

# PUBLIC VEHICLE INDUSTRY NOTICE

January 30, 2023

Notice No. 23-004

## WAV TAXI MAINTENANCE SUBSIDY PROGRAM



Effective immediately, WAV (wheelchair accessible vehicle) taxi owners and managers must perform the following steps to submit application form(s) for WAV taxi maintenance subsidy requests.

1. Read, review, and complete the current updated "[WAV Taxicab Vehicle Maintenance Subsidy Request Form](#)" posted on the "[Chicago Wheelchair Accessible Taxicabs \(WAV\)](#)" webpage at [Chicago.Gov/PublicVehicles](#).

- ✓ Follow instructions listed on the form.
- ✓ Gather all checklist items listed on the form.
- ✓ Complete every section on the form.
- ✓ Sign and date the form.

2. [Schedule an Intake Appointment](#) for a BACP staff member to review the subsidy request form and supporting documents, receipts, and invoices.



3. For 2022 calendar year maintenance expenses, complete and submit application with supporting documents before **April 1, 2023**. The [intake application form review appointment](#) must be completed BEFORE the application may be submitted.



**PLEASE  
NOTE...**

- *The deadline to submit maintenance subsidy requests for expenses and services performed prior to year 2022 has expired.*
- *Older versions of the subsidy request forms are not valid.*
- *Incomplete or incorrectly completed applications will be rejected.*
- *BACP will seek revocation and maximum fines against a licensee who submits fraudulent documents and information.*

The City of Chicago's Department of Business Affairs and Consumer Protection (BACP) ensures Chicago's public passenger vehicles are safe, reliable and provide residents and visitors positive transportation options. BACP is committed to providing accessibility for all individuals, including people with disabilities.

### Public Vehicle Division Operations:

- The BACP Public Vehicle Licensing Facility is open to the public. Arrive before 2pm to ensure same day service.
- Resolve an Administrative Notice of Violation (citation) remotely by emailing the ANOV number to [BACP-AdministrativeHearings@CityofChicago.org](mailto:BACP-AdministrativeHearings@CityofChicago.org)
- Rules governing City of Chicago public vehicles and public chauffeurs are available at [Chicago.gov/BACP](#).
- For questions, comments, or to join the BACP Public Vehicle (BACPPV) e-mail list to receive industry notices and other news, send an email to [BACPPV@cityofchicago.org](mailto:BACPPV@cityofchicago.org).

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