

BUSINESS EDUCATION WORKSHOPS

• FEBRUARY 2016 • (WEDNESDAYS & FRIDAYS)

Date

2/3 ***CITY INSPECTIONS – ASK QUESTIONS, GET ANSWERS**
3:00 to 4:30 p.m.

Presented by the City of Chicago

To operate a successful business in Chicago you must know what it takes to maintain compliance. Officials from several City departments will provide insight to operate safely, stay compliant, help prepare for inspections and highlight the do's and don'ts of operating a healthy business.

2/5 **WHAT'S NEW IN 2016 FOR TOBACCO RETAILERS**
9:30 to 11:00 a.m.

Presented by Chicago Department of Business Affairs & Consumer Protection (BACP)

BACP will describe new regulations that effect Chicago Retail Tobacco License holders. This workshop is geared towards anyone interested in applying for a Retail Tobacco License or businesses that currently sell tobacco products in the City of Chicago. The regulatory changes went into effect January 1, 2016. The presentation will focus on licensing and regulation, and also highlight recent changes concerning the retail sale of e-cigarettes and flavored tobacco products.

2/10 **HOW TO OBTAIN A SIDEWALK CAFE PERMIT**
3:00 to 4:30 p.m.

Presented by BACP, Small Business Center (SBC) - Public Way Use (PWU) Unit, Anthony Bertuca

Attendees will learn the Sidewalk Cafe Permit Application process, and the requirements which will assist in preparation to submit an application. The entire application process may take 30 - 45 days, and the 2016 Sidewalk Cafe Season begins on March 1st.

2/12 **NO WORKSHOP DUE TO HOLIDAY**

2/17 **UNDERSTANDING EMPLOYEE CLASSIFICATION: HOURLY VS. SALARIED & CONTRACTORS VS. EMPLOYEES**
3:00 to 4:30 p.m.

Presented by Charles Krugel, a Management Side Labor, Employment & Human Resources Attorney

There are changes coming to the definitions of hourly & salaried employees (overtime eligible vs. not) & independent contractors vs. employees (W2 vs. 1099). Over the next few years, fewer businesses will be able to avoid overtime & classifying workers as W2 employees. Management side labor & employment attorney Charles Krugel will discuss these proposals, including enforcement, & answer any of your questions concerning these topics.

Date

2/19 **SETTING THE GROUNDWORK**
9:30 to 11:00 a.m.

Presented by Lema Khorshid, Fuksa Khorshid, LLC

There are many legal considerations to keep at the forefront of your mind before starting your new business. This presentation explores different sources to fund your business venture, basic principles of how to protect yourself in the claws of litigation, employment laws, lease agreements and how to implement a solid intellectual property plan.

2/24 **C CORP, S CORP, LLC - WHICH IS RIGHT FOR MY BUSINESS?**
3:00 to 4:30 p.m.

Presented by The Law Project

The Law Project's Small Business Program offers legal support to entrepreneurs who are starting or have their own small businesses as a strategy to create financial independence. Since most entrepreneurs operate on a shoestring budget, obtaining legal advice is often unaffordable. This workshop will provide entrepreneurs with information about choosing the correct corporate structure for their business.

2/26 **TAX ISSUES FOR SELF-EMPLOYED INDIVIDUALS & BUSINESSES**
9:30 to 11:00 a.m.

Presented by Eric Sternberg of the Center for Economic Progress & Yolanda Ruiz of the Internal Revenue Service

This workshop will give an introductory understanding of common tax issues that self-employed individuals often encounter. Participants will learn when they must file a tax return, how to identify worker classifications, how to prepare for an IRS audit, how to make quarterly estimated payments, and how to navigate the IRS website. Participants will benefit from the perspectives of both the individual taxpayer and the Internal Revenue Service.

JOIN US FOR THE 'SMALL BUSINESS CENTER ON THE ROAD SMALL BUSINESS EXPO' ON SATURDAY, 2/27 AT KENNEDY KING COLLEGE 10:00 A.M. – 2:00 P.M. FOR MORE INFORMATION GO TO WWW.CHISMALLBIZEXPO.COM

** Workshop offered once a month.*

 /ChiSmallBiz  @ChiSmallBiz   /ChicagoBACP



All workshops are FREE and are located at the
City of Chicago Department of Business Affairs and Consumer Protection
City Hall, 121 N. LaSalle St., Room 805

Space is limited. Please reserve your attendance by calling 312-744-2086
or email BACPoutreach@cityofchicago.org

To learn more about BACP's workshops, visit www.cityofchicago.org/businessworkshops

SMALL BUSINESS CENTER