unds				\$	2,354					\$	4,270
Property tax revenue is recognized in "available." A portion of the property government funds.						99,870						99,445
Total net position - governmental act	tivities				\$	102,224					\$	103,715

### **Special Service Area 54**

### Managed by DevCorp North D/B/A Rogers Park Business Alliance Statements of Activities and Governmental Fund, Revenues, Expenditures and Changes in Fund Balance

### For the Years Ended December 31, 2021 and 2020

	2021					2020						
		rnmental Fund	Adjı	ustments		tement of ctivities		ernmental Fund	Adj	ustments		tement of ctivities
REVENUES Property Revenues and Interest	\$	95,956	\$	425	\$	96,381	\$	72,414	\$	11,654	\$	84,068
Total Revenues		95,956		425		96,381		72,414		11,654		84,068
EXPENDITURES/EXPENSES												
Customer Attraction		21,186		-		21,186		23,688		-		23,688
Public Way Aesthetics		47,231		-		47,231		48,048		-		48,048
Economic Business Development		3,057				3,057		33,697		-		33,697
Total Services Expense		71,474		-		71,474		105,433		-		105,433
SSA Management		10,330		_		10,330		9,909		_		9,909
Personnel		16,068				16,068		15,475		-		15,475
Total Administration Expense		26,398				26,398		25,384				25,384
Total Expenditures		97,872				97,872		130,817				130,817
Excess/(deficit) of												
Revenues Over Expenditures		(1,916)		425		(1,491)		(58,403)		11,654		(46,749)
Change in Net Position		(1,916)		425		(1,491)		(58,403)		11,654		(46,749)
Fund Balance/Net Position												
Beginning of the Year		4,270		99,445		103,715		62,673		87,791		150,464
End of the Year	\$	2,354	\$	99,870	\$	102,224	\$	4,270	\$	99,445	\$	103,715
Amounts reported for governmental activities in the statement of activities is different because:												
Net Change in Fund Balance - Governmen	ntal Fun	ds			\$	(1,916)					\$	(58,403)
Droporty Toy is reasonized in the year this	- احادما	othor the ex-	ubar !!	المحالمين ما								
Property Tax is recognized in the year it is for Governmental Funds	i levied r	amer than v	vnen it i	is available		425						11,654
Change in Net Position					\$	(1,491)					\$	(46,749)

NOTE 1 – Nature of Activities and Reporting Entity

<u>Nature of Reporting Entity</u> - Special Service Area 54 is a taxing district authorized by the City of Chicago located in Chicago, Illinois. Its scope of services is to fund various activities to improve and enhance commercial district on Sheridan Road from Devon Avenue to Farwell Avenue. The SSA is funded by property taxes levied on properties within the SSA boundaries, which are collected by the Cook County Treasurer, and then distributed by the City of Chicago to the SSA.

Special Service Area 54 is governed by a Commission whose members are appointed by the Mayor of Chicago. The City of Chicago contracted with DevCorp North D/B/A Rogers Park Business Alliance (RPBA) to perform administrative duties as the service provider for this SSA during the reporting period. RPBA is an Illinois not-for-profit corporation that is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code.

### NOTE 2 – Summary of Significant Accounting Policies

### a. Government-Wide and Fund Financial Statements

The financial statements of the SSA have been prepared in conformity with accounting principles generally accepted in United States of America as applied to governmental units, hereinafter referred to as GAAP (generally accepted accounting principles). The accepted standard-setting body for establishing governmental accounting and financial reporting principles is GASB (the Governmental Accounting Standards Board). The SSA accounts for its activities in one fund, its general fund.

### b. Basis of Accounting and Financial Statement Presentation

The government fund financial statements are prepared on the modified accrual basis of accounting with only current assets and liabilities included on the balance sheet. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual, both measurable and available to finance expenditures of the current period. Available means collected within the current period or soon enough thereafter to be used to pay liabilities of the current period. Property taxes are susceptible to accrual and recognized as a receivable in the year levied. Revenue recognition is deferred unless the taxes are received within 60 days subsequent to year-end. Expenditures are recorded when the liability is incurred.

NOTE 2 – Summary of Significant Accounting Policies – (continued)

b. Basis of Accounting and Financial Statement Presentation - (continued)

The preparation of financial statements in conformity with generally accepted accounting principles accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reported period. Actual results could differ from those estimates.

c. Assets, Liabilities, and Net Position

Cash and cash equivalents

The SSA's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term liquid investments with original maturities of three months or less from the date of acquisitions.

### Receivables

All property tax receivables are shown net of allowances. As of December 31, 2021, and 2020, the allowance is estimated to be 4-8% of the outstanding property taxes.

### Fund Equity/Net Position

Governmental fund equity is classified as fund balance. Fund balance is further classified as nonspendable, restricted, committed, assigned, or unassigned. Nonspendable fund balance cannot be spent because of its form. Restricted fund balance has limitations imposed by the SSA board through approval of resolutions. Assigned fund balance is a limitation imposed by a designee of the SSA board. Unassigned fund balance is the net resources in excess of what can be properly classified in one of the above four categories. When both restricted and unrestricted fund balances are available for use, it is the SSA's policy to use restricted fund balance first, then unrestricted fund balance. Furthermore, committed fund balance is reduced first, followed by assigned amounts, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of those unrestricted fund balance classifications can be used.

NOTE 2 – Summary of Significant Accounting Policies – (continued)

Fund Equity/Net Position – (continued)

For the government-wide financial statements, net position is reported as invested in capital assets net of related debt, restricted or unrestricted. Invested in capital assets, net of related debt, if applicable, is comprised of the net capital asset balance less any related debt. Restricted net position is when restrictions are placed on net assets from 1) externally imposed by creditors, grantors, contributors, or laws, or regulations of other governments or 2) imposed by law through constitutional provisions or enabling legislation. The remaining net position is classified as unrestricted.

### d. Subsequent Events

Subsequent events have been evaluated through April 19, 2022, which is the date the financial statements were available to be issued.

### NOTE 3 – Cash and Cash Equivalents

The SSA defines cash and cash equivalents as short-term liquid investments such as cash in banks, money markets, and other financial instruments that can be reduced to cash in thirty days or less. The SSA maintains its cash balance in financial institutions located in Chicago, IL. The balance is insured by the Federal Deposit Insurance Corporation up to \$250,000. The SSA's cash balances did not exceed the insurance level at each financial institution as of December 31, 2021 and 2020.

### NOTE 4 – Property Taxes

The SSA's principal source of revenue is from real estate taxes levied on certain property located in its boundaries. Property taxes become an enforceable lien on real property on January 1 of the year it is levied. Taxes are payable in two installments in the subsequent year. The first installment is an estimate based on the prior year billed levy (55%) and is due March. The second installment is due in August or 30 days from the mailing of the tax bills, if issued later than July 1. The second installment is based on the remaining amount of the levy on file with the County. Bills are issued and collected by Cook County who remits the SSA's share to the City who then remits the monies to the SSA.

### NOTE 5 – Prepaid expenses

Prepaid expenses represent expenses paid during the fiscal year that will be used in the next fiscal year. As of December 31, 2021, and 2020, the amount reported as prepaid was \$4,300 and \$13,318, respectively. At December 31, 2021 and 2020, a majority, if not all, of the balance represents a partial reimbursement for 2022 and 2021 shared costs with RPBA.

### NOTE 6 – Accounts Payable and Accrued Expenses

Accounts payable balance at December 31, 2021 and 2020, is \$128 and \$1,503, respectively. Accrued expenses at December 31, 2021 and 2020, is \$0 and \$10,550, respectively. These balances consist of expenses and services received during the respective year related to vendor services.

### NOTE 7 - Deferred Inflows of Revenue

A deferred inflow of resources/property tax revenue represents an acquisition of fund balance that applies to a future period and therefore will not be recognized as an inflow of resources (revenue) until that future time.

### NOTE 8 – Fund Equity / Net Position

The SSA is required to present information regarding its financial position and activities according to the Agreement for Special Service Area 54 between the City of Chicago and DevCorp North D/B/A Rogers Park Business Alliance. As of December 31, 2021, and 2020, the SSA had total fund equity balances of \$2,354 and \$4,270, respectively. These funds will be utilized in this special service area during future years.

### NOTE 9 – Related Party Transactions

The SSA is affiliated with DevCorp North D/B/A Rogers Park Business Alliance (RPBA) as SSA 54's service provider. Special Service Area 54 shares office space, equipment, and employees through the above affiliations. Special Service Area 54 does not have employees of its own. As of December 31, 2021, and 2020, \$3,676 and \$1,675, was payable for services by DevCorp North D/B/A Rogers Park Business Alliance, respectively.

NOTE 9 – Related Party Transactions – (continued)

The balances resulted from the time lag that 1) goods and services are being provided or reimbursable expenditures occur, 2) transactions are recorded in the accounting system and 3) payments are being made. As of December 31, 2021, SSA 54 still maintained prepaid expenses with RPBA of \$4,300 for 2022 shared costs.

As of December 31, 2021, and 2020, \$452 and \$32, was payable to SSA 19, and payable to SSA 24 \$297, and \$22, respectively, for goods or services provided by this SSA

### NOTE 10 - Risks and Uncertainties

COVID-19, a worldwide pandemic, has continued to present significant effects on global markets, supply chains, businesses, and communities. Specific to the SSA, COVID-19 may continue to impact various parts of 2022 operations and financial results, including potential cancellations of future events and programing, and potential delays in receiving their respective property tax levies.

Management believes the SSA is taking appropriate actions to mitigate the negative impact. The full impact of COVID-19 outbreak continues as of the date these financial statements were issued. Given the uncertainty related to this pandemic, the SSA is not able to estimate the effects of this outbreak on its operations, financial condition and liquidity for the year ended December 31, 2022.



### Special Service Area 54 Managed by DevCorp North D/B/A Rogers Park Business Alliance Schedule of Revenues and Expenditures - Budget and Actual December 31, 2021

	Budget		Actual		V	ariance
REVENUE						
Property Taxes and Interest	\$	99,445	\$	95,956	\$	3,489
Total Revenues		99,445		95,956		3,489
EXPENDITURES						
Customer Attraction Public Way Aesthetics Sustainabilty and Public Places Economic Business Development Public Health and Safety Programs SSA Management Personnel		24,700 66,820 200 3,100 5,500 14,325 15,500		21,186 47,231 - 3,057 - 10,330 16,068		3,514 19,589 200 43 5,500 3,995 (568)
Total Expenditures		130,145		97,872		32,273
Excess/(deficit) of Revenues Over Expenditures	\$	(30,700)	\$	(1,916)	\$	(28,784)
CARRYOVER		30,700		<u>-</u>		30,700
Net Revenues In Excess/ (Deficit) of Expenditures	\$	<u>-</u>	\$	(1,916)	\$	1,916

### Special Service Area 54 Managed by DevCorp North D/B/A Rogers Park Business Alliance Schedule of Revenues and Expenditures - Budget and Actual December 31, 2020

	Budget		Actual		V	ariance
REVENUE						
Property Taxes and Interest	\$	103,142	\$	72,414	\$	30,728
Total Revenues		103,142		72,414		30,728
EXPENDITURES						
Customer Attraction Public Way Aesthetics Sustainabilty and Public Places Economic Business Development SSA Management Personnel		23,700 47,029 200 33,100 9,975 16,945		23,688 48,048 - 33,697 9,909 15,475		12 (1,019) 200 (597) 66 1,470
Total Expenditures		130,949		130,817		132
Excess/(deficit) of Revenues Over Expenditures	\$	(27,807)	\$	(58,403)	\$	30,596
CARRYOVER		27,807				27,807
Net Revenues In Excess/ (Deficit) of Expenditures	\$		\$	(58,403)	\$	58,403

### Special Service Area 54

### (a taxing district authorized by the City of Chicago) Managed by DevCorp North D/B/A Rogers Park Business Alliance Schedule Summary of Findings For the Year Ended December 31, 2021

As part of our audit and request by the Special Service Area Annual Audited Financial Guidelines prepared by the City of Chicago Department of Planning and Economic Development, we have read the requirements contained in the Service Provider Agreement.

### **CURRENT YEAR FINDINGS:**

 We noted one expenditure category for which actual expense exceed budgeted amount.

### MANAGEMENT RESPONSE:

 Rogers Park Business Alliance will pay closer attention to monthly financial statements from our accountant and adjust the budget as needed.

### PRIOR YEAR FINDINGS:

 We noted certain expenditures for which actual expenses exceed budgeted amounts.

### **MANAGEMENT RESPONSE UPDATE:**

 Rogers Park Business Alliance will pay closer attention to monthly financial statements from our accountant and adjust the budget as needed.

# Special Service Area 54 Managed by DevCorp North D/B/A Rogers Park Business Alliance State of Illinois Professional CPA License December 31, 2021



### Special Service Area 54 Managed by DevCorp North D/B/A Rogers Park Business Alliance December 31, 2021

### Special Service Area # 54

SSA Name: Sheridan Road BUDGET

### **2021 BUDGET SUMMARY**

Budget and Services Period: January 1, 2021 through December 31, 2021

		2020	Levy				
(Funded Cate	EGORY gories Comprise of Services)	Collectable Levy	Estimated Loss Collection	Carryover Funds	TIF Rebate Fund #D03	Estimated Late Collections and Interest	Total All Sources
1.00 Custor Attraction	ner	\$13,700	\$0	\$11,000	\$0	\$0	\$24,700
2.00 Public Aesthetics	Way	\$47,320	\$0	\$19,500	\$0	\$0	\$66,820
3.00 Sustain Public Plac	nability and es	\$0	\$0	\$200	\$0	\$0	\$200
4.00 Econo Business D	mic/ evelopment	\$3,100	\$0	\$0	\$0	\$0	\$3,100
5.00 Public Safety Prog		\$5,500	\$0	\$0	\$0	\$0	\$5,500
6.00 SSA M	anagement	\$14,325	\$0	\$0	\$0	\$0	\$14,325
7.00 Persor	nnel	\$15,500	\$0		\$0	\$0	\$15,500
	Sub-total	\$99,445	\$0				
GRAND TOTALS	Levy Total	\$99,	445	\$30,700	\$0	\$0	\$130,145

LEVY ANALYSIS	
Estimated 2020 EAV:	\$32,687,396
Authorized Tax Rate Cap:	0.750%
Maximum Potential Levy limited by Rate Cap:	\$245,155
Requested 2020 Levy Amount:	\$99,445
Estimated Tax Rate to Generate 2020 Levy:	0.3042%

LEVY CHANGE FROM PREVIOUS YEAR					
2019 Levy Total (in 2020 budget)	\$91,449				
2020 Levy Total (in 2021 budget)	\$99,445				
Percentage Change	8.74%				

CARRYOVER CALCULATION					
2020 Budget Total	\$130,145				
2021 Carryover	\$30,700				
Percentage	23.589%				