

# SMALL BUSINESS

# SOLUTION STATION

BUSINESS PLANS • LEGAL ADVICE • BUSINESS LOANS



## FREE SMALL BUSINESS SUPPORT AT CITY HALL!

The Small Business Solution Station is one of the many quality programs provided by the City of Chicago Department of Business Affairs and Consumer Protection (BACP). BACP is committed to providing new and existing entrepreneurs an array of supportive services, such as free workshops, expos, seminars and opportunities for businesses to connect with other important business resources.

Let an expert help you solve common business problems at no cost to you. Visit the Small Business Solution Station every Tuesday, Wednesday, Thursday and the last Friday of each month to receive free business counseling, legal assistance, financial and loan assistance, and tax support from our trusted non-profit partner agencies.

The Solution Station  
9:30 a.m. to 3 p.m.  
City Hall, Room 800

Schedule an appointment!  
Call 312-744-2086, email  
[BACPoutreach@cityofchicago.org](mailto:BACPoutreach@cityofchicago.org)  
or walk-in.

TUESDAY

### Business Counseling

By SCORE

- Free business advice
- Developing a business plan
- Small business counseling

WEDNESDAY

### Legal Assistance

By The Law Project

- Free legal advice for your business
- Real estate, including commercial leases, renting, buying and selling
- Corporate structuring and tax issues
- Personnel issues

THURSDAY

### Financial Assistance/ Loans

By the Women's Business Development Center and Accion Chicago

- Small business micro-loans
- Alternative financial assistance for businesses

FRIDAY\*

### Tax Support

By the IRS

- Tax-related matters
- Comply with tax laws
- Bilingual (Spanish/English) staff
- \*Last Friday of the month, except Nov. and Dec.



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SMALL  
BUSINESS  
\*CENTER\*

City of Chicago  
Department of Business Affairs and Consumer Protection  
City Hall, Room 800, 121 North LaSalle Street, Chicago, IL 60602  
312-744-2086 [www.cityofchicago.org/SBC](http://www.cityofchicago.org/SBC)

# MORE ABOUT THE SOLUTION STATION PARTNERS

Meet with a representative from one of our partner organizations in Business Affairs and Consumer Protection's Small Business Center in Room 800 at City Hall. Walk-ins are welcome.

## **SCORE - Counselors to America's Small Business**

A non-profit association made up of retired business professionals dedicated to entrepreneur education and the formation, growth and success of small business. SCORE provides free business counseling, management consulting and advice on how to get a business loan and offers other resources, such as templates for a business plan. SCORE has more than 25 locations throughout the Chicago area and is a resource partner of the U.S. Small Business Administration. [www.scorechicago.org](http://www.scorechicago.org).

## **The Law Project**

The Law Project provides Pro Bono legal services and education to community based organizations and entrepreneurs meeting eligibility requirements. The program coordinates services for real estate matters, personnel issues, contract issues, corporate structuring, board of directors roles and responsibilities, tax issues and annual reporting requirements. The Law Project is a project of the Chicago Lawyers' Committee for Civil Rights Under Law, Inc. [www.thelawproject.org](http://www.thelawproject.org).



## **Women's Business Development Center**

The Women's Business Development Center (WBDC) provides counseling and workshops that start-up and established business owners need to grow, create jobs and fuel economic growth. Additionally, the WBDC offers loans up to \$25,000 to City of Chicago businesses. [www.wbdc.org](http://www.wbdc.org).



## **Accion Chicago**

A small business lender dedicated to providing financing and business education to businesses. ACCION offers loans up to \$20,000 for start-up business and \$50,000 for established businesses. Credit Builder loans are also offered for amounts between \$200 and \$2,500. [www.accionchicago.org](http://www.accionchicago.org).



## **Internal Revenue Service**

The Internal Revenue Service (IRS) is the nation's tax collection agency and administers the Internal Revenue Code enacted by Congress. The IRS helps entrepreneurs start businesses, operate existing businesses, obtain Employer ID Numbers, appeal a tax dispute and much more. [www.irs.gov](http://www.irs.gov).



## **ADDITIONAL AGENCIES ASSISTING SMALL BUSINESSES**

Illinois Small Business Development Center  
at UIC Institute for Entrepreneurial Studies  
[www.uic.edu/cba/cub](http://www.uic.edu/cba/cub)

Illinois Small Business Development Center  
at the Duman Micro Enterprise Center  
[www.jvschicago.org/duman](http://www.jvschicago.org/duman)

Chicago Urban League  
[www.thechicagourbanleague.org](http://www.thechicagourbanleague.org)

Illinois Hispanic Chamber  
[www.ihccbussiness.net](http://www.ihccbussiness.net)

Chicagoland Entrepreneurial Center  
[www.chicagolandec.org](http://www.chicagolandec.org)