



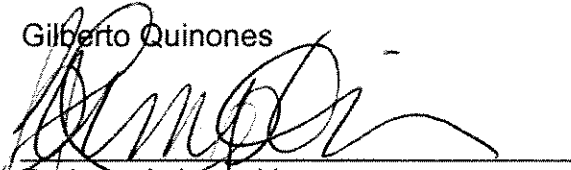
**DEPARTMENT OF PROCUREMENT SERVICES**

**MEMORANDUM**

Date: June 15, 2006

To: Cheri Heramb, Acting Commissioner  
Department of Transportation

Attn: Gilberto Quinones

From:   
Barbara A. Lumpkin  
Chief Procurement Officer

Re: Emergency Purchase Order Authorization

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Pursuant to Section 2-92-644 of the Municipal Purchasing Act, I am authorizing you to make an Emergency purchase from Moore Landscape, Inc. Based upon information received from members of your staff, I have determined that this procurement is necessary to meet bona fide operating emergencies.

You are hereby authorized to purchase 'Landscape, Floral Container Arrangement-Central Business District 'in the amount of \$111,947.00 as requested in your letter of June 12, 2006. Any amount in excess of the \$111,947.00 approved here will be subject to additional authorization and will be limited so as not to exceed the \$250,000.00 limit established by statute.





**DEPARTMENT OF TRANSPORTATION**  
**DIVISION OF PROJECT DEVELOPMENT**

# MEMORANDUM

To: Barbara A. Lumpkin  
Chief Procurement Officer  
Department of Procurement Services

From: Cheri Heramb  
Acting Commissioner *CH*  
Department of Transportation

Date: June 12, 2006

Subject: Request for Emergency Authorization Requisition # *28290*

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The Department of Transportation requires landscaping services. These services are necessary for the June installation, care, watering, and fertilization of the Central Business District summer floral container displays, including the Riverwalk, CBD window boxes, and sidewalk planters. Please see the attached Exhibit One giving a detailed account of the nature of the emergency.

These services are required to fill an immediate need until the Floral Container Agreements are in place. Accordingly, the Department of Transportation is requesting emergency authorization for this purchase in the amount of \$111,947.00.

We solicited price quotations from three vendors: Christy Webber Landscapes, Clauss Brothers, Inc., and Moore Landscapes, Inc. We received price quotations from only one of the three vendors, Moore Landscapes, Inc. Thus we are recommending Moore Landscapes, Inc.

I certify that this emergency requires immediate procurement of services, supplies, or equipment to prevent or mitigate the loss or impairment of life, health, property, or essential public services.

Please contact Karen Nowacki at 312.744.7080 if you have any questions. Your attention to this matter is greatly appreciated. Thank you for your assistance.

*go* *CH*  
  
Cheri Heramb, Acting Commissioner *CH*

## **Exhibit One**

### **Emergency Purchase Order**

#### **Written account detailing the nature of the emergency**

Contract T25346, the contract utilized for GreenStreets' projects, expired October 31, 2004. Since then, we have been utilizing emergency purchase orders #9369 and #10114 in order to perform the services needed for the 2005 summer and 2005 holiday/winter seasons. Moore Landscapes, Inc is the vendor for both emergency purchase orders.

It was anticipated that the Floral Container RFP and the CLS contract would be awarded in time enabling us to utilize the contracts for the 2006 spring and summer season. CDOT has recommended and DPS has concurred that the Floral Container RFP be awarded to both Moore Landscapes and Christy Webber Landscaping, however we are in the process of contract negotiation and do not anticipate being complete until the beginning of July.

Our Summer Season began May 15, thus we are requesting an emergency purchase order for the installation, care, watering, and fertilization of the Central Business District floral container displays, including the River Walk, CDB window boxes, and CBD sidewalk planters, for the month of June. There is an expectation by the business community, the tourism industry, and the citizens of Chicago, that the Chicago River Walk and the Central Business District will be decorated for the summer season. Hundred of thousands of people flock to the loop to shop, dine, and attend the theatre, during the summer months.

Once the Floral Container Contract is awarded, the use of all emergency purchase orders will cease.

The need for these services is an operational emergency in response to the upcoming summer season, and the expectation of traditional summer flowers. These services are essential to fill an immediate need and there is no existing contract that includes this function.

**Emergency Purchase Order Proposal  
GreenStreets 2006 CBD Summer**

Please fill out all boxes in grey				Installation Cost
<b>EL BOXES and</b>				
Dearborn - Madison to Randolph / 4 - 3'x1' window boxes				
<b>RIVERWALK STAIRCASES NE and SE</b>				
Michigan and River SE staircase / 6 - 3'x1' window boxes				
Columbus and River NE staircase / 3 - 3'x1' window boxes				
Size	Species	Qty per planter	Total Qty	
4"	Begonia 'Dragon Wing Red'	3	39	
4"	Begonia 'Dragon Wing Pink'	3	39	
4"	Iresine 'Painted Bloodleaf'	2	26	
4"	Coleus 'Stained Glassworks Trailing Plum'	2	26	
4"	Ipomoea 'Blackie'	2	26	
3"	Algerian Ivy	3	39	
4"	Alternanthera 'Partytime'	3	39	
<b>LASALLE / KINZIE GARAGE RAMP</b>				
Above down ramp at Lasalle and Kinzie				
4 - 3'x1' Window boxes				
Size	Species	Qty per planter	Total Qty	
6"	Ornamental Pepper 'Black Pearl'	1	4	
4"	Strobilanthes 'Persian Shield'	2	8	
4"	Alternanthera 'Purple Knight'	2	8	
4"	Salvia farinacea 'Evolution'	3	12	
4"	Petunia 'Supertunia Mini Blue Vined'	2	8	
4"	Petunia 'Supertunia Bordeaux'	2	8	
3"	Tradescantia 'Purple Plush'	2	8	
4"	Petunia 'Supertunia Royal Magenta'	2	8	

*PPB*

<b>PRINTER'S ROW PLANTERS</b>			
Plaza/Fountain at Dearborn and Balbo			
8 - 2'6" in diameter Concrete Planters			
Size	Species	Qty per planter	Total Qty
4"	Tradescantia 'Zebrina'	4	32
3"	Algerian Ivy	4	32
4"	Impatiens 'Showstopper White'	11	88
<b>PRINTER'S ROW FOUNTAIN</b>			
1 - Fountain at Dearborn and Balbo			
Size	Species	Qty per planter	Total Qty
4"	Impatiens 'Showstopper White'	na	135
4"	Alternanthera 'Partytime'	na	70
<b>UNION STATION</b>			
7 - 3'x1' Window Boxes at Adams and Clinton (on Adams) - Shade t			
13 - 3'x1' Window Boxes at Jackson and Clinton (on Jackson) - Sun			
Size	Species	Qty per planter	Total Qty
Adams Shade Treatment			
4"	Begonia 'Dragon Wing Red'	3	21
4"	Begonia 'Dragon Wing Pink'	3	21
4"	Iresine 'Painted Bloodleaf'	2	14
4"	Coleus 'Stained Glassworks Trailing Plum'	2	14
4"	Ipomoea 'Blackie'	2	14
3"	Algerian Ivy	3	21
4"	Alternanthera 'Partytime'	3	21
Jackson Sun Treatment			
Size	Species	Qty per planter	Total Qty
6"	Ornamental Pepper 'Black Pearl'	1	13
4"	Iresine 'Painted Bloodleaf'	2	26
4"	Alternanthera 'Purple Knight'	2	26
4"	Salvia farinacea 'Evolution'	3	39
4"	Petunia 'Supertunia Mini Blue Vined'	2	26
4"	Petunia 'Supertunia Bordeaux'	2	26
3"	Tradescantia 'Purple Plush'	2	26
4"	Petunia 'Supertunia Royal Magenta'	2	26

<b>RIVERWALK ERIE TERRACE</b>			
Plaza at Erie and Kingsbury			
7 - 3'x1' Window Boxes			
Size	Species	Qty per planter	Total Qty
6"	Ornamental Pepper 'Black Pearl'	1	7
4"	Strobilanthes 'Persian Shield'	2	14
4"	Alternanthera 'Purple Knight'	2	14
4"	Salvia farinacea 'Evolution'	3	21
4"	Petunia 'Supertunia Mini Blue Vined'	2	14
4"	Petunia 'Supertunia Bordeaux'	2	14
3"	Tradescantia 'Purple Plush'	2	14
4"	Petunia 'Supertunia Royal Magenta'	2	14
<b>35TH AND LOWE BOXES</b>			
SE corner of 35th and Lowe - Police Station			
2 - 3'x1' Window Boxes			
Size	Species	Qty per planter	Total Qty
6"	Ornamental Pepper 'Black Pearl'	1	2
4"	Strobilanthes 'Persian Shield'	2	4
4"	Alternanthera 'Purple Knight'	2	4
4"	Salvia farinacea 'Evolution'	3	6
4"	Petunia 'Supertunia Mini Blue Vined'	2	4
4"	Petunia 'Supertunia Bordeaux'	2	4
3"	Tradescantia 'Purple Plush'	2	4
4"	Petunia 'Supertunia Royal Magenta'	2	4
<b>ROOSEVELT BRIDGE HOUSE</b>			
Roosevelt and Lumber / North and South Bridge Houses			
48 - 3'x1' Window Boxes			
Size	Species	Qty per planter	Total Qty
4"	Petunia 'Supertunia Mini Blue Vined'	2	96
4"	Petunia 'Supertunia Bordeaux'	4	192
4"	Petunia 'Supertunia Royal Magenta'	2	96
4"	Salvia farinacea 'Evolution'	4	192

PP39

<b>ROOSEVELT BRIDGE</b>			
Roosevelt - Indiana and Columbus 72 - 3'x1' Window Boxes			
Size	Species	Qty per planter	Total Qty
6"	Ornamental Pepper 'Black Pearl'	1	72
4"	Strobilanthes 'Persian Shield' (2)	na	72
4"	Alternanthera 'Purple Knight'	2	144
4"	Iresine 'Painted Bloodleaf' (2)	na	72
4"	Salvia farinacea 'Evolution'	3	216
4"	Petunia 'Supertunia Mini Blue Vined'	2	144
4"	Petunia 'Supertunia Bordeaux'	2	144
3"	Tradescantia 'Purple Plush'	2	144
4"	Petunia 'Supertunia Royal Magenta'	2	144

<b>RIVERWALK SHERATON HOTEL</b>			
Chicago River North -New Street to Columbus Drive 66 - 3'x1' Window Boxes			
Size	Species	Qty per planter	Total Qty
6"	Ornamental Pepper 'Black Pearl'	1	66
4"	Strobilanthes 'Persian Shield' (2)	na	66
4"	Alternanthera 'Purple Knight'	2	132
4"	Iresine 'Painted Bloodleaf' (2)	na	66
4"	Salvia farinacea 'Evolution'	3	198
4"	Petunia 'Supertunia Mini Blue Vined'	2	132
4"	Petunia 'Supertunia Bordeaux'	2	132
3"	Tradescantia 'Purple Plush'	2	132
4"	Petunia 'Supertunia Royal Magenta'	2	132

PP39

<b>RIVERWALK IBM</b>			
Chicago River North - Wabash to State			
27 - 3'x1' Window Boxes			
I-P-I...			
Size	Species	Qty per planter	Total Qty
6"	Ornamental Pepper 'Black Pearl'	1	27
4"	Strobilanthes 'Persian Shield' (2)	na	26
4"	Alternanthera 'Purple Knight'	2	54
4"	Iresine 'Painted Bloodleaf' (2)	na	28
4"	Salvia farinacea 'Evolution'	3	81
4"	Petunia 'Supertunia Mini Blue Vined'	2	54
4"	Petunia 'Supertunia Bordeaux'	2	54
3"	Tradescantia 'Purple Plush'	2	54
4"	Petunia 'Supertunia Royal Magenta'	2	54

<b>RIVERWALK</b>			
Location TBD			
45 - 3'x1' Window Boxes			
P-I-P...			
Size	Species	Qty per planter	Total Qty
6"	Ornamental Pepper 'Black Pearl'	1	45
4"	Strobilanthes 'Persian Shield' (2)	na	48
4"	Alternanthera 'Purple Knight'	2	90
4"	Iresine 'Painted Bloodleaf' (2)	na	42
4"	Salvia farinacea 'Evolution'	3	135
4"	Petunia 'Supertunia Mini Blue Vined'	2	90
4"	Petunia 'Supertunia Bordeaux'	2	90
3"	Tradescantia 'Purple Plush'	2	90
4"	Petunia 'Supertunia Royal Magenta'	2	90

<b>RIVERWALK BOEING</b>			
Boeing - River - Randolph to Washington Boeing - 9 window boxes			
Size	Species	Qty per planter	Total Qty
4"	Begonia 'Dragon Wing Red'	3	27
4"	Begonia 'Dragon Wing Pink'	3	27
4"	Iresine 'Painted Bloodleaf'	2	18
4"	Coleus 'Stained Glassworks Trailing Plum'	2	18
4"	Ipomoea 'Blackie'	2	18
3"	Algerian Ivy	3	27
4"	Alternanthera 'Partytime'	3	27





RIVERWALK WACKER		I-P-I	Total Qty
Wacker: Upper Wacker - Franklin to Lake south side of River			
9 - 3'X1' Window Boxes			
Size	Species	Qty per planter	Total Qty
6"	Ornamental Pepper 'Black Pearl'	1	9
4"	Strobilanthes 'Persian Shield' (2)	na	8
4"	Alternanthera 'Purple Knight'	2	18
4"	Iresine 'Painted Bloodleaf' (2)	na	10
4"	Salvia farinacea 'Evolution'	3	27
4"	Petunia 'Supertunia Mini Blue Vined'	2	18
4"	Petunia 'Supertunia Bordeaux'	2	18
3"	Tradescantia 'Purple Plush'	2	18
4"	Petunia 'Supertunia Royal Magenta'	2	18

RIVER WALK VETERAN'S MEMORIAL		Total Qty
Lower Wacker - Wabash to State south side of River		
18 - 31" x 10" window boxes		
Size	Species	Total Qty
6"	Ornamental Pepper 'Black Pearl'	18
4"	Strobilanthes 'Persian Shield' (2)	18
4"	Alternanthera 'Purple Knight'	36
4"	Iresine 'Painted Bloodleaf' (2)	18
4"	Salvia farinacea 'Evolution'	54
4"	Petunia 'Supertunia Mini Blue Vined'	36
4"	Petunia 'Supertunia Bordeaux'	36
3"	Tradescantia 'Purple Plush'	36
4"	Petunia 'Supertunia Royal Magenta'	36
2 - 41" x 10" window boxes		
Size	Species	Total Qty
6"	Ornamental Pepper 'Black Pearl'	4
4"	Strobilanthes 'Persian Shield' (2)	2
4"	Alternanthera 'Purple Knight'	4
4"	Iresine 'Painted Bloodleaf' (2)	2
4"	Salvia farinacea 'Evolution'	10
4"	Petunia 'Supertunia Mini Blue Vined'	4
4"	Petunia 'Supertunia Bordeaux'	8
3"	Tradescantia 'Purple Plush'	6
4"	Petunia 'Supertunia Royal Magenta'	4

# Moore Landscapes, Inc.

Size	Species	Qty per bed	Total Qty
6"	Verbena bonariensis	60	120
4"	Petunia 'Tidal Wave Silver'	27	54
4"	Strobilanthus 'Persian Shield'	21	42
4"	Anisodonteia 'Elegant Lady'	25	50
4"	Plectranthus 'Silver Shield'	17	34
6"	Hibiscus 'Maple Sugar'	24	48

Size	Species	Qty per planter	Total Qty
4"	Begonia 'Dragon Wing Red'	15	735
4"	Begonia 'Dragon Wing Pink'	15	735

Location	Address	Description	Unit	Estimated Qty	Unit Cost	Total Cost
Widow Clarke House	1827 S. Indiana	Landscape Maintenance	hour	400	\$35.00	\$14,000.00
Police Headquarters	3510 S. Michigan	Landscape Maintenance	hour	400	\$35.00	\$14,000.00
Soilless mix for Floral Containers	top off soil at all floral container locations listed above	Supply and install soilless mix	cuyd	45	\$3.275.00	\$147.562.50
Care of all Floral Containers	all floral container locations listed above	includes maintenance, watering, fertilizing	hour	300	\$40.00	\$12,000.00

  
 TOTAL \$117,562.50