

## Release Summary Sheet

**Contract (PO) Number:** 15038

**Release Number:** 36

**Specification Number:** 51701

**Name of Contractor:** LEOPARDO COMPANIES, INC

**City Department:** DEPT OF GENERAL SERVICES

**Title of Contract:** DEPT. OF GENERAL SERVICES-JOB ORDER CONTRACT  
REHABILITATION OF CITY FACILITIES

**Dollar Amount of Release:** \$130,860.93

**Release Description:** GENERAL CONSTRUCTION-PUBLIC WORKS RELATED

**Procurement Services Contact Person:** LYLIANIS RODRIGUEZ

**Vendor Number:** 1064375

**Submission Date:**

**CITY OF CHICAGO  
BLANKET RELEASE**

Original (Department)

**SUBJECT TO SUBCONTRACTOR CERTIFICATION**

Furnish the supplies and/or services described below in conformance with conditions set forth herein and in your offer

RELEASE DATE	PURCHASE ORDER	RELEASE NUMBER	SPECIFICATION NUMBER	VENDOR NUMBER	SITE NAME	DELIVERY DATE	PAGE NUMBER
9/2/2010	15038	36	51701	1064375	A		1

**DELIVER TO:** 38-038

038-0030  
30 N. LA SALLE ST.  
ROOM 3700

Chicago, IL 60602-2500

**ORDERED FROM:**

LEOPARDO COMPANIES, INC  
5200 PRAIRIE STONE PARKWAY  
(EFT)

HOFFMAN ESTATES, IL 60192

DELIVERY CHARGES to be PREPAID  
TITLE TO PASS ON DELIVERY

**CONTACT:** LEE: 2-3987

**PO DESCRIPTION:** DEPT. OF GENERAL SERVICES-JOB ORDER CONTRACT REHABILITATION OF CITY FACILITIES

BLANKET RELEASE

THIS SIGNED RELEASE IS YOUR AUTHORITY TO FURNISH THE SPECIFIED SUPPLIES AND /OR SERVICES IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE BLANKET AGREEMENT NUMBER: 15038

THIS PURCHASE IS FOR DEPARTMENT: 38 - DEPT OF GENERAL SERVICES

SUBMIT THE ORIGINAL INVOICE TO:

PO Line	Ship Line	COMMODITY INFORMATION	QUANTITY	UOM	UNIT COST	TOTAL COST
1	1	96842 GENERAL CONSTRUCTION-PUBLIC WORKS RELATED	130,860.93	USD	1.00	130,860.93
REQ# 52485; LEO-10-027.A; INSTALL NEW SCALES; M-10-003; ANDROS; NO CIP; PO# 15038						
1	010	Dist BFY FUND COST CTR APPR ACCNT ACTV PROJECT RPT CAT GENRL FUTR				
		1 010 0449 0812005 3169 220440 0000 55010111 000000 00000 0000				130,860.93
<b>SHIPMENT TOTAL:</b>						<b>130,860.93</b>

RELEASE TOTAL: 130,860.93

APPROVAL:  
*[Signature]* 9/3/10  
SIGNATURE DATE

*[Signature]* 9/7/10  
SIGNATURE DATE

*[Signature]* 9/3/10  
SIGNATURE DATE

28-3118 8-323812

Payment on this order will be made upon receipt of an original vendor invoice form referencing this order.  
Submit the original invoice to the department referenced above.  
Mark all packages and papers with the purchase number.  
Any deliveries containing overshipments will be reflected unless otherwise authorized in this purchase.  
This purchase is subject to the City of Chicago General Conditions for Supplies, Work, or Professional Consulting Services; Special Conditions, Disclosure Ownership, Acceptance Page, as applicable, which are attached hereto or incorporated herein by reference.



City of Chicago  
 Department of General Services  
 30 North LaSalle Street  
 Chicago, IL 60602

To: Department of General Services

Date: August 26, 2010

**Sub-Order Total: 130,860.93**

**Disclosure of Retained Parties**

**A. Definitions and Disclosure Requirements**

1. As used herein, the term "Contractor" means a person or entity who has any contract lease with the City of Chicago.
2. Pursuant to Executive Order 97-1, every city contract and lease must be accompanied by a disclosure statement providing certain information and attorneys, lobbyists, accountants, consultants, subcontractors, and other persons whom the contractor has retained or expects to retain with respect to the contract or lease. In particular, the contractor must disclose the name of each such person, his or her business address, the nature of the relationship, and the amount of fees paid or estimated to be paid.
3. The Contractor is not required to disclose employees who are paid solely through the Contractor's regular payroll.
4. "Lobbyist" means any person (a) who for compensation or on behalf of any person other than himself undertakes to influence any legislative or administration action, or (b) any part or whose duties as an employee of another includes undertaking to influence any legislative or administrative action.

**B. Certification**

Contractor hereby certifies as follows:

1. This Disclosure relates to the following transaction:

Project name: LEO-10-027.A                      750 N. Kilbourn Scales  
 Specification, loan or other identifying number:                      15038

2. Name of Contractor:                                      Leopardo Companies, Inc.

3. EACH AND EVERY attorney, lobbyist, accountant, consultant, subcontractor, or other person retained or anticipated to be retained by the Contractor with respect to or in connection with the contract or lease is listed below (attach additional pages if necessary):

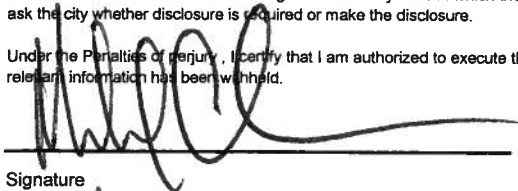
Name	BUSINESS ADDRESS	MBE WBE or Non	RelationShip (attorney, lobbyist, subcontractor, etc.)	FEE (Indicate whether paid or estimated) \$
Pine Roofing Company, Inc.	5428 N. Kedzie Avenue Chicago, IL, IL 60625 -	Non	Subcontractor	\$4,600.00 Est.
Accurate Scale Company	1735 W. 38th Street Chicago, IL, 60609	Non	Subcontractor	\$115,240.00 Est.
Leopardo Companies, Inc.	333 West Wacker Drive Suite 250	Non	Subcontractor	\$11,020.93 Est.

CHECK HERE IF NO SUCH PERSONS HAVE BEEN RETAINED OR ARE ANTICIPATED TO BE RETAINED \_\_\_\_\_

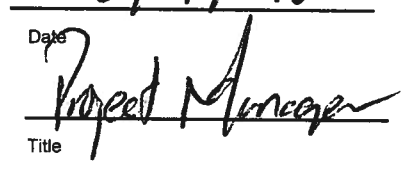
4. The Contractor Understands and agrees that the city may rely on the information provided herein and that providing any false incomplete or inaccurate information shall constitute default under the contract and may result in termination of the contract or lease

5. The Contractor understands and agrees that in any case in which the Contractor is uncertain whether a disclosure is required under the Executive order, the Contractor must either ask the city whether disclosure is required or make the disclosure.

Under the Penalties of perjury, I certify that I am authorized to execute this Disclosure on behalf of the Contractor that the information disclosed herein is true and complete, and that no relevant information has been withheld.

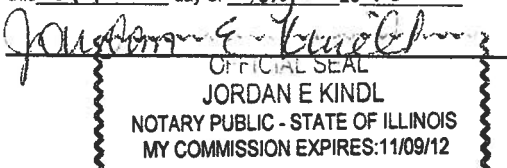
  
 \_\_\_\_\_  
 Signature

Michael Carlson  
 \_\_\_\_\_  
 Name (Type or Print)

8/27/2010  
 \_\_\_\_\_  
 Date  
  
 \_\_\_\_\_  
 Title

Subscribed and sworn to before me

this 27<sup>th</sup> day of Aug. 20 10

  
 OFFICIAL SEAL  
 JORDAN E. KINDL  
 NOTARY PUBLIC - STATE OF ILLINOIS  
 MY COMMISSION EXPIRES: 11/09/12



City of Chicago  
 Richard M. Daley, Mayor  
 Department of General Services  
 Judy D. Martinez  
 Commissioner  
 Suite 300  
 100 North LaSalle Street  
 Chicago, Illinois 60602-2586  
 (312) 742-3124  
 (312) 744-9883 (FAX)  
<http://www.cityofchicago.org>

August 30 2010

Ms. Jamie L. Rhee  
 Chief Procurement Officer  
 Department of Procurement Services  
 City Hall, Room 403  
 121 North LaSalle Street  
 Chicago, IL 60602

**Attn: Carolyn Johnson**  
**JOC Manager**

**Re: JOC Project Number:** LEO-10-027.A / M-10-003  
**Project Title:** 750 N. Kilbourn Scales  
**Address:** 750 N. Kilbourn  
**Estimated Cost:** 133,398.00  
**Specification Number:** 51701  
**Funding Source:** 010-0449-81-2005-3169-55010111

OG  
 8/31/10


Dear Ms. Rhee:


We request that the above referenced project be contracted under the Job Order Contracting (JOC) Method. Attachment A describes the scope of work and the appropriateness for using JOC for this project.

Please direct all technical inquiries to Project Manager Art Andros at (312) 742-3858 and all other inquiries to Lori Edwards at 744-8525

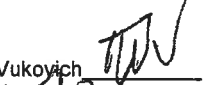
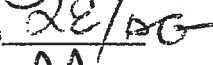

If you concur with our recommendation, please sign below and return a copy for our files.

Sincerely,

  
 \_\_\_\_\_  
 Judy D. Martinez  
 Commissioner

**APPROVED:**   
 \_\_\_\_\_  
 Jamie L. Rhee  
 Chief Procurement Officer

OG  
 8/31/10

Approved: Thomas W. Vukovich   
 Lori Edwards   
 Arthur Andros 



CITY OF CHICAGO  
DEPARTMENT OF PURCHASES, CONTRACTS AND SUPPLIES  
EXTENDED PURCHASING SYSTEM (EPS FORM F-18)

INTER-DEPARTMENTAL FUNDING AUTHORIZATION FORM

JOB/PROJECT DESCRIPTION: REFUSE TRUCK SCALE REPAIRS. PAGE: 1 OF 1

PURCHASE REQUISITION NUMBER: \_\_\_\_\_ CITY PROJECT NO. \_\_\_\_\_

TOTAL DOLLAR EXPENDITURE: \$ 133,398.00 CITY WORK ORDER NO. \_\_\_\_\_

CAPS ACCOUNTING INFORMATION:

BFYR	FUND	DEPT	ORGN	APPR	ACTV	OBJ	PROJ	RPTG	TOTAL
010	0449	81	2005	3169			550101X		\$133,398
									\$
									\$
									\$
									\$
									\$
									\$
									\$
									\$
									\$

The undersigned hereby acknowledges that he/she has no objection to the procurement of the above requirement and hereby approves expenditure of funds for this requirement.

CITY DEPARTMENT WITH WORK ORDER:  
  
REQUESTED BY: \_\_\_\_\_  
(AUTHORIZED OFFICER SIGNATURE)  
  
TITLE: \_\_\_\_\_  
  
TELEPHONE: \_\_\_\_\_  
  
DEPARTMENT: \_\_\_\_\_  
  
REQUEST DATE: \_\_\_\_\_

CITY DEPARTMENT FUNDING WORK ORDER:  
  
APPROVED BY: James Crocker  
(AUTHORIZED OFFICER SIGNATURE)  
  
TITLE: Deputy Commissioner  
  
TELEPHONE: (312) 744-4677  
  
DEPARTMENT: Streets and Sanitation  
  
APPROVAL DATE: 08/25/2010



**The Department of General Services**  
**Attachment A**  
**Utilizing JOC For City Construction Projects**

Scales  
750 N. Kilbourn

Project No: LEO-10-027.A

For all Proposed JOC Projects, Please complete Items 1 and 2 below. As appropriate, Complete items 3,4 and 5. Attach to MOA (JOC Approval Letter)

**1. Please describe the major features of this project.**

This is a project for the Department of Streets and Sanitation.

**INBOUND TRUCK SCALE**

- a. Remove the existing 70' x 10' Motor Truck Scale weighbridge.
- b. Modify the existing foundation piers
- c. Install a new steel deck Motor Truck Scale/two (2) manholes.
- d. Test and calibrate scale
- e. All disposal on site.
- f. Removal of existing Motor Truck Scale requires assistance by the "Customer" with their end loader.
- g. Estimated downtime 5 days.

**OUTBOUND SCALE**

- Remove the existing 70' x 10' Motor Truck Scale weighbridge.  
Install a new 70' x 10'; steel deck, Motor Truck Scale.  
Replace the existing Digital Indicator

d. Disposal on site.

**OUTBOUND GUARD SHACK**

- a. Replace existing metal roof...does not include structural framing
- b. Install FRP on inside walls of guard shack...does not include any work to the floor

**2. Please explain why this project could not be bid using the city's traditional bid process and the need to use JOC Procurement system.**

The existing scales can no longer be repaired and the scales are necessary for the daily operations of the Waste Refuge Facility. Therefore, it is requested the project be procured with JOC as JOC is the most expedient procurement method.

**3. If the project is a one trade project, please provide an explanation of why it would not be in the city's best interest to do the project using DGS trades or existing term agreements.**

This is to remove and installation of a new inbound and outbound scales. In house staff cannot complete the work nor is there an existing term agreement.

**4. If it is anticipated that over 25% of the project will consist of Non Pre-Priced items, please provide an explanation on why JOC should be used.**

100%

5. **If some elements of the proposed JOC Project scope of work are covered by city term agreements, these elements should be removed from the JOC Project.**

There is no existing term agreement.

6. **Why Contractor was Selected?**

Per memo included from Chief Procurement Officer dated December 28, 2009. Leopardo was selected because they have the lowest amount of work issued to date



**DEPARTMENT OF GENERAL SERVICES**  
**Bureau of Architecture, Engineering & Construction Management**  
**JOB ORDER CONTRACT (JOC)**  
**PRE-CONSTRUCTION FUNDING APPROVAL**

User Dept: Leopardo was selected beca Date: August 30, 2010

Originator: Art Andros Phone: (312) 742-3858

Project Number: LEO-10-027.A / M-10-003

Project Name: 750 N. Kilbourn Scales

Project Scope: Remove & install a new inbound and outbound scale. And repair a guard shack.

Location/Address: 750 N. Kilbourn

Justification:

Est. Project Budget: \$133,398.00

CIP #:

Funding Strips: 010-0449-81-2005-3169-55010111 \$133,398.00

Funding Verified By: Denise Mosha Date: 8/31/2010

Can this request be completed by one of the following:

1	In-House Trades	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
2	Term Contract	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
3	Competitive Bid	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

If No, for any of the above please explain:

**APPROVED:**

Thomas W. Vukovich  
 Thomas W. Vukovich, City Architect

8-31-10  
 Date

Judy D. Martinez  
 Judy D. Martinez, Commissioner

8-31-10  
 Date