

**Sent:** Wednesday, March 8, 2023 9:57 AM  
**To:** Steve Berlin <[Steve.Berlin@cityofchicago.org](mailto:Steve.Berlin@cityofchicago.org)>  
**Subject:** DHS Class completion

Good morning,

FF Sandra Chlebowicz has completed her class and submitted her exit paperwork and class certificate. I have attached both.

Respectfully,

*Jeffrey Hennessy*  
*Commander/EMT*  
*Coordinator of Hazardous Materials/WMD Training*  
Chicago Fire Academy

**Date:** March 8, 2023

**To:** City of Chicago Board of Ethics

**From:** Sandra Chlebowicz  
Firefighter/EMT  
Truck 6, FSR 3

**Subject:** Department of Homeland Security (DHS) Haz-Mat Course Return Ethics Declaration

Sir:

As part of the Chicago Fire Department's homeland security strategy, I, Sandra Chlebowicz, File# 22050 assigned to Truck 6 (District 1, Battalion 1) in the Bureau of Operations attended the Incident Response to Terrorist Bombings (IRTB) course, from 2/27/2023 to 3/2/2023 at the The Energetic Materials Research and Testing Center (EMRTC) in Socorro, New Mexico. The IRTB (PER-231) course was sponsored by the Department of Homeland Security (DHS) and covered expenses related to training, transportation, lodging, and Per Diem food expenses (where applicable).

**The IRTB (PER-231) course addressed the following:**

The IRTB course provides first responders with the knowledge and skills necessary to safely respond to terrorist incidents involving explosives. The IRTB course focuses on first responder health and safety by addressing personal protection issues that arise when responding to terror incidents involving commercial and homemade explosive. Additionally, the course includes information on the recognition of Improvised Explosive Devices (IEDs); terrorist organizations, both foreign and domestic; and lessons learned from past terrorist incidents. This information better prepares first responders to safely recognize and respond to terrorist bombing threats.

**Course Location:**

The Energetic Materials Research and Testing Center (EMRTC) in Socorro, New Mexico

**Course Dates:**

2/27/2023 to 3/3/2023 (\_\_\_2/26 & 3/4\_\_\_ were travel days)

**Platoon Grant Funded Day(s) for the Course:**

I did not be accepting any gifts or honoraria on this trip. I did abide by all city Ordinances.

Respectfully,



Sandra Chlebowicz  
Firefighter/EMT  
Truck 6

Sandra.Chlebowicz@cityofchicago.org



# CERTIFICATE OF COMPLETION

This Certifies That

## Sandra K Chlebowicz

Has Successfully Completed The

**PER-230 Incident Response to Terrorist Bombings, Residential V01.2017**

Training Program Developed by New Mexico Tech (NMT) Energetic Materials Research and Testing Center (EMRTC) Certified by The US Department of Homeland Security (DHS), FEMA National Training and Education Division (NTED) **Recipient Has Been Awarded 2.7 Continuing Education Units (CEUs) for 27 Contact Hours**

  
Joel Haley, Associate Director



27 Hours

03-02-2023