



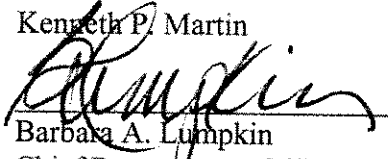
DEPARTMENT OF PROCUREMENT SERVICES

MEMORANDUM

Date: May 1, 2006

To: Cheri Heramb, Acting Commissioner
Department of Transportation

Attn: Kenneth P. Martin

From: 
Barbara A. Lumpkin
Chief Procurement Officer

Re: Emergency Purchase Authorization

Pursuant to Section 2-92-644 of the Municipal Purchasing Act, I am authorizing you to make an Operational Emergency purchase from Chicago Christian Industrial League. Based upon information received from members of your staff, I have determined that this procurement is necessary to meet a bona fide operating emergency.

You are hereby authorized to purchase 'Ongoing City Hall Roof Top Garden Maintenance Services' in the amount of \$76,000.00 as requested in your letter dated April 24, 2006. Any amount in excess of the \$76,000.00 approved herein will be subject to additional authorization and will be limited so as not to exceed the \$250,000.00 limit established by statute.

cc: Barbara A. Lumpkin
Douglas Yerkes
Lourdes Nur
Transportation – Kenneth P. Martin
Claude Humphrey
Scan
File (Specification Number: E-1877)



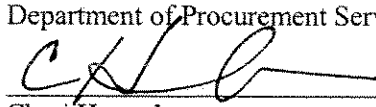


City of Chicago
Richard M. Daley, Mayor

Department of Transportation

30 North LaSalle Street
Suite 1100
Chicago, Illinois 60602-2570
(312) 744-3600
(312) 744-7215 (TTY)
www.cityofchicago.org/transportation

MEMORANDUM

Date:
To: Barbara A. Lumpkin
Chief Procurement Officer
Department of Procurement Services
From: 
Cheri Heramb
Acting Commissioner
Subject: Request for Emergency Authorization
City Hall Roof Top Garden
Requisition Number: 26730

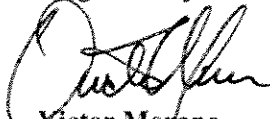
The Department of Transportation requests an emergency contract for on going City Hall Roof Top Garden maintenance. The attached Emergency Justification details the necessity and nature of the emergency. Accordingly, the Department of Transportation is requesting emergency authorization for this purchase in the amount of \$76,000.00.

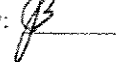
Attached please find a price quotation from the Chicago Christian Industrial League who performed these services last season and who will perform these same services under the CLS Central Region contract once awarded. Additionally, your Department has similar pricing information from 9 additional firms for the same CLS contract. We are recommending the Chicago Christian Industrial League since award of the CLS Central Region will be awarded to this same firm and their prices have already been approved by CDOT and the Department of Procurement Services. Furthermore, award of this emergency request to the Chicago Christian Industrial League will provide for a smooth transition between contracts since the CLS contract will, most likely, be awarded during the season when changing contractors is most difficult.

Please contact Kenneth P. Martin at 744-1863 if you have any questions.

I certify that this emergency requires immediate procurement of services, supplies or equipment to prevent or mitigate the loss or impairment of City Infrastructure and would not have been avoided by due care and diligence.

Originated by:


Victor Morano
Deputy Commissioner

Reviewed by: 

cc:





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Richard M. Daley, Mayor

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EMERGENCY JUSTIFICATION

The Centralized Landscape Services contracts have been successfully bid and award is pending. These five contracts will ultimately cover a wide variety of CDOT landscape maintenance programs. Until then, vital City Infrastructure is in danger of deteriorating while the award of the above referenced contracts is determined and executed.

In addition, these prominent locations will not be presentable to the public and to visiting dignitaries without immediate maintenance. Two special events that CDOT is aware of may be negatively impacted by any lack of service in the near future. The Garden In The City Flower Show and The Great Places and Spaces events are both schedule for this May.

This request is intended to fill the immediate need for maintenance until award of the various CLS contracts are in place.





CHICAGO CHRISTIAN INDUSTRIAL LEAGUE

JOURNEY TO INDEPENDENT LIVING

05 MAY 11 AM 10:50

Date: May 1, 2006

Mr. Kenneth Martin
CDOT Division of Infrastructure
30 N. LaSalle 2nd Floor
Chicago, IL 60602-2570

Re: 2006 City Hall Rooftop Maintenance

Dear Mr. Martin:

CCIL Landscape Services will be billing the following monthly prices for maintenance on the City Hall Rooftop from April 2006 through October 2006:

April	\$6775.00
May	\$7183.00
June	\$7411.00
July	\$7411.00
August	\$6296.00
September	\$4482.00
October	\$3034.00

Additionally, CCIL will be billing the following prices for the irrigation startup, maintenance and shut down for the 2006 landscape season:

Startup and Inspection	\$2240.00
June Inspection	\$1420.00
August Inspection	\$1420.00
2006 Shutdown	\$1840.00

The Not-to-exceed amount of \$76,000.00 also includes \$26,488.00 for plant installations, incidental watering, mulch and additional services as directed by the City of Chicago Department of Transportation.

Please advise so we can schedule this work as soon as possible.

Sincerely,


Judith McIntyre
Executive Director