

## Release Summary Sheet

**Contract (PO) Number:** 12327

**Release Number:** 15

**Specification Number:** 45774

**Name of Contractor:** F.H. PASCHEN/S.N. NIELSEN, INC

**City Department:** O'HARE MODERNIZATION PROGRAM

**Title of Contract:** JOC ORDER CONTRACT FOR O'HARE MODERNIZATION PROGRAM

**Dollar Amount of Release:** \$4,271.16

**Release Description:** JOC - OMP

**Procurement Services Contact Person:** BYRON WHITTAKER

**Vendor Number:** 105528

**Submission Date:**

**CITY OF CHICAGO  
BLANKET RELEASE**

Original (Department)

**SUBJECT TO SUBCONTRACTOR CERTIFICATION**

Furnish the supplies and/or services described below in conformance with conditions set forth herein and in your offer

RELEASE DATE	PURCHASE ORDER	RELEASE NUMBER	SPECIFICATION NUMBER	VENDOR NUMBER	SITE NAME	DELIVERY DATE	PAGE NUMBER
1/5/2009	12327	15	45774	1055528	A		1

DELIVER TO: 04-004

004-2005 O'HARE MOD  
10510 W. ZEMKE RD.  
1ST FL  
  
Chicago, IL 60666

ORDERED FROM:

F.H. PASCHEN/S.N. NIELSEN, INC  
O'HARE PLAZA  
8725 W. HIGGINS RD STE 200  
  
CHICAGO, IL 60631

DELIVERY CHARGES to be PREPAID  
TITLE TO PASS ON DELIVERY

CONTACT: 773-462-7364

PO DESCRIPTION: JOC ORDER CONTRACT FOR O'HARE MODERNIZATION PROGRAM

*NAF ARFF*

BLANKET RELEASE

THIS SIGNED RELEASE IS YOUR AUTHORITY TO FURNISH THE SPECIFIED SUPPLIES AND /OR SERVICES IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE BLANKET AGREEMENT NUMBER: 12327

THIS PURCHASE IS FOR DEPARTMENT: 04 - O'HARE MODERNIZATION PROGRAM

SUBMIT THE ORIGINAL INVOICE TO:

PO Line	Ship Line	COMMODITY INFORMATION	QUANTITY	UOM	UNIT COST	TOTAL COST
1	1	96842 JOC - OMP	4,271.16	USD	1.00	4,271.16

REQ# 40946 FOR OH-6126-1-003B; NAF ARFF FACILITY; RADIO SHOP RELOCATION; PO# 12327

Dist	BFY	FUND	COST CTR	APPR	ACCNT	ACTV	PROJECT	RPT CAT	GENRL	FUTR	TOTAL COST
1	086	0751	0854975	9075	220540	0000	D200375E	000000	00000	0000	4,271.16
<b>SHIPMENT TOTAL:</b>											<b>4,271.16</b>

**RELEASE TOTAL: 4,271.16**

APPROVAL:

SIGNATURE

DATE

*[Signature]*  
1/15/09

SIGNATURE

DATE

*Byron White*  
1/15/09

Payment on this order will be made upon receipt of an original vendor invoice form referencing this order. Submit the original invoice to the department referenced above.

Mark all packages and papers with the purchase number.

Any deliveries containing overshipments will be reflected unless otherwise authorized in this purchase.

This purchase is subject to the City of Chicago General Conditions for Supplies, Work, or Professional Consulting Services; Special Conditions, Disclosure Ownership, Acceptance Page, as applicable, which are attached hereto or incorporated herein by reference.



O'Hare Modernization Program  
 10510 West Zemke Road  
 Chicago, IL 60666

O'Hare Modernization Program

Date: November 06, 2008

Sub-Order Total: **4,271.16**

## Disclosure of Retained Parties

**A. Definitions and Disclosure Requirements**

1. As used herein, the term "Contractor" means a person or entity who has any contract lease with the City of Chicago.
2. Pursuant to Executive Order 97-1, every city contract and lease must be accompanied by a disclosure statement providing certain information and attorneys, lobbyists, accountants, consultants, subcontractors, and other persons whom the contractor has retained or expects to retain with respect to the contract or lease. In particular, the contractor must disclose the name of each such person, his or her business address, the nature of the relationship, and the amount of fees paid or estimated to be paid.
3. The Contractor is not required to disclose employees who are paid solely through the Contractor's regular payroll.
4. "Lobbyist" means any person (a) who for compensation or on behalf of any person other than himself undertakes to influence any legislative or administration action, or (b) any part or whose duties as an employee of another includes undertaking to influence any legislative or administrative action.

**B. Certification**

Contractor hereby certifies as follows:

1. This Disclosure relates to the following transaction:

Project name: OH-6126-1-003.B                      NAF ARFF Facility - A/C Units

Specification, loan or other identifying number: 12327

2. Name of Contractor: FH Paschen SN Nielsen & Assoc.

3. EACH AND EVERY attorney, lobbyist, accountant, consultant, subcontractor, or other person retained or anticipated to be retained by the Contractor with respect to or in connection with the contract or lease is listed below (attach additional pages if necessary):

Name	BUSINESS ADDRESS	MBE WBE or Non	RelationShip (attorney, lobbyist, subcontractor, etc.)	FEE (indicate whether paid or estimated) \$
FH Paschen SN Nielsen & Assoc.	8725 W. Higgins Road, Suite 200	Non	Subcontractor	\$4,271.16 Est.

CHECK HERE IF NO SUCH PERSONS HAVE BEEN RETAINED OR ARE ANTICIPATED TO BE RETAINED \_\_\_\_\_

4. The Contractor Understands and agrees that the city may rely on the information provided herein and that providing any false incomplete or inaccurate information shall constitute default under the contract and may result in termination of the contract or lease

5. The Contractor understands and agrees that in any case in which the Contractor is uncertain whether a disclosure is required under the Executive order, the Contractor must either ask the city whether disclosure is required or make the disclosure.

Under the Penalties of perjury, I certify that I am authorized to execute this Disclosure on behalf of the Contractor that the information disclosed herein is true and complete, and that no relevant information has been withheld.

\_\_\_\_\_  
 Signature

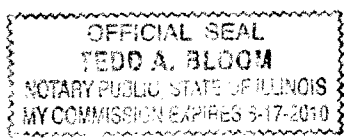
\_\_\_\_\_  
 Date

\_\_\_\_\_  
 (Type or Print)

\_\_\_\_\_  
 Title

Witnessed and sworn to before me  
 \_\_\_\_\_ day of NOV 2008

\_\_\_\_\_  
 Signature





City of Chicago  
Richard M. Daley, Mayor

O'Hare Modernization Program

Rosemarie S. Andolino  
Executive Director

P.O. Box 66848  
10510 West Zenke Road  
Chicago, Illinois 60666

(773) 462-7390  
(773) 462-8552 (FAX)

<http://www.oharemodernization.org>

JUL 24 2008 17

July 24, 2008

Mr. Montel M Gayles  
Chief Procurement Officer  
Department of Procurement Services  
City Hall, Room 403  
121 North LaSalle Street  
Chicago, IL 60602

**Attn:** Catherine Mellon  
City JOC Manager

<b>Re:</b>	<b>JOC Project Number:</b>	OH-6126-1-003.B
	<b>Work Package Number:</b>	OH.6126.200.55.095
	<b>Project Title:</b>	North Airfield ARFF Facility - Radio Shop Relocation (Air Conditioning Extra)
	<b>Estimated Cost:</b>	\$5,000.00
	<b>Specification Number:</b>	F.H. Paschen - 45774
	<b>Funding Source:</b>	086-751-0854975-9075-0000-D200375E

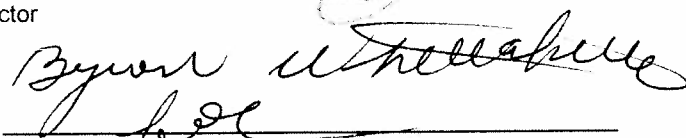
Dear Mr. Gayles:


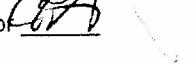
We request that the above referenced project be contracted under the Job Order Contracting (JOC) Method. Attachment A describes the scope of work and the appropriateness for using JOC for this project.

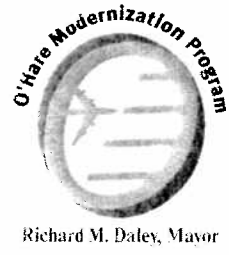
If you concur with our recommendation, please sign below and return a copy for our files.

Sincerely,

  
\_\_\_\_\_  
Rosemarie S. Andolino  
Executive Director

**APPROVED:**   
\_\_\_\_\_  
Montel M. Gayles  
Chief Procurement Officer 8-1-08

Recommended: Assistant Commissioner   
Deputy Director 





Rosemarie S. Andolino  
Executive Director

**MEMORANDUM**

**To:** Chris Arman, City of Chicago - OMP      **WBS/DCN:** OH.6126.200.55.095.B.6.aa

**Thru:** James Chilton, DMJMAviation Partners, PMO      **Date:** 7/21/2008

**From:** Sarah McDougall, DMJMAviation Partners, PMO

**Memo #:** PMO-OMP-M-0161      **cc:** J. McIsaac – OMP  
A. Garcia – OMP  
M. Moran – OMP  
C. Cantrell – OMP  
C. Suesse – PMO  
Document Control


**Subject:** North Airfield ARFF Facility – Radio Shop Relocation Air Conditioning Extra

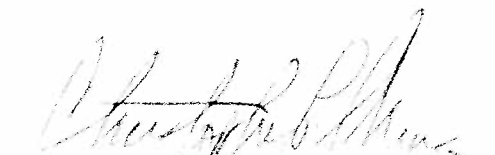
On June 17, 2008 FH Paschen/S.N. Nielsen delivered storage containers in accordance with JOC #OH-6126-1-003.A. The original specifications called for containers with heaters only. Subsequent to delivery of the containers, the Radio Shop determined that the containers needed to be equipped with A/C since some of the equipment stored in the containers may be temperature sensitive and require a more stable environment.

This memorandum documents the request of the Radio Shop personnel (with the concurrence of the OMP and PMO) to install two (2) 12,000 Btu air conditioner (thru-wall unit) (one per container) into the temporary exterior storage containers, at the Radio Shop as part of a modification in the amount of \$5,000.00 to the existing JOC Order.

Concurrence:

Concurrence:

  
 \_\_\_\_\_  
 James Chilton, PMO

  
 \_\_\_\_\_  
 Christopher Arman, OMP

41-0117-1-003



**O'Hare Modernization Program**  
**Attachment A**  
**Utilizing JOC For City Construction Projects**

JOC Project Number: OH-6126-1-003.B

Work Package Number: OH.6126.200.55.095

Project Manager: Sarah McDougall

Telephone Number: (773) 462-8582

For all Proposed JOC Projects, Please complete Items 1 and 2 below. As appropriate, Complete items 3,4 and 5. Attach to MOA (JOC Approval Letter)

**1. Please describe the major features of this project.**

Install two (2) 12,000 btu cooling only wall mounted air conditioners (one in each of the two containers)

**2. Please explain why this project could not be bid using the city's traditional bid process and the need to use JOC Procurement system.**

Original storage containers were provided under JOC bas project OH-6126-1-003.A. Subsequent to arrival of the containers the Facility Owner (Radio Shop) determined they required the containers to be fitted with A/C to protect the contents (which included sensitive equipment, etc.) from overheating & moisture.

**3. If the project is a one trade project, please provide additional explanation of why it would be in the city's best interest to do the project under JOC:**

Multi-Trade

**4. If it is anticipated that over 25% of the project will consist of Non-prepriced items, please provide an explanation on why JOC should be used.**

N/A

**5. If some elements of the proposed JOC project scope of work are covered by city term agreements, explain why they are included in this JOC project instead of being procured through the term agreements.**

This is within the scope of the JOC term contract.

# DESIGN ESTIMATE TABULATION

## O'HARE MODERNIZATION PROGRAM

DATE July 21 2008

JOC PROJECT ARFF Facility #OH.6126.1.003.B

PROJECT NO. OH.6126.200.55.095

ITEM NO.	CSI NO.	PAY ITEM NO.	DESCRIPTION	UNIT	CM ESTIMATE		
					EST. QUANTITY	LOADED UNIT PRICE	EXTENSION
1		45774	Air Conditioning -12,000 BTU	EA	2.0	\$2,461.50	\$ 4,923.00
<b>SUBTOTAL</b>							\$ 4,923.00
Total							\$ 4,923.00
<b>Grand Estimated Total</b>							\$ 4,923.00

*SAY \$5,000*

## Job Order Contract

July 21, 2008

ARFF Facility Estimate

Window type air conditioning/cooling units.  
High-efficiency units, adjustable thermostat.  
Labor is for installation in an existing opening.

	Craft@Hrs	Unit	Material	Labor	Total
12,000 Btu	PM@.751	Ea	59.70	616.60	676.30
Add for electrical connection	PM@7.34	LS	139.80	639.20	779.00

Subtotal.....					\$ 1455.30
A/C Unit.....					\$ 782.50
Sub Cost per unit .....					\$ 2237.80
Profit & Overhead.....					\$ 223.70
Total per unit.....					\$ 2461.50



**CITY OF CHICAGO ALL PURPOSE REQUISITION FORM**

Page 1 of 1

DEPT USE 1

DEPT USE 2

7/23/2008

BUREAU/DIVISION  
OMP

SHIP TO: P.O. Box 66848 - 10510 Zernke Blvd., 1st Fl., Chicago, IL 60666

DATE NEEDED

ATTENTION: James McIsaac

SHIP CODE

DATE

COMMODITY CODE

SYS CODE

91310

ITEM DESCRIPTION

CATALOG NAME #

CATALOG DATE

CATALOG PAGE

CATALOG ITEM/PART #

Job Order Contract (JOC)

NORTH AIRFIELD ARFF Facility-Radio Shop Relocation Air Conditioning Extra-Mod 1

JOC Project Number OH.6126-1-003.B

Work Package Number OH.6126.200.55.095

Spec# 45774-P.O.# 12327

UNIT PRICE

\$5,000.00

UNIT OF MEASURE

QUANTITY

ORDER

RCVD

1

1

TOTAL PRICE

\$5,000.00

COMMENTS:

FY	LINE	FUND	DEPT	ORGN	APPR	ACTV	OBJT	PROJECT	RPTG	DOLLAR AMT.	PAGE TOTAL
86		751	085	4975	9075	0000		D200375E		\$5,000.00	5,000.00

TOTAL (ALL PAGES)

\$5,000.00

**FOR FINANCE OFFICE USE ONLY**

CONTRACTS REVIEW

DATE

EPS PASS 1

FINANCE DIRECTOR

DATE

EPS PASS 2

DATE

REJECTED

VENDOR INFORMATION

COMPANY NAME

F. H. Paschen, SN Nielsen

ADDRESS

O'Hare Plaza

8725 W. Higgins Road, Suite 200

Chicago, Illinois 60631

VENDOR CODE

45774

REP/PHONE

Ron Rydosz(847) 878-4698

INVOICE NUMBER(S)

BUREAU/DIVISION INFORMATION

APRF PREPARED BY

Adelia Gillespie

ADDRESS

P.O. Box 66848 - 10510 Zernke Blvd., 1st Fl.

DATE

7/23/2008

PHONE

773-462-7364

DATE

Rosemarie S. Ardolino Executive Director

PHONE

773-462-7345

PH: 11/19