

From: Scanlan, Elizabeth
Sent: Sunday, May 29, 2016 10:06 PM
To: ginger@advantagefacilitation.com
Cc: Hopkins, Marlene; Berlin, Steve
Subject: New York trip reimbursables - May 2016

Ginger, Steve,

Attached is the expense summary for the New York Permit Fee Value Analysis on May 16th to May 20th, 2016. Also attached are the receipts. As you informed me there is a per diem and flat reimbursable for transportation, I did not keep receipts for those items.

If you need anything else, please let me know.

Thank you,
Elizabeth Scanlan

Elizabeth Scanlan, RA, ALA, LEED AP
Director of Code Development
Department of Buildings

Detail Continued

				Amount
05/03/16	JETBLUE AIRWAYS 9010001			\$45.00
	JETBLUE NY			
	JETBLUE AIRWAYS			
	From:	To:	Carrier:	Class:
	N/A	N/A	YY	00
		N/A	YY	00
		N/A	YY	00
		N/A	YY	00
	Ticket Number: 27906139492626		Date of Departure: 05/03	
	Passenger Name: SCANLAN/ELIZABETH GAIL MS			
	Document Type: ADDITIONAL COLLECTION			
05/03/16	JETBLUE AIRWAYS 9010001			\$30.00
	JETBLUE NY			
	JETBLUE AIRWAYS			
	From:	To:	Carrier:	Class:
	N/A	N/A	YY	00
		N/A	YY	00
		N/A	YY	00
		N/A	YY	00
	Ticket Number: 27906139492630		Date of Departure: 05/03	
	Passenger Name: SCANLAN/ELIZABETH GAIL MS			
	Document Type: ADDITIONAL COLLECTION			
05/03/16	JETBLUE AIRWAYS 9010001			\$30.00
	JETBLUE NY			
	JETBLUE AIRWAYS			
	From:	To:	Carrier:	Class:
	N/A	N/A	YY	00
		N/A	YY	00
		N/A	YY	00
		N/A	YY	00
	Ticket Number: 27906139492652		Date of Departure: 05/03	
	Passenger Name: VAN NOTE/ALLEN GREENWOOD			
	Document Type: ADDITIONAL COLLECTION			
05/03/16	JETBLUE AIRWAYS 9010001			\$50.00
	JETBLUE NY			
	JETBLUE AIRWAYS			
	From:	To:	Carrier:	Class:
	N/A	N/A	YY	00
		N/A	YY	00
		N/A	YY	00
		N/A	YY	00
	Ticket Number: 27906139492663		Date of Departure: 05/03	
	Passenger Name: VAN NOTE/ALLEN GREENWOOD			
	Document Type: ADDITIONAL COLLECTION			
05/03/16	JETBLUE AIRWAYS 9010001			\$347.20
	JETBLUE NY			
	JETBLUE AIRWAYS			
	From:	To:	Carrier:	Class:
	CHICAGO O'HARE INT	N.Y. J F KENNEDY I	B6	W
		CHICAGO O'HARE INT	B6	U
		N/A	YY	00
		N/A	YY	00
	Ticket Number: 27921515948952		Date of Departure: 05/15	
	Passenger Name: SCANLAN/ELIZABETH GAIL MS			
	Document Type: PASSENGER TICKET			



TrueEarnings® Business Card
 GREENWOOD BUILDERS
 ALLEN VAN NOTE
 Closing Date 05/12/16



Account Ending 3-62004

Detail Continued

		Amount
05/03/16	JETBLUE AIRWAYS 9010001 JETBLUE NY JETBLUE AIRWAYS From: CHICAGO O'HARE INT To: N.Y. J F KENNEDY I Carrier: B6 Class: W CHICAGO O'HARE INT B6 U N/A YY 00 N/A YY 00 Ticket Number: 27921515948963 Date of Departure: 05/15 Passenger Name: VAN NOTE/ALLEN GREENWOOD Document Type: PASSENGER TICKET	\$347.20
05/04/16	TRAVEL INSURANCE POLICY RICHMOND VA 800-729-6021 Description INSURANCE BROKERS/U	\$55.22
05/06/16	ROVER ROVER SEATTLE WA 8884537889	\$183.75
05/10/16	PETE'S FRESH MARKET CHICAGO IL 3128884600 Description Price GROCERY STORES, SUP \$9.88	\$9.88
05/11/16	COSTCO GAS MELROSE PARK IL 9999999999	\$30.03

Fees

		Amount
Total Fees for this Period		\$0.00

Interest Charged

		Amount
Total Interest Charged for this Period		\$0.00

About Trailing Interest

You may see interest on your next statement even if you pay the new balance in full and on time and make no new charges. This is called "trailing interest." Trailing interest is the interest charged when, for example, you didn't pay your previous balance in full. When that happens we charge interest from the first day of the billing period until we receive your payment in full. You can avoid paying interest on purchases by paying your balance in full and on time each month. Please see the "When we charge interest" sub-section in your Cardmember Agreement for details.



Millennium Hilton

MILLENNIUM HILTON
 55 Church Street | New York, NY | 10007
 T: 212 693 2001 | F: 212 571 2316
 W: hilton.com

NAME AND ADDRESS:

Scanlan, Elizabeth
 1027 NIGHTINGALE DR
 FORT COLLINS CO 80525-7151
 UNITED STATES OF AMERICA

Room: 4208/K1RC
 Arrival Date: 5/15/2016 1:20:00 PM
 Departure Date: 5/21/2016

Adult/Child: 1/0
 Room Rate: 270.00

Rate Plan: GV
 HH #: 182840028 GOLD
 AL: AA #J141876
 Car:

Confirmation Number: 3233757765

5/21/2016

DATE	DESCRIPTION	ID	REF. NO	CHARGES	CREDITS	BALANCE
5/15/2016	GUEST ROOM	JALVIT	8210257	\$270.00		
5/15/2016	STATE SALES TX 8.875%	JALVIT	8210257	\$23.96		
5/15/2016	CITY TAX - RMS 5.875%	JALVIT	8210257	\$15.86		
5/15/2016	ROOM OCC. TAX \$2.00	JALVIT	8210257	\$2.00		
5/15/2016	JAVITS CENTER TAX FEE	JALVIT	8210257	\$1.50		
5/16/2016	GUEST ROOM	JALVIT	8211916	\$270.00		
5/16/2016	STATE SALES TX 8.875%	JALVIT	8211916	\$23.96		
5/16/2016	CITY TAX - RMS 5.875%	JALVIT	8211916	\$15.86		
5/16/2016	ROOM OCC. TAX \$2.00	JALVIT	8211916	\$2.00		
5/16/2016	JAVITS CENTER TAX FEE	JALVIT	8211916	\$1.50		
5/17/2016	GUEST ROOM	SANDY	8213384	\$270.00		
5/17/2016	STATE SALES TX 8.875%	SANDY	8213384	\$23.96		
5/17/2016	CITY TAX - RMS 5.875%	SANDY	8213384	\$15.86		
5/17/2016	ROOM OCC. TAX \$2.00	SANDY	8213384	\$2.00		



ACCOUNT NO.
AX *3010

DATE OF CHARGE: 5/21/2016
 FOLIO NO./CHECK NO.: 1467529 A

CARD MEMBER NAME
Scanlan, Elizabeth

AUTHORIZATION: 502281
 INITIAL:

ESTABLISHMENT NO. & LOCATION ESTABLISHMENT AGREES TO TRANSMIT TO CARD HOLDER FOR PAYMENT

PURCHASES & SERVICES

TAXES

TIPS & MISC.

CARD MEMBER'S SIGNATURE

TOTAL AMOUNT: -1,928.20

MERCHANDISE AND/OR SERVICES PURCHASED ON THIS CARD SHALL NOT BE RESOLD OR RETURNED FOR A CASH REFUND.

PAYMENT DUE UPON RECEIPT



Millenium Hilton

MILLENIUM HILTON
 55 Church Street | New York, NY | 10007
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 W: hilton.com

NAME AND ADDRESS:

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HH #: 182840028 GOLD
AL: AA #J141876
Car:

Confirmation Number: 3233757765

5/21/2016

DATE	DESCRIPTION	ID	REF. NO	CHARGES	CREDITS	BALANCE
5/17/2016	JAVITS CENTER TAX FEE	SANDY	8213384	\$1.50		
5/18/2016	*CHURCH & DEY LOUNGE	LINTR	8214279	\$48.28		
5/18/2016	GUEST ROOM	SANDY	8214784	\$270.00		
5/18/2016	STATE SALES TX 8.875%	SANDY	8214784	\$23.96		
5/18/2016	CITY TAX - RMS 5.875%	SANDY	8214784	\$15.86		
5/18/2016	ROOM OCC. TAX \$2.00	SANDY	8214784	\$2.00		
5/18/2016	JAVITS CENTER TAX FEE	SANDY	8214784	\$1.50		
5/19/2016	GUEST ROOM	SANDY	8216299	\$270.00		
5/19/2016	STATE SALES TX 8.875%	SANDY	8216299	\$23.96		
5/19/2016	CITY TAX - RMS 5.875%	SANDY	8216299	\$15.86		
5/19/2016	ROOM OCC. TAX \$2.00	SANDY	8216299	\$2.00		
5/19/2016	JAVITS CENTER TAX FEE	SANDY	8216299	\$1.50		
5/20/2016	GUEST ROOM	SANDY	8217887	\$270.00		
5/20/2016	STATE SALES TX 8.875%	SANDY	8217887	\$23.96		



ACCOUNT NO.
AX *3010

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Confirmation Number: 3233757765

5/21/2016

DATE	DESCRIPTION	ID	REF. NO	CHARGES	CREDITS	BALANCE
5/20/2016	CITY TAX - RMS 5.875%	SANDY	8217887	\$15.86		
5/20/2016	ROOM OCC. TAX \$2.00	SANDY	8217887	\$2.00		
5/20/2016	JAVITS CENTER TAX FEE	SANDY	8217887	\$1.50		
5/21/2016	AX *3010 **BALANCE**	SPOPKO	8218572		(\$1,928.20)	\$0.00



ACCOUNT NO.
AX *3010

DATE OF CHARGE: 5/21/2016
 FOLIO NO./CHECK NO.: 1467529 A

CARD MEMBER NAME
Scanlan, Elizabeth

AUTHORIZATION: 502281
 INITIAL:

ESTABLISHMENT NO. & LOCATION

ESTABLISHMENT AGREES TO TRANSMIT TO CARD HOLDER FOR PAYMENT

PURCHASES & SERVICES

TAXES

TIPS & MISC.

TOTAL AMOUNT: -1,928.20

PAYMENT DUE UPON RECEIPT

CARD MEMBER'S SIGNATURE

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Elizabeth Scanlan <scanlan5720@gmail.com>

Your itinerary for your upcoming trip

3 messages

JetBlue Reservations <jetblueairways@email.jetblue.com>

Tue, May 3, 2016 at 9:08 PM

Reply-To: JetBlue Reservations <reply@email.jetblue.com>
To: scanlan5720@gmail.com

Your upcoming trip on Sun, May 1



- Flight status
- Change/cancel
- Manage flights
- Travel info
- Baggage info

STRETCHING OUT IS SO IN.

Get ready to enjoy early boarding, early access to overhead bins and all that extra legroom!

[LEARN MORE](#)



Your confirmation code is **VGCRTR**

This is not your boarding pass.

YOUR ITINERARY

DATE	DEPARTS/ ARRIVES	ROUTE	FLIGHT/ OPERATED BY	TRAVELERS	FREQUENT FLIER ¹	SEATS ²	TERMINAL
Sun, May 15	08:40 AM	CHICAGO, IL (ORD) to NEW YORK, NY (JFK)	906 jetBlue	Elizabeth Gail Scanlan Allen Greenwood Van Note	N/A N/A	2E	3
	11:48 AM					2F	
	06:00 PM 07:53 PM	NEW YORK, NY (JFK) to	605 jetBlue	Elizabeth Gail Scanlan	N/A N/A	3F	5

6799
67.00

Sat, May 21	CHICAGO, IL (ORD)	Allen Greenwood Van Note	3E 
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Extras: Elizabeth Gail Scanlan: Even More Space (2x), Bundled Speed APAY (2x)
Allen Greenwood Van Note: Even More Space (2x), Bundled Speed APAY (2x)

Trip 1:

You've purchased a **Blue Plus fare**. This fare option includes **one (1) checked bag per person**. You may pay for additional bags [online](#) (within 24 hours of departure), or upon arrival at the airport via an airport kiosk or with an airport crewmember. Some restrictions apply. Please [click here](#) for additional information.

Trip 2:

You've purchased a **Blue Plus fare**. This fare option includes **one (1) checked bag per person**. You may pay for additional bags [online](#) (within 24 hours of departure), or upon arrival at the airport via an airport kiosk or with an airport crewmember. Some restrictions apply. Please [click here](#) for additional information.

For a detailed receipt, select a customer	Ticket number(s)
Elizabeth Gail Scanlan	2792151594895
Allen Greenwood Van Note	2792151594896

Please [click here](#) for details regarding change and cancel policies.

¹ To provide a frequent flier number, please call 1-800-JETBLUE (538-2583).

² Seat requests on other airlines are not guaranteed until confirmed by the operating carrier.

\$ YOUR PAYMENT

FORM OF PAYMENT	FARE TYPE	FARE	EXTRAS	TAXES & FEES	TOTAL
Credit Card: Amex XXXXXXXXXXXX3010	NONREF - FEE FOR CHG/CXL	USD593.46	USD155.00	USD100.94	USD849.40

Even More Space (JFK-ORD) (x2) : USD75.00; Even More Space (ORD-JFK) (x2) : USD80.00



JetBlue Reservations <jetblueairways@email.jetblue.com>

Tue, May 3, 2016 at 9:11 PM

Reply-To: JetBlue Reservations <reply@email.jetblue.com>
 To: scanlan5720@gmail.com







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JetBlue Reservations <jetblueairways@email.jetblue.com>

Tue, May 3, 2016 at 9:13 PM

Reply-To: JetBlue Reservations <reply@email.jetblue.com>
 To: scanlan5720@gmail.com

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Sun, May 15	08:40 AM 11:48 AM	CHICAGO, IL (ORD) to NEW YORK, NY (JFK)	906 	Elizabeth Gail Scanlan Allen Greenwood Van Note	B6 3040492431 N/A	2E  2F 	3
Sat, May 21	06:00 PM 07:53 PM	NEW YORK, NY (JFK) to CHICAGO, IL (ORD)	605 	Elizabeth Gail Scanlan Allen Greenwood Van Note	B6 3040492431 N/A	3F  3E 	5

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New York Reimbursables

May 15 to May 21, 2016

Air fare		\$497.42
Hotel	\$313.32/day x 6 nights	\$1,879.92
Food	\$71.00/ day x 5 days	\$355.00
Ground transportation		\$175.00
Total		\$2,907.34