

JUSTIFICATION FOR NON-COMPETITIVE PROCUREMENT

COMPLETE THIS SECTION IF NEW CONTRACT

For contract(s) in this request, answer applicable questions in each of the 4 major subject areas below in accordance with the Instructions for Preparation of Non-Competitive Procurement Form on the reverse side.

Request that negotiations be conducted only with HLP, Inc. for the product and/or services described herein.
(Name of Person or Firm)

This is a request for _____ (One-Time Contractor Requisition # _____, copy attached) or X

Term Agreement or _____ Delegate Agency (Check one). If Delegate Agency, this request is for "blanket approval" for all contracts within the _____ (Attach List) Pre-Assigned Specification No. _____
(Program Name)

Pre-Assigned Contract No. _____

COMPLETE THIS SECTION IF AMENDMENT OR MODIFICATION TO CONTRACT

Describe in detail the change in terms of dollars, time period, scope of services, etc., its relationship to the original contract and the specific reasons for the change. Indicate both the original and the adjusted contract amount and/or expiration date with this change, as applicable. Attach copy of all supporting documents. Request approval for a contract amendment or modification to the following:

Contract #: _____ Company/Agency Name: Animal Care and Control

Specification # _____ Contract/Program Description: Shelter Software Program

Modification #: _____
(Attached List, if multiple)

Anne Kent (312) 747-1388 Anne Kent Animal Care & Control 6/18/07
Originator Name Telephone Signature Department Date

Indicate SEE ATTACHED in each box below if additional space needed:

- (1) **PROCUREMENT HISTORY** – The Chameleon Shelter Management System is a "State of the Art" integrated software case management system. This system has the power to manage and track all work performed at the shelter: kennel animals, licenses, finance, medical clinic, field work, reports, staff and donors. The system allows for future enhancements.
 - (2) **ESTIMATED COST** – A formula has been created which bases the cost on the number of workstations utilizing the software for daily operations. 25 sites with an unlimited user license could cost \$149,500.
 - (3) **SCHEDULE REQUIREMENTS** – This system is "best of breed" and top-of-the-line system for animal shelter systems. It is used by large municipalities (reference list attached). It has additional functionality which will allow the City to grow into the program.
 - (4) **EXCLUSIVE OR UNIQUE CAPABILITY** – This is a "State of Art" shelter system which has: 1) a mobile solution so that it can be used in the truck at the point of pickup of the animal; 2) web portal functionality that will allow citizens the ability to search for lost pets and to look for potential adoptions; 3) the ability to integrate with other systems such as the City's 311 program which allows the City to see the full life cycle of a service request; 4) an excellent reporting tool which not only comes with standard reports, charts, graphs, and spreadsheets, but it has the ability to create **ad hoc** reports.
 - (5) **OTHER** – Chameleon provides technical support and can provide training and support which is a capability the other vendors do not have, as they are much smaller operations. This is important for the City because it will be managed by Animal Care and Control and the support system is necessary.
- Also, the necessary hardware is in compliance with City standards.

APPROVED BY: Anne Kent 6/18/07 [Signature] 7/6/07
DEPARTMENT HEAD OR DESIGNEE DATE BOARD CHAIRPERSON DATE



City of Chicago
Richard M. Daley, Mayor

Commission on Animal
Care and Control

2741 South Western Avenue
Chicago, Illinois 60608
(312) 747-1406
(312) 747-1409 (FAX)
(312) 744-2956 (TTY)

<http://www.cityofchicago.org>

Memorandum

To: Doug Yerkes
Chairman
Sole Source Board

From: Anne Kent *AK*
Executive Director
Animal Care & Control

Date: June 18, 2007

Re: Justification for Non-Competitive Procurement

Please accept this request for a Sole Source Contract to be entered into with HLP, Inc. for the Chameleon Shelter Management System to be used at the Lee Animal Shelter (Animal Care and Control), 2741 S. Western, Chicago, Ill.

This shelter management system is a state of the art software case management system which has the capability to manage and track all facets of work performed at the shelter: kennel, impounded animals, licenses, finance, medical clinic, field work, reports, staff performance and donor contributions.

The system has a mobile solution which can be used in the truck by the Animal Care Officer from the point of pickup of the animal. It has a web portal functionality that will allow citizens the ability to search for lost pets and to look for potential adoptions. It has the ability to integrate with other systems such as the City's 311 program which allows the City to see the full life cycle of a service request. The system provides an excellent reporting tool which not only comes with standard reports, charts, graphs and spreadsheets, but also allow us the ability to create ad hoc reports.

An important element of this system is Chameleon's ability to provide technical support and training which is a capability the other vendors do not have, as they are much smaller operations. This program will be managed by Animal Care and Control and the support system is necessary. The necessary hardware is in compliance with City standards.

I have attached a comprehensive list of references from shelters across the United States which use this Chameleon system.

Thank you for considering this request.

cc: Barbara Lumpkin

NEIGHBORHOODS



DPS PROJECT CHECKLIST

For DPS Use Only	
Date Received	_____
Date Returned	_____
Date Accepted	_____
CA/CN's Name	_____

IMPORTANT: PLEASE READ AND FOLLOW THE INSTRUCTIONS FOR COMPLETING THE PROJECT CHECKLIST AND CONTACT THE APPROPRIATE UNIT MANAGER IF YOU HAVE ANY FURTHER QUESTIONS. ALL INFORMATION SHOULD BE COMPLETED, ATTACH ALL REQUIRED MATERIALS AND SUBMIT FOR HANDLING TO THE DEPARTMENT OF PROCUREMENT SERVICES, ROOM 403, CITY HALL, 121 N. LASALLE STREET, CHICAGO, ILLINOIS 60602.

GENERAL INFORMATION:

Date: 06/21/07
REQ No.: 34206

Contact Person: Susan Cappello
Tel: 747-1382 **Fax:** 747-1409 **E-mail:**scappello@cityofchicago.org

Specification No.: (if known):
PO No.: (if known):

Project Manager: Susan Cappello
Tel: 747-1382 **Fax:** 747-1409 **E-mail:**scappello@cityofchicago.org

Modification No.: (if known):
Previous PO No.: (if known):

Project Description: purchase of Chameleon Shelter Management System to manage and track work performed at the shelter.

FUNDING:

City: Corporate Bond Enterprise Grant* Other
 State: IDOT/Transit IDOT/Highway Grant* Other
 Federal: FHWA FTA FAA Grant* Other

LINE	FY	FUND	DEPT	ORGN	APPR	ACTV	OBJT	PROJECT	RPTG	\$ DOLLAR AMOUNT
001	007	0C13	073	2005	1381	0000		13077031	000000	149500

Estimated Value \$149500

*IF GRANT FUNDED, A COPY OF THE APPROVED GRANT AND APPLICATION ARE REQUIRED and any other Terms and Conditions that may apply.

SCOPE STATEMENT:

Attached is a Detailed Scope of Services and/or Specification

IMPORTANT: THIS IS A CRITICAL PORTION OF YOUR SUBMITTAL. IN ORDER FOR DPS TO ACCEPT YOUR SUBMITTAL YOU MUST COMPLETE THE SPECIFIC SCOPE REQUIREMENTS AS SET FORTH IN THE SUPPLEMENTAL CHECKLIST FOR THAT UNIT.

The following is a general description of what should be included in a Scope of Services or Specification:
 A clear description of all anticipated services and products, including: time frame for completion, special qualifications of prospective vendors, special requirements or needs of the project, locations, anticipated participating user departments, citation of any applicable City ordinance or state/federal regulation or statute.

TYPE OF PROCUREMENT REQUESTED (check all that apply):

NEW REQUEST	MOD/AMENDMENT
<input checked="" type="checkbox"/> Blanket Agreement	<input type="checkbox"/> Time Extension
<input type="checkbox"/> Standard Agreement	<input type="checkbox"/> Vendor Limit Increase
<input type="checkbox"/> Small Orders	<input type="checkbox"/> Scope Change/Price Increase/Additional Line Item(s)
	<input type="checkbox"/> Other (specify):

FORMS: Requisition Special Approvals Non-Competitive Review Board (NCRB)

CONTRACT TERM: 3 yr **Requested Term (number of months):** 36

DPS PROJECT CHECKLIST

PRE BID/SUBMITTAL REQUIREMENTS:

Requesting Pre Bid/Submittal Conference? Yes No Requesting Site Visit? Yes No

ARCHITECTURAL/ENGINEERING SUPPLEMENTAL CHECKLIST

Required Attachments: Scope of Services, including location, description of project, services required, deliverables, and other information as required

Risk Management

Will services be performed within 50 feet of CTA train or other railroad property? Yes No

Will services be performed on or near a waterway? Yes No

If applicable, Pre-Qualification Category No. _____ Category Description: _____

For Pre-Qualification Program, attach list of suggested firms to be solicited

Other Agency Concurrence Required: None State Federal Other (fill in) _____

AVIATION CONSTRUCTION SUPPLEMENTAL CHECKLIST

DOA sign-off for final design documents: Yes No

Required Attachments:

Copy of Draft Contract Documents and Detailed Specifications.

Risk Management:

Current Insurance Requirements prepared/approved by Risk Management: Yes No

Will work be performed within 50 feet of CTA or ATS structure or property? Yes No

Will work be performed airside? Yes No

***NOTE:** Any non-construction Aviation request, complete the applicable section.

COMMODITIES SUPPLEMENTAL CHECKLIST

Required Attachments: Detailed Specifications (Scope of Services) including detailed description of the product, delivery location, user department contact, price escalation considerations, Bidder's qualification, contract term and extension options, Contractor's qualifications, citation of any applicable City/State/Federal statutes or regulations, citation of any applicable technical standards and Price Lists/Catalogs, technical drawings and other exhibits and attachments as appropriate.

If Modification request, please verify and provide the following:

Contractor's Name:

Contractor's Address:

Contractor's e-mail Address:

Contractor's Phone Number:

Contractor's Contact Person:

CONSTRUCTION SUPPLEMENTAL CHECKLIST

Required attachments:

Copy of Draft (80% Completion), Contract Documents and Detailed Specifications

Risk Management

Will services be performed within 50 feet of CTA train or other railroad property? Yes No

Will services be performed on or near a waterway? Yes No

DPS PROJECT CHECKLIST

VEHICLES/HEAVY EQUIPMENT SUPPLEMENTAL CHECKLIST

Required Attachments:

- Detailed Specifications including detailed description of the vehicle(s) or equipment, mounted equipment, if any, and options/accessories.
- Special Provisions (Delivery, Warranty, Manuals, Training, Additional Unit Purchase Options, Bid Submittal Information, etc.)
- Delivery Location(s)
- Technical Literature
- Drawings, if any
- Part Number List (Manufacturer; or Dealer; or Other Source:)
- Current Price List(s)/Catalog(s)
- Special Approval Form
- Exhibits and Attachments

If Modification request, please verify and provide the following:

Contractor's Name:

Contractor's Address:

Contractor's e-mail Address:

Contractor's Phone Number:

Contractor's Contact Person:

PROFESSIONAL SERVICES SUPPLEMENTAL CHECKLIST

- Detailed description of project listing obligations of each party.
- The Schedule of Compensation
- Deliverables
- Request for individual contract services (if applicable)
- The appropriate EPS form
- ITSC (approved by BIS)
- OBM (approved by Budget form/memo)
- Grant document attached

Attach any documentation indicating any previous purchase activity to assist in the procurement process

TELECOMMUNICATIONS AND UTILITIES SUPPLEMENTAL CHECKLIST

Required Attachments: Detailed Scope of Services/Specification which sets forth all of the anticipated services and products the user department wants provided, including time frame for completion, special qualifications of prospective vendors, special requirements or needs of the project, locations, anticipated participating user departments, citation of any applicable City ordinance or state/federal regulation or statute.

Has the project been reviewed by BIS? Yes No

Attach copy of BIS Recommendation; Reservation(s); or participate under current contract.

Does the project include software? Yes No

If yes, is signed ITSC form attached? Yes No

Does the location involve:

A public way? Yes No

Any concession in the City's facilities? Yes No

Is it anticipated City Council approval of the project or contract will be required? Yes No

DPS PROJECT CHECKLIST

WORK SERVICES/FACILITY MAINTENANCE SUPPLEMENTAL CHECKLIST

Required Attachments: Detailed Specifications (Scope of Services) including detailed description of the work, locations (with supporting detail), user department contacts, work hours/days, laborer/supervisor mix, compensation and price escalation considerations, Bidder's qualification, contract term and extension options, Contractor's qualifications, citation of any applicable City/State/Federal statutes or regulations, citation of any applicable technical standards and Price Lists/Catalogs, technical drawings and other exhibits and attachments as appropriate.

Risk Management:

Will services be performed within 50 feet (50') of CTA train or other railroad property? Yes No

Will services be performed on or near a waterway? Yes No

Will services require the handling of hazardous/bio-waste material? Yes No

Will services require the blocking of streets or sidewalks which may affect public safety? Yes No

If Modification or Amendment request, please verify and provide the following:

Contractor's Name:

Contractor's Address:

Contractor's e-mail Address:

Contractor's Phone Number:

Contractor's Contact Person:

HLP, INC. PRICE QUOTE #070307

PHASE ONE

City of Chicago Animal Care and Control

Item	Price	Qty	Amount	Totals
SYSTEM SOFTWARE : (required) pre-purchased				
Microsoft Windows 2000 Server pre-installed locally				
Microsoft SQL Server, latest edition pre-installed locally				
Crystal Reports Professional, latest edition pre-installed locally				
CHAMELEON PRODUCTS :				
Chameleon/CMS Software License	\$12,000	1	\$12,000	
Chameleon Public Access Software License	\$9,800	1	fee waived	
- ChamCam Plus imaging package	\$150	1	fee waived for first package	
- PaWWW Kiosk - software only	\$600		\$0	
PRODUCTS TOTAL (shipping included)				\$12,000
Sales Tax on products only (AZ, CA, CO, FL, IL, KY & NM)				Exempt
SOFTWARE SUPPORT & MAINTENANCE :				
annual required licensing fees				
Chameleon/CMS Software annual fee				
- limited to a single server & Unlimited workstations			\$24,000	
- limited to unlimited Field Service Units			\$0	
- limited to no FSU/Mapping	\$960		\$0	
- limited to no PocketCham	\$240		\$0	
Chameleon Public Access Software annual fee				
- ChamCam Plus Imaging	\$960		included on licensed workstations	
- limited to no PAWWW Kiosk	\$960		\$0	
- limited to no ChameleonWebLicensing	\$2,880		\$0	
- Certified Data Connection	\$960	1	\$960	
SUPPORT & MAINTENANCE TOTAL				\$24,960
COMPUTER SERVICES :				
Custom Interface from Chameleon to Chicago 311	\$20,000		\$20,000	
Software Customization per day	\$600		\$0	
Custom Report Writing Serv/day (can be used in hour incr.)	\$600	20	\$12,000	estimated
Conversion of files into Chameleon				not quoted, data req. for analysis, \$3-\$12,000/file type
Software Tuning & Training per day (2 trainers on site)	\$1,800	20	\$36,000	scheduled as req.
SERVICES TOTAL (all expenses included)				\$68,000
TOTAL EST. PRICE QUOTE for PHASE ONE				\$104,960
DELIVERY: Software is installed remotely ASAP after P.O. received. No magnetic media is shipped.				
Services are offered at available time on HLP calendar, after P.O. received.				
TERMS: Payment is due 30 days of Invoice date. Products billed when shipped, Services billed as provided.				
Fee charged monthly at 60 days past due.				

HLP, INC.
3271 Falkland Circle
Huntington Bch., CA 92649
303-914-8633-fax

TO: Anne Kent
Executive Director
Anne.Kent@cityofchicago.org

From: Robin Kee
Robin@chameleonbeach.com
(800) 459-8376
Date 07/03/07
Price set for 60 days

**INTER-OFFICE
COMMUNICATION**

REQUESTED		REQUESTED	
YES	NO	YES	NO
X		X	

DATE: APRIL 4, 2007

1. ANNE KENT - DIRECTOR OF ANIMAL CONTROL
ANIMAL CONTROL
2741 SOUTH WESTERN

SUBJECT: DATA AND POWER AT
VARIOUS LOCATIONS

ELECTRIC WIRING & COMMUNICATIONS
940 WEST EXCHANGE AVENUE
CHICAGO, ILLINOIS 60609

REFERENCE: 07-T-05

IN RESPONSE TO YOUR REQUEST [THE DIVISION OF ELECTRIC WIRING & COMMUNICATIONS HAS PREPARED AN ESTIMATE COVERING LABOR & MATERIAL FOR THE FOLLOWING WORK:
toward the future installation of Chamelcon.
ESTIMATE FOR DATA AND POWER AT LOCATIONS IDENTIFIED ON WALK THRU OF FACILITY ON 3-29-07.

TWO (2) CATEGORY 6 DATA CABLES TO EACH LOCATION.

LABOR.....	\$16,300.00
MATERIAL.....	\$8,200.00
ESTIMATED COST	\$24,500.00

FOR AN ADDITIONAL TWO (2) DATA CABLES FOR EACH LOCATION ADD THE FOLLOWING:

LABOR.....	\$2,600.00
MATERIAL.....	\$2,200.00

PLEASE PROVIDE FUNDING!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!

ORIGINATED BY:

SIGNATURE:

P. Fallara
PETER FALLARA
ACTING SUPERINTENDENT

GLENN A. TATARA
DEPUTY COMMISSIONER

FROM: TO: ADDRESSEE (S)

MESSAGE:

REPLY:



City of Chicago
Richard M. Daley, Mayor

Office of the Mayor

City Hall, Room 406
121 North LaSalle Street
Chicago, Illinois 60602
(312) 744-9500

<http://www.cityofchicago.org>

MEMORANDUM

TO: Anne Kent
Acting Executive Director
Chicago Animal Care and Control

FROM:

David Goodman, Chairman
Information Technology Governance Board
Hardik Bhatt, Robert Kolman, and Norm Pucilo, BIS
Andrea Gibson, Leah Dawson and Russ Carslon, OBM

RE: IT Equipment Note Requests

DATE: June 6, 2007

Thank you for presenting your 2007 information technology requests to the Information Technology Governance Board (ITGB). The ITGB evaluates departments' requests for technology investments and distributes the available funding, taking into consideration citywide timelines and priorities. In 2007, the total available funding was \$25 million -- 22% less than 2006.

The ITGB has decided to allocate funding for the following project to Chicago Animal Care and Control:

- **\$149,500 for Inventory Tracking Software**

The department's next step is to complete a project charter for Inventory Tracking Software. Once the charter has been reviewed and approved by the ITGB, funding lines will be made available in FMPS.

Any requests not approved by the IT Board may be considered in the 2008 budget and should be submitted according to the directions in the Budget Manual. In early 2008, the IT Board will invite departments to present on project updates and any new requests. Departments may also be invited to meetings at the end of 2007.

Please contact your budget analyst with any questions about IT E-Note or non-IT E-Note projects and funding strips. If you have any other questions, please contact Dave Goodman at 312-744-7135.

cc: ITGB
Budget Analyst



Template Type:

Template Style:

Set of Books:

Database:

Organization:

Budget Journal

Single Journal Entry

CITY OF CHICAGO BOOKS

APSPROD

CITY ORGANIZATION

CPM #

Dept Proj #

Contact

900-101 32780

CREATED

JUL-02-2007 05:01

Category: List - Text: OBM Projects
 Source: List - Text: OBM Project Budgets
 Currency: List - Text: USD
 Budget: List - Text: CITY_APPROP
 Batch Name: Text:
 Journal Name: Text:
 Journal Description: Text: CHAMELEON SHELTER MANAGEMENT SYSTEM AND SETUP

Upl	Period	BFY FUND	COST CENTER	APPROPRIATION	ACCOUNT	ACTIVITY	PROJECT	REPORTING CATEGORY	GENERAL	FUTURE	Debit Value	Credit Value	Notes
	JUL-07	007	0C13	0732005	1381	220000	0000	13077031	000000	00000	0000	149,500.00	
Totals:											149,500.00	-	

Note: This is not the end of the Journal Template. Unprotect the sheet and insert as many rows as needed.

Date: 07/03/07
To: City of Chicago
Attn: Anne Kent

HLP Inc/Chameleon Software is very interested in having you as a client and we are sure you will be very happy with our software. We have successfully installed and implemented our software in over 300 sites and we are sure we can provide you the same using our tried and proven methods.

We are aware that your City requires compliance on MBE and WBE and will work with you to insure that we comply. At this early stage, we have already researched some of the various vendors and skill sets on the City's vendor lists. As we firm up the needs of your particular site, we will invest more time into pinning down specific vendors that will most benefit and contribute to your success. With your direction and help I am sure we will be successful in this endeavor.

Thank you for your consideration.

Sincerely,

Robin Kee



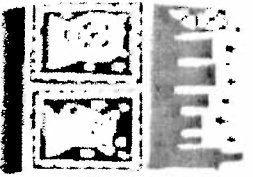
HLP Inc/ Chameleon Software Products

HLP, INC
Chameleon Software Products
2595 S Lewis Way Ste B-124
Lakewood, Co 80227

voice.720.887.2940 fax.303.404.9634

www.ChameleonBeach.com





Chicago

Animal Care and Control



Animal Care and Control (ACC)

Anne Kent, Executive Director

2007 E-Note Request

Presented March 26, 2007

Approved June 6, 2007, by ITGB

Background

- City installed 311 which is not an adequate indicator of shelter operations.
- 311 only tracks animals in and out of the facility.
- Chameleon can interface with 311.
- There are volumes of paperwork currently in use which will be eliminated.
- This project is Business Process Reengineering which will increase efficiency, proficiency and reduce costs.
- In the future this will ensure that all information is transferred to the web.

Risks

- Ensure staff capability to use computers by requiring training for their specific, limited area.
- To do their job correctly, the employee has to use the computer.
- Notification to union of added work requirement.

Summary of 2007 \$121K E-Note Request

Chameleon Project	2007 E-Note \$	Future \$
Infrastructure Upgrades - Wiring of Pavilions	Estimate being Developed	
Server, Database and Desktop installations and configurations	\$20,000	N/A
Chameleon Software	\$13,080	N/A
Chameleon Software Maintenance	\$24,960	\$24,960
Project Management / Training Consulting Services	\$62,600	\$5,000

Shelter Management Project Priorities

2007

- ❑ Detailed Project Requirements and Process Re-engineering Scope Documentation
- ❑ Shelter Facility Infrastructure Preparation
(*Wiring of Pavilions, server installation, database software installation and configuration and desktops moves and standardize configurations*)
- ❑ Procurement of Chameleon Software
- ❑ Phase 1a – Configuration and implementation of **Shelter and Inventory Management** module
- ❑ Phase 1b – Training

2008

- ❑ Phase 2 – Interface with 311/CSR application
- ❑ Phase 3 – Configuration and implementation of **Web Portal** module
- ❑ Phase 4 – Configuration and implementation of **Mobile Solution** module.

Shelter Management: Overview

- ❑ Project Scope: Implement Shelter Management Tracking System.
- ❑ Project Objectives:
 - Re-engineer current manual paper process to electronic process.
 - Allow ACC to electronically track all animals, clients and services.
 - Allow ACC to electronically track inventory (Animals and Supplies) management.
 - Increase transparency via web and interfaces to other systems.
 - Allow mining of ACC data for investigative and compliance purposes.
 - Reduce ACC administrative adoption/redemption processing time.
 - Allows ACC to have structured technical support and maintenance.
 - Replace / reduce manual paper process.
 - Increased processing efficiency and tracking of services.
 - Increased reporting and interfacing capacity.
 - Positions ACC to utilize web and mobile functionality for future
- ❑ Project Managers:
 - ACC: Susan Cappello, BIS: John Karnuth
- ❑ Vendors:
 - MCA contractors and subcontractors: HLP, Inc. (M/WBE Compliance)
 - Other Entities: CDPH, DSS, BIS, Cook County, State

Shelter Management: Timeline

Milestone	Orig. Due Date	Actual
Business Requirements completed	Q2-2007	
Functional Requirements completed	Q2-2007	
Technical Design completed	Q2-2007	
Development/Unit Test completed	Q2/Q3-2007	
QA Testing completed	Q3-2007	
User Acceptance Testing completed	Q3-2007	
Deployment	Q3-2007	
Training	Q3-2007	

Estimated completion date is 10/01/2007.

Shelter Management Project: Current Status

- ❑ Preliminary process and needs assessment completed.
- ❑ Preliminary facility needs assessment completed.
- ❑ Hardware and software application reviews completed.
- ❑ Preliminary quote provided.
- ❑ ITGB Approval needed.
- ❑ Sole Source approval needed.
- ❑ Detail Requirements – not started.
- ❑ Facility Preparation – not started.
- ❑ Software Implementation – not started.
- ❑ Training – not started.
- ❑ Project review

Best Practices:

- Rockford (Local)
- 1. Rockford Site visit proposed for Mid-April.
 - New York City
 - Houston
 - Atlanta
 - San Diego
 - San Francisco

Animal Care & Control

□ The division of electric wiring and communications has prepared an estimate covering labor & material for the following work toward the future installation of Chameleon.

- Estimate for data and power at locations identified on walk through of facility on 3-29-07.

Two (2) category 6 data cables to each location.

Labor.....\$16,300.00

Material.....\$8,200.00

Estimated Cost \$24,500.00

Chameleon Software Products Reference List
Eastern States
10/23/2006



Alachua County Animal Services

3400 NE 53rd Ave, Gainesville, FL 32609
Phone (352) 264-6870

American SPCA

424 E 92nd St, New York, NY 10128
Phone (212) 876-7700

Angels for Animals

4750 ST RTE165, Canfield, OH 44406
Phone (330) 549-1111

Animal Friends Inc

2643 Penn Ave, Pittsburgh, PA 15222
Phone (412) 566-2103

Arlington, Animal Welfare League of

2650 S Arlington Mills Dr, Arlington, VA 22206
Phone (703) 931-9241

Asheville-Buncombe County Animal Services

180 Merrimon Ave, Asheville, NC 28801
Phone (828) 253-6807

Atlanta Humane Society

981 Howell Mill Rd NW, Atlanta, GA 30318
Phone (404) 875-2600

Augusta Animal Services

4164 Mack Ln, Augusta, GA 30906
Phone (706) 790-6836

Bay County Animal Control

6401 Bayline Dr, Panama City, FL 32401
Phone (850) 784-4005

Boston Animal Rescue League

10 Chandler St, Boston, MA 02116
Phone (617) 426-9170

Brevard County Animal Services

1515 Sarno Rd Bldg A, Melbourne, FL 32935
Phone (321) 255-4327

Broward County Animal Care and Regulation

1870 SW 39th St, Ft. Lauderdale, FL 33315
Phone (954) 359-1312

Broward County Humane Society

2070 Griffin Rd, Ft. Lauderdale, FL 33312
Phone (954) 989-3977

Burlington Police Department, Animal Services

215 Stone Quarry Rd, Haw River, NC 27215
Phone (336) 578-1386

Catawba County Animal Care & Control

100 C West Blvd, Newton, NC 28658
Phone (828) 464-7686

Central Brevard Humane Society

1020 Cox Rd, Cocoa, FL 32922
Phone (321) 636-3425

Charlotte Mecklenburg Animal Control Bureau

8315 Byrum Dr, Charlotte, NC 28202
Phone (704) 336-3786

Cleveland Animal Protection League

1729 Willey Ave, Cleveland, OH 44113
Phone (216) 377-1620

Collier County

7610 Davis Blvd, Naples, FL 34104
Phone (239) 530-7387

Columbia Animal Control

127 Humane Ln, Columbia, SC 29209
Phone (803) 776-7387

**Columbia County Animal Care & Control
Department**

6337 Columbia Rd, Appling, GA 30802
Phone (706) 541-4077

PLEASE CALL FOR SITES IN OTHER REGIONS

Chameleon Software Products Reference List
Eastern States
10/23/2006



New York City Animal Care and Control

11 Park Pl 805, New York, NY 10007
Phone (212) 442-2059

Onslow County

609 Court St, Jacksonville, NC 28540
Phone (910) 455-3926

Orange County Animal Control, FL

2769 Conroy Rd, Orlando, FL 32839
Phone (407) 254-9140

Orange County NC

304 Revere Rd, Hillsborough, NC 27278
Phone (919) 245-2075

Palm Beach County Animal Control

7100 Belvedere Rd, Palm Beach, FL 33411
Phone (561) 233-1200

Palm Beaches, Humane Society of the

3200 N Military Trail, West Palm Beach, FL 33409
Phone (561) 686-3663

Panhandle Animal Welfare Society

752 Lovejoy Rd, Ft. Walton Beach, FL 32548
Phone (850) 243-1525

Polk County Animal Services

7115 Decastro Rd, Winterhaven, FL 33880
Phone (863) 499-2600

Potter League for Animals

PO Box 412, Newport, RI 02840
Phone (401) 846-0592

Prince Georges County Animal Control

8311 D Arcy Rd, Forestville, MD 20747
Phone (301) 499-8307

Rochester & Monroe County, Humane Society of

99 Victor Rd, Fairport, NY 14450
Phone (585) 223-1330

Santa Rosa County Animal Services

4451 Pine Forest Rd, Milton, FL 32583
Phone (850) 983-4680

Sarasota County Sheriffs Office Animal Services

8451 Bee Ridge RD, Sarasota, FL 34241
Phone (941) 861-9500

Schenectady

53 Maple Ave, Scotia, NY 12302
Phone (518) 374-3944

Southampton Animal Control

102 Old Riverhead Rd, Hampton Bays, NY 11946
Phone (631) 728-1088

Springfield TJ OConnor Adoption Center

627 Cottage St, Springfield, MA 01104
Phone (413) 781-1486

Talbot County Humane Society

7894 Ocean Gateway, Easton, MD 21601
Phone (410) 822-0107

Tallahassee-Leon Animal Service Center

1125 Easterwood Dr, Tallahassee, FL 32311
Phone (850) 891-6795

Toledo Humane Society

1920 Indianwood Cir, Maumee, OH 34537
Phone (419) 891-0705

Treasure Coast, HS of the

4100 SW Leighton Farm Ave, Palm City, FL 34990
Phone (772) 287-5753

Vero Beach

4701 41st St, Vero Beach, FL 32961
Phone (772) 388-3331

Wake County, SPCA of

327 Highway 70 E, Garner, NC 27529
Phone (919) 772-2326

PLEASE CALL FOR SITES IN OTHER REGIONS

Chameleon Software Products Reference List

Pacific States

10/23/2006



Amador County

12200 Airport B Rd, Jackson, CA 95642

Phone (209) 223-6378

Anchorage Animal Control

4711 S Bragaw St, Anchorage, AK 99507

Phone (907) 343-8200

Animal Foundation

665 N Mojave Rd, Las Vegas, NV 89101

Phone (702) 384-3333

Antioch City Animal Services

300 L St, Antioch, CA 94509

Phone (925) 779-6989

Berkeley, City of

2013 2nd St, Berkeley, CA 94701

Phone (510) 981-6600

Burbank Animal Shelter

1150 Victory Pl, Burbank, CA 91502

Phone (818) 238-3340

Butte County Animal Control

202 Mira Loma Dr, Oroville, Ca 95965

Phone (530) 891-2907

Calaveras County Animal Services

891 Mountain Ranch RD, San Andreas, CA 95249

Phone (209) 754-6509

Chula Vista Animal Shelter

130 Beyer Way, Chula Vista, CA 91911

Phone (619) 691-5123

Clark County Animal Control

, NV

Phone

Contra Costa County Animal Services

4800 Imhoff Pl, Martinez, CA 94553

Phone (925) 335-8300

El Dorado County

2301 Coolwater, Placerville, CA 95667

Phone (530) 621-5797

Escondido Humane Society

3450 E Valley Pkwy, Escondido, CA 92027

Phone (760) 888-2275

Fremont Animal Shelter

200 Stevenson Blvd, Fremont, CA 94537

Phone (510) 790-6640

Friends of the San Francisco AC and Control

, CA

Phone (415) 822-5566

Hayward Police Department

300 W Winton Ave, Hayward, CA 94544

Phone (510) 293-7200

Hollister Animal Control

375 5th St, Hollister, CA 95023

Phone (831) 636-4320

Humboldt County

980 Lycoming Dr, McKinleyville, Ca 95519

Phone (707) 840-9132

Irvine Animal Care Center

6443 Oak Canyon, Irvine, CA 92620

Phone (949) 724-7741

Kern County Animal Control

201 S Mt Vernon Ave, Bakersfield, CA 93305

Phone (661) 324-2925

Kern County Animal Control

201 S Mt Vernon Ave, Bakersfield, CA 93305

Phone (661) 868-7100

King County Animal Shelter

21615 64th Ave South, Kent, WA 98032

Phone (209) 296-7387

PLEASE CALL FOR SITES IN OTHER REGIONS

Chameleon Software Products Reference List
Pacific States
10/23/2006



Rancho Cucamonga, City of

11780 Arrow Route, Rancho Cucamonga, CA 91730
Phone (909) 466-7387

Riverside County Animal Control

5950 Wilderness Ave, Riverside, CA 92504
Phone (951) 358-7387

Sacramento City Animal Control

2127 Front St, Sacramento, CA 95818
Phone (916) 264-7387

Sacramento County Animal Care & Regulations

9700 Goethe Rd D, Sacramento, CA 95827
Phone (916) 875-5232

Salinas, City of

200 Lincoln Av, Salinas, CA 93901
Phone (831) 758-7031

San Bernardino City of

300 N D St, San Bernardino, CA 92418
Phone (909) 384-5275

San Bernardino, County of

351 N Mountain View, San Bernardino, CA 32415
Phone (909) 891-3800

San Clemente, City of

221 Fabricante Av, San Clemente, CA 92672
Phone (949) 361-8205

San Diego County Animal Control

5480 Gaines St, San Diego, CA 92110
Phone (619) 236-4250

San Diego Humane Society

5500 Gaines St, San Diego, CA 92110
Phone (619) 299-7012

San Francisco Animal Care & Control

1200 15th St, San Francisco, CA 94103
Phone (415) 554-6364

San Francisco SPCA

2500 16 St, San Francisco, CA 94103
Phone (415) 554-3000

San Francisco Tax License Department

875 Stevenson St, San Francisco, CA 94102
Phone (415) 554-4460

San Joaquin County

1868 E Hazelton Ave, Stockton, CA 95205
Phone (209) 468-3353

San Jose Animal Care & Services

2750 Monterey Rd, San Jose, CA 95111
Phone (408) 578-7297

San Luis Obispo Sheriffs Department

885 Oklahoma Ave, San Luis Obispo, CA 93401
Phone (805) 781-4411

San Mateo

455 County Center, San Mateo, CA 94064
Phone (650) 363-4329

Santa Barbara

5473 Overpass Rd, Santa Barbara, CA 93111
Phone (805) 681-5285

Santa Clara County Animal Care & Control

526, San Martin, Ca 95046
Phone (408) 683-4186

Santa Cruz County

701 Ocean St, Santa Cruz, CA 95050
Phone (831) 454-7303

Santa Monica, City of

1640 9th St, Santa Monica, CA 90404
Phone (310) 458-8594

Seattle/King County Humane Society

13212 SE Eastgate Way, Bellevue, WA 98005
Phone (425) 747-3694

PLEASE CALL FOR SITES IN OTHER REGIONS

Chameleon Software Products Reference List
Central States
10/23/2006



Animal Protective Association of Missouri

1705 S Hanley Rd, St Louis, MO 63144
Phone (314) 645-4610

Austin Town Lake Animal Center

1156 W Cesar Chavez St, Austin, TX 78701
Phone (512) 972-4738

Capital Area Humane Society

7095 W Grand River Ave, Lansing, MI 48906
Phone (517) 626-6821

Champaign-Urbana Humane Society

1911 E Main St, Urbana, IL 61802
Phone (217) 344-9314

Corpus Christi City Animal Control

1111 N Navigation, Corpus Christi, TX 78407
Phone (361) 882-9771

Dallas Animal Control

8414 Forney Rd, Dallas, TX 75227
Phone (214) 670-6800

Detroit Animal Control

3511 W Jefferson Ave, Detroit, MI 48216
Phone (313) 224-7136

Edmond, City of

100 E 1st, Edmond, OK 73034
Phone (405) 216-7615

Fort Wayne Animal Care & Control

3020 Hillegas Road, Fort Wayne, IN 46808
Phone (260) 427-1244

Georgetown, City of

1107 N College St, Georgetown, TX 78628
Phone (512) 930-3592

Grand Prairie

317 College St, Grand Prairie, TX 75053
Phone (972) 237-8575

Harris County Animal Control

612 Canino Rd, Houston, TX 77076
Phone (281) 999-2883

Houston Animal Regulation and Care

2700 Evella, Houston, TX 77026
Phone (713) 238-9600

Houston SPCA

900 Portway Dr, Houston, TX 77024
Phone (713) 869-7722

Huntsville Animal Services

4950 Triana Blvd, Huntsville, AL 35805
Phone (256) 883-3790

Indianapolis Animal Care and Control

2600 S Harding St, Indianapolis, IN 46221
Phone (317) 327-1397

Indianapolis Humane Society

7929 N Michigan Rd, Indianapolis, IN 46268
Phone (317) 872-5650

Iowa City Animal Control

111 Kirkwood Ave, Iowa City, IA 52240
Phone (319) 356-5424

Kansas City Animal Control

4400 Raytown Rd, Kansas City, MO 64129
Phone (816) 513-9800

Kent County Health Department

700 Fuller Ave, Grand Rapids, MI 49503
Phone (616) 336-3210

Killeen Animal Control, City of

3118 Commerce, Killeen, TX 76543
Phone (254) 526-4455

Lake County Health Department

29278 N Highway 83, Mundelein, IL 60060
Phone (847) 949-9925

PLEASE CALL FOR SITES IN OTHER REGIONS

Chameleon Software Products Reference List
Central States
10/23/2006



St Peters, City of

4850 Mid Rivers Mall Dr, St. Peters, MO 63376

Phone (636) 278-1046

St Tammany Parish

25026 HWY 36, Abita Springs, LA 70420

Phone (985) 809-0183

Temple, City of

620 Mama Dog Cr, Temple, TX 76504

Phone (254) 298-5202

Wayside Waifs

3901 East 119th St, Kansas City, MO 64137

Phone (816) 761-8151

Williamson County Animal Control

138 Claude Yates Dr, Franklin, TN 37064

Phone (615) 790-5590

Winnebago County Animal Services

4517 N Main, Rockford, IL 61103

Phone (815) 877-3073

PLEASE CALL FOR SITES IN OTHER REGIONS

Chameleon Software Products Reference List
Mountain States

10/23/2006



Adams County Animal Shelter/Adoption Center

10705 Fulton, Brighton, CO 80601
Phone (303) 288-3294

Albuquerque City Animal Services

8920 Lomas Blvd NE, Albuquerque, NM 87112
Phone (505) 764-1126

Albuquerque, AHA of NM

615 Virginia St SE, Albuquerque, NM 87108
Phone (505) 255-5523

Arapahoe County Animal Control

5334 S Prince St, Littleton, CO 80120
Phone (720) 874-6750

Arizona Humane Society

1521 W Dobbins RD, Phoenix, AZ 85041
Phone (602) 997-7585

Aurora City Animal Control

15750 E 32nd Ave, Aurora, CO 80011
Phone (303) 361-0892

Boulder Valley Humane Society

2323 55th St, Boulder, CO 80301
Phone (303) 442-4030

Casa Grande

510 E Florence Blvd, Casa Grande, AZ 85222
Phone (520) 426-9300

Casper - Metro Animal Control & Welfare

200 N David St, Casper, WY 82601
Phone (307) 235-8398

Denver Dumb Friends League

2080 S Quebec St, Denver, CO 80231
Phone (303) 671-5212

Denver Municipal Animal Control

678 S Jason St, Denver, CO 80223
Phone (303) 698-0076

Espanola Valley Humane Society

108 Hamm Pkwy, Espanola, NM 87532
Phone (505) 753-8662

Gila County Animal Shelter

1400 E Ash St, Globe, AZ 85501
Phone (928) 425-5882

Larimer Humane Society

PO Box 272450, Fort Collins, CO 80527
Phone (970) 226-3647

Maricopa County Animal Control

2323 S 35th Ave, Phoenix, AZ 85009
Phone (602) 506-7387

Missoula Animal Control

6700 Butler Creek Rd, Missoula, MT 59808
Phone (406) 541-7387

Ogden City Animal Shelter

1490 Park Blvd, Ogden, UT 84401
Phone (801) 629-8244

Pikes Peak HS

633 S 8th St, Colorado Springs, CO 80905
Phone (719) 473-1741

Salt Lake County Animal Services

511 W 3900 S, Salt Lake City, UT 84123
Phone (801) 269-7499

Santa Fe Animal Shelter

100 Caja del Rio Rd, Santa Fe, NM 87507
Phone (505) 983-4309


Summit County Animal Control


191 CR 1004, Frisco, CO 80443
Phone (970) 668-3230

PLEASE CALL FOR SITES IN OTHER REGIONS





PROJECT CHARTER LITE

[To see Online Help  make certain that Tools/Options/View/ScreenTips is checked]

1. Does my project require a Charter? 
2. Save the Charter file using the filename format: *Charter_Lite_Project Name.doc*.

1. General Project Information

Project Name:	Chameleon Animal Tracking System		
Project Sponsor:	Animal Care and Control, Anne Kent, Executive Director		
Document History			
Version 	Date 	Author	Reason for Change

2. Project Definition

What product or service will this project produce?	This project is a Business Process Reengineering which will increase efficiency, proficiency and reduce costs for tracking animal inventory and cases.
Who will use it?	ACC staff.
Who benefits? How?	The staff at Animal Care and Control, the Office of Budget and Management, taxpayers of the City of Chicago, animal owners, Animal Welfare Agencies, and the animals will benefit from this software tracking system by ensuring the accuracy and the accounting of all worked performed at this facility as we manage the animal population and all activities associated with them.
How will we know that the project was a success?	The project will be a success when: all kennel activities, animals, inventory (including drugs and narcotics), supplies, staff performance, finances and licenses are electronically tracked; adoption and redemption processes are shortened; there is transparency via the web which allows citizens the ability to search for lost pets and to look for potential adoptions; interfacing has occurred with the City's 311 system; and standard reports, charts, graphs and spreadsheets are generated.
What are the key deliverables of this project?	A functioning tracking system with training, reporting and technical support. A project manager to work along side the City's project manager for 6 months. Interface from Chameleon to the City's 311 system, Web licensing, conversion of current files into Chameleon, new



2. Project Definition

	hardware, custom report writing services, and placement of kiosks in strategic facilities.
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3. Project Details

Proposed Start date:	August 1, 2007	Proposed end date:	March 1, 2008
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Enter anticipated project implementation cost: (with comments where appropriate)

Cost of labor (existing staff)	\$ NA	
Cost of labor (new staff or contract)	\$ 100,640	Vendor Chameleon's consulting and software
Cost of non-labor resources	\$ 48,860	Hardware, facility wiring
Total Cost:	\$ 149,500	

Is a purchase required? If yes, give details.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Need to go to Sole Source to initiate contract with vendor Chameleon.
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Indicate source of funds to be used for project implementation:

Name of Organizational Unit	Fund Center	Estimated Amount (\$)
ITGB		\$149,500

Enter total post-implementation costs

Estimated Cost	\$	Over # of years:	
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Major Known Risks (including significant Assumptions)

- Ensure staff capability to use computers by requiring training for their specific, limited area.
- To do their job correctly, the employee has to use the computer.
- Notification to union of added work requirement.

Constraints (List any conditions that may limit the project team's options with respect to resources, personnel, or schedule (e.g., predetermined budget or project end date, limit on number of staff that may be assigned to the project)).
 No Constraints identified at this time.



4. Resources Information

Estimate staff time required (*List each role, department and the number of hours required*)

Which group(s) and/or individuals will be involved in this project?	Susan Cappello, ACC and at least three others to be determined John Karnuth, BIS	
Role (<i>e.g. Developer, Analyst, Network Engineer</i>)	Department	Hours needed (<i>e.g. x hrs/mon for x months, x hours total</i>)
Susan Cappello, Manager	ACC	35 hours per week
John Karnuth	BIS	As needed

5. Sign-off

	Name	Signature	Date (MM/DD/YYYY)
Business Sponsor	Anne Kent	<i>Anne Kent</i>	06/18/2007
Project Manager	Susan Cappello	<i>Susan Cappello</i>	06/18/2007

6. Notes

There are additional Phases (2,3,4) to follow this phase that will cover interface with 311/CSR, a Web Portal module, and a Mobile Solution.