

From: Robert Hoxie <Robert.Hoxie@cityofchicago.org>
Sent: Wednesday, April 17, 2024 9:36 AM
To: Steve Berlin <Steve.Berlin@cityofchicago.org>
Subject: RE: Conference registration for Robert Hoxie/Aviation

Good morning Steve,

This email follows up on our correspondence regarding my conference attendance and speaking role at the Airports at Work conference in New Orleans, LA.

I did attend the conference in my official capacity as Chief Development Officer/Managing Deputy Commissioner of the Chicago Department of Aviation. I attended for only one day and spoke on Wednesday April 10th from 10:45a – noon as part of a three-speaker panel on the topic “Adapting Airport Infrastructure to New Realities.” My registration for the day was provided at no cost to me or the City by the conference organizer, Airports Council International – North America (ACI-NA). The Chicago Department of Aviation is a dues-paying member of ACI-NA. Other travel expenses are to be paid/reimbursed by the City of Chicago.

Best regards,
Rob

Robert L. Hoxie
Managing Deputy Commissioner – Chief Development Officer



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From: Robert Hoxie <Robert.Hoxie@cityofchicago.org>
Sent: Monday, April 8, 2024 2:44 PM
To: Steve Berlin <Steve.Berlin@cityofchicago.org>
Subject: Conference registration for Robert Hoxie/Aviation

Hi Steve,

I hope this note finds you doing well.

I am going to be speaking at the 2024 Airports at Work conference hosted by ACI-NA, a trade association that represents the interest of airports and of which the Chicago Department is a dues-paying

member. Details about the event are in this link: <https://airportsCouncil.org/conference/2024-airportwork-conference/>.

ACI-NA provided a complimentary registration given that I am a speaker and only attending on the day of my presentation. Others from CDA are traveling to attend the conference properly and have included registration costs in their travel approval paperwork.

Please confirm that this complimentary registration associated with my speaking role complies with ethical requirements.

Thank you, Rob

Robert L. Hoxie

Managing Deputy Commissioner – Chief Development Officer



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