



City of Chicago
Richard M. Daley, Mayor

Department of
Procurement Services

Jamie L. Rhee
Chief Procurement Officer

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<http://www.cityofchicago.org>

DEC 03 2010

Jeff Ford
Allied Building Products
16440 S. Kilbourn
Oak Forrest, IL 60452

Subject: Notification of Award of Emergency Contract
PO/Contract No.: 23830
Specification No.: 92379
Requisition No.: 54911
Project Description: Roofing Materials and Supplies


Dear Ms. Bailey:

The City of Chicago has awarded your firm an Emergency contract for Roofing Materials and Supplies per your bid dated November 9, 2010, as needed by the Department of General Services in the amount of \$19,780.25 but not to exceed \$250,000.00.

Attached, please find the final City of Chicago Purchase Order print. Please refer to the Specification and Contract numbers listed above when inquiring about the contract. Please note that contracts are available for viewing and downloading on the City of Chicago's website: www.cityofchicago.org/.

If you have any questions concerning this matter, please contact Toyla Rice, Head Purchase Contract Administrator, at 312-744-1681 or toyla.rice@cityofchicago.org.

Sincerely,

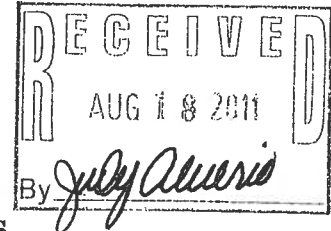

Jamie L. Rhee
Chief Procurement Officer

JLR/tr

cc: Richard Butler
Gustavo Giraldo
James P. Bracewell Jr.
William Kelly
PO Scan & Emergency Scan
File Specification Number: 92379

NEIGHBORHOODS






DEPARTMENT OF GENERAL SERVICES
CITY OF CHICAGO

Memorandum

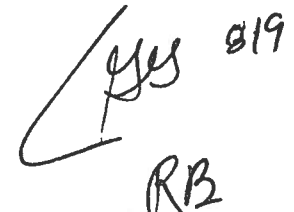
Date: August 17, 2011

To: Jamie L. Rhee
Chief Procurement Officer
Department of Procurement Services

From: 
David J. Reynolds
Commissioner
Department of General Services

Re: Request for Vendor Limit Increase
PO 23830 – Specification No. 92379
Allied Building Products
Emergency Contract for Roofing Supplies





The Department of General Services (DGS) has an active contract with the vendor above for the services listed above. DGS advertised this requirement for a new five year term agreement under Requisition No. 53955 but did not receive any bids. As a result, DGS plans to re-bid this specification. In the meantime, the current balance will not be enough to meet the future needs the department may have until a new contract is awarded.

DGS is requesting a vendor limit increase to purchase roofing materials and supplies until such time that a new term agreement is awarded. DGS will require \$30,000.00 for projected spending through the re-bid process.

It is critical to DGS operations that we have a means to purchase these materials. DGS manages over 400 facilities citywide. DGS trades staff make routine repairs to roofs, as necessary, utilizing the supplies included in the Roofing Materials and Supplies specification. Failure to make these needed repairs may result in costly water damage to the structure and equipment. Failure to maintain and repair these facilities may jeopardize the safety of city employees, as well as the general public.

Below is the pertinent information in regard to the VLI request:

Current Vendor Limit	\$19,780.25
Spent Amount	\$18,677.55
Current Age of PO (in months)	8
Average Monthly Spending	\$2,335
Total Spending Amt Remaining	\$1,102.70
Projected Spending for Extended Term	\$30,000
Remaining Amt After Initial Contract Term	\$0
Requested Vendor Limit Increase	\$30,000

Attached to this memo are the DPS Checklist and the print-out of Requisition 62303.

Please contact Carmen Duran at 312-744-3286 if you have any questions or concerns.

Thank you for your cooperation.

cc: file