

## **Normal OUC Review**

OUC distributes projects to all OUC members for review. OUC members are required to respond within 30 days. If an OUC member identifies a conflict, the project owner must resolve the issue to the member's satisfaction before OUC approves the project. Depending on the timeliness of OUC members' responses, and the conflict resolution process, it may take more than 30 days for OUC to approve the project.

## **Expedited OUC Review**

If a project owner, or an agency working on their behalf, determines that work must begin as soon as possible, it can apply for an *expedited review*. Expedited reviews, which have a 15-day OUC member response deadline, are reserved for emergency situations (e.g., a building's deadline for services is three weeks from the submittal date). Depending on the timeliness of OUC members' responses, and the conflict resolution process, it may take more than 15 days for OUC to approve the project. In addition, OUC applies a conservative standard when determining if a project warrants an expedited review. Project owners seeking approval for an expedited review must submit their request to [OUC@cityofchicago.org](mailto:OUC@cityofchicago.org) along with the following information,

- plan set;
- detailed explanation of why an expedited review is necessary;
- CIP project ID;
- contractor information; and
- construction schedule.

Expedited review requests must be submitted to OUC before submitting the project. OUC staff will critically review all expedited review requests. Starting in 2020, OUC will apply a review fee (per the following schedule) to every project granted an expedited review. The fee schedule allows different members a specific number of expedited reviews before the fee is applied.

<b>Membership Tier</b>	<b>Project Review Fee</b>	<b>Expedited Review Fee</b>	<b># of Expedited Projects Before Fee Applied</b>
Non OUC Member	\$50.00	\$250.00	0
Sister Agency	\$0.00	\$250.00	0
OUC Associate Member	\$0.00	\$250.00	10
OUC Executive Member	\$0.00	\$250.00	25