

BUSINESS EDUCATION WORKSHOPS

• APRIL 2017 • (WEDNESDAYS & FRIDAYS)

Date

4/5

*CITY INSPECTIONS – ASK QUESTIONS, GET ANSWERS

3:00 to 4:30 p.m.

Presented by the City of Chicago

To operate a successful business in Chicago you need to know what it takes to maintain compliance. Officials from several City departments will provide insight to operate safely, stay compliant, help prepare for inspections and highlight the do's and don'ts of operating a business.

4/7

CHICAGO'S NEW DISABILITY ACCESS REGULATIONS

9:30 to 11:00 a.m.

Presented by the Chicago Commission on Human Relations

The Chicago Human Rights Ordinance requires that Chicago businesses ensure that their facilities, products and services are available to individuals with disabilities. On July 1, 2017, new disability rights regulations passed by the Chicago Commission on Human Relations goes into effect. These regulations specify what Chicago businesses must do in order to make their goods and services accessible to people with disabilities. Matthew Lango, Deputy Commissioner of the CCHR, will give an overview of these new regulations.

4/12

CÓMO EMPEZAR UN NEGOCIO

(WORKSHOP PRESENTED IN SPANISH)

3:00 to 4:30 p.m.

Presentado por Colegio Quiroga

Esta presentación cubrirá los pasos para abrir un negocio en Illinois. También cubrirá sabiduría empresarial, educación financiera, mercadeo y dinámica de equipos. En este taller proporcionaremos orientación en áreas claves del negocio, incluyendo relaciones con los clientes, organización y operaciones.

4/14

TEN PRACTICAL LEGAL TIPS FOR SMALL BUSINESS SUCCESS

9:30 to 11:00 a.m.

Presented by Lema Khorshid, Fuksa Khorshid, LLC

Running a small business takes a lot of work. Often, a handful of employees fill a variety of roles, meaning that everyone has to bring serious hard work, dedication, self-motivation, and multitasking skills to the table. Amid all this, it can be easy to forget about the legal aspects of running a business. However, attending to these matters sooner rather than later is likely to save you time, stress, and expense in the long run. Join us in this workshop to learn our top 10 legal tips for small business success.

Date

4/19

LOWERING CREDIT CARD PROCESSING COSTS FOR YOUR BUSINESS

3:00 to 4:30 p.m.

Presented by Jonathan Simon, Horizon Payments LLC

Would you like to learn how to lower an important but often overlooked cost in your business? Unfortunately, the majority of business owners do not understand what they are paying for or why when they get their credit card processing statement. This workshop is designed to introduce you to the basics of credit card processing: industry and pricing structures, interchange, line item charges, contracts, regulations, and how you can make simple changes to save your business money. Current business owners are encouraged to bring a processing statement so they can do their own analysis while new entrepreneurs will learn what to look for in a processor and equipment. Never be caught off guard by a sales call again!

4/21

SMALL BUSINESS RESOURCES TO HELP YOUR BUSINESS SUCCEED

9:30 to 11:00 a.m.

Presented by Donald Pellico, Business Opportunity Specialist with the US Small Business Administration (SBA)

Come learn about programs, services, and partners to help you start and grow your business. Working with SBA resource partners in Illinois, can help you start, grow and achieve business success.

4/26

BUSINESS LICENSING 101

3:00 – 4:30 p.m.

Presented by The City of Chicago Department of Business Affairs & Consumer Protection (BACP)

Attendees will learn the 3 steps to obtain a business license, and free business resources to start or expand their business.

4/28

ACCOUNTING IN QUICKBOOKS

9:30 to 11:00 a.m.

Presented by Trak Patel, CPA, PCIP from ARCC Consulting Corp

Learn how to keep your financial recordkeeping books using QuickBooks. We will identify the differences of QuickBooks Online vs. QuickBooks Desktop and list the important features and benefits.

MONEY SMART WEEK IS APRIL 22- 29, AND THE WEDNESDAY, APRIL 26TH AND FRIDAY, APRIL 28TH WORKSHOPS ARE A PART OF THIS PUBLIC AWARENESS CAMPAIGN. ADDITIONAL EVENTS CAN BE FOUND AT WWW.MONEYSMARTWEEK.ORG

* Workshop offered once a month.



/ChiSmallBiz



@ChiSmallBiz



/ChicagoBACP



All workshops are FREE and are located at the
City of Chicago Department of Business Affairs and Consumer Protection
City Hall, 121 N. LaSalle St., Room 805

Space is limited. Please reserve your attendance by calling 312-744-2086
or email BACPoutreach@cityofchicago.org

To learn more about BACP's workshops, visit www.cityofchicago.org/businessworkshops

**SMALL BUSINESS
CENTER**