

**From:** Nina Melendez <[Nina.Melendez@cityofchicago.org](mailto:Nina.Melendez@cityofchicago.org)>

**Sent:** Tuesday, June 6, 2023 2:04 PM

**To:** Steve Berlin <[Steve.Berlin@cityofchicago.org](mailto:Steve.Berlin@cityofchicago.org)>

**Cc:** Erin Harkey <[Erin.Harkey@cityofchicago.org](mailto:Erin.Harkey@cityofchicago.org)>; Lisa Lorick <[Lisa.Lorick@cityofchicago.org](mailto:Lisa.Lorick@cityofchicago.org)>

**Subject:** RE: Commissioner Harkey - Invitation to attend Civic Imagination Convening in Toledo, OH, May 31-June 2, 2023

Hello Steve,

This email is to confirm Commissioner Harkey's attendance to the Civic Imagination Convening in Toledo, OH from June 1- June 3. She was initially hoping to attend from May 31- June 2 but had to leave a day later due to a new cabinet meeting being scheduled on 6/1, which she had to attend before leaving for OH.

The commissioner attended in her official capacity and did not accept any honoraria.

Please let me know if anything else is needed.

Thank you,

Nina

**Nina Melendez** (she/her/hers)  
Office of the Commissioner  
Department of Cultural Affairs and Special Events  
[www.Chicago.gov/DCASE](http://www.Chicago.gov/DCASE)

