

Industrial Growth Zones Program

Reimbursement Grant Application



Thank you for your interest and participation in Mayor Emanuel’s Industrial Growth Zones initiative. This program accelerates development and growth in Chicago’s Industrial sector by offering both reimbursement grants for environmental site assessments and remediation as well as concierge services to support development projects.

Site Information

Address of the Property or Project applying for the reimbursement grant: (Street Address and Zip Code)

PIN(s) for this property:

Is this property enrolled in the Industrial Growth Zones program? (If no, please visit growthzones.com to enroll the property. Only properties enrolled in the program may be eligible for reimbursements.)

- Yes No

What is the property’s certification level? (Properties must be silver or gold certified in order to be eligible for reimbursement grants. For questions, please contact info@growthzones.com)

- Silver Gold

Properties enrolled in the Industrial Growth Zones program receive a "Site Certification" level to indicate the information available on the site's environmental conditions. Basic = no ESAs, Silver = pre-existing Phase I ESA, Gold = pre-existing Phase I and current Phase II

What is the current Property status?

- Available for Development Project Confirmed
 In Negotiation Other (please specify) _____

Applicant Information

Applicant Name (Legal Entity): _____

Applicant’s role: Property Owner Developer Industrial Business

Contact Name and Title: _____

Phone: _____ Email: _____

Address: _____

Reimbursement Information

Reimbursement grant requested for (select all that apply):

- Update of an existing Phase I environmental site assessment (ESA)
- Phase II environmental site assessment (ESA)
- Site Remediation Costs

Please provide a description of the property/project, its status, and reason(s) for applying for reimbursement grant at this time:

What has prompted the applicant to apply for reimbursement at this time?

- To improve interest in the property
- To accelerate a pending project
- Other _____

If there is a pending project, please describe how it impacts Chicago's Industrial sector

- Expansion of an existing business in the area
- Expansion/move of an existing Chicago business
- New industrial business in the City
- Not applicable

If there is a pending project, how long has the project been in discussion/planning?

- Less than 12 months
- 1-5 years
- 6 years or more
- Not applicable

If this property was available for development, how long was it on the market?

- Less than 12 months
- 1-5 years
- 6 years or more
- Not applicable

What is the job impact for this property or project? (select all that apply)

- Create new jobs
- Retain existing jobs
- Unknown

In addition to this current application, has this property applied for or received in the last 12 months any of the following other financial incentives? Is the property interested in receiving information about these incentives? (Check all that apply)

- | | | | |
|---|-----------------------------------|--------------------------------------|---------------------------------------|
| 1. Phase I ESA (update) reimbursement | <input type="checkbox"/> Received | <input type="checkbox"/> Applied for | <input type="checkbox"/> Request Info |
| 2. Phase II ESA reimbursement | <input type="checkbox"/> Received | <input type="checkbox"/> Applied for | <input type="checkbox"/> Request Info |
| 3. Site Remediation Costs reimbursement | <input type="checkbox"/> Received | <input type="checkbox"/> Applied for | <input type="checkbox"/> Request Info |
| 4. Land Sale Write Down | <input type="checkbox"/> Received | <input type="checkbox"/> Applied for | <input type="checkbox"/> Request Info |
| 5. Property Tax Incentives (6b, C, etc.) | <input type="checkbox"/> Received | <input type="checkbox"/> Applied for | <input type="checkbox"/> Request Info |
| 6. Tax Increment Financing (TIF) | <input type="checkbox"/> Received | <input type="checkbox"/> Applied for | <input type="checkbox"/> Request Info |
| 7. TIF Works or TIF Works 50/50 | <input type="checkbox"/> Received | <input type="checkbox"/> Applied for | <input type="checkbox"/> Request Info |
| 8. Small Business Improvement Fund (SBIF) | <input type="checkbox"/> Received | <input type="checkbox"/> Applied for | <input type="checkbox"/> Request Info |
| 9. Enterprise Zone | <input type="checkbox"/> Received | <input type="checkbox"/> Applied for | <input type="checkbox"/> Request Info |
| 10. New Market Tax Credits | <input type="checkbox"/> Received | <input type="checkbox"/> Applied for | <input type="checkbox"/> Request Info |

Supporting Documents

Additional documents are required for this application and based on the requested reimbursement:

For Phase I or Phase II ESA reimbursements:

1. For applicants seeking conditional approval of reimbursement prior to conducting the specified ESA, a copy of the original proposal from the contractor for the ESA report is required. After receiving conditional approval and once the ESA is completed, applicants must submit a copy of the final ESA report along with proof of payment to receive reimbursement.
2. For applicants seeking reimbursement for completed ESAs:
 - a. The ESA and the research required to compile it must be conducted after July 20, 2016 and completed before August 1, 2019
 - b. A copy of the final ESA report (please make certain your contractor has released the ESA report to the City of Chicago and/or its designee for review)
 - c. Proof of payment from the contractor indicating the total payment amount and payment date
3. After the application has been submitted, the City Concierge will contact applicants about filling out a disclosure statement depending on the nature of the reimbursement.

For Site Remediation reimbursements:

1. Project description including budget with itemized costs for site remediation, project timing with target completion date, and resulting job creation if applicable
2. A copy of the approved site remediation plan
3. An Economic Disclosure Statement, unless you have submitted an EDS to the City of Chicago, Department of Planning and Development within the last 90 days as part of another financial incentive application.

Reimbursement Conditions

The Industrial Growth Zones program offers reimbursement grants under the following conditions:

For Phase I ESA renewals: up to \$5,000 per Property towards the cost of updating a Phase I environmental site assessment report meeting ASTM E 1527-13 standard.

For Phase II ESA: 50% of costs of a Phase II environmental site assessment report meeting ASTM E 1903-11 standard, up to \$25,000 maximum assistance per Property

For conditional approval of Phase I renewals or Phase II ESAs, the City will issue a letter indicating approval for the specified ESA proposal if the ESA is conducted within 6 months and completed within 12 months of the City's conditional approval. No extension will be granted and any funds set aside for the conditional approval will be released to other applicants after the 12 month period.

For site remediation: for environmental remediation measures necessary to address soil contamination identified in a Phase I and Phase II, the lesser of (i) hard costs or (ii) 50% of hard costs plus soft costs, up to \$100,000 maximum assistance per property, provided that to be eligible, the remediation must be conducted pursuant to a Site Remediation Program for the environmental remediation of the Property and overseen by the Illinois Environmental Protection Agency.

The Industrial Growth Zone program is designed to promote local hiring in the areas surrounding the Growth Zones, both to improve neighborhood vitality and to make workforce development and retention easier for Growth Zone businesses. To accomplish this objective, businesses participating in the program agree to work with a concierge at the Chicago Cook Workforce Partnership to help them identify employees.

The applicant understands and agrees that the Chicago Cook Workforce Partnership shall, at no charge, serve as the first resource for finding candidates to fill position vacancies for businesses that 1) receive remediation reimbursement or 2) operate on land that has received remediation reimbursement as part of the Industrial Growth Zone program.

The Partnership's referred candidate pool will be comprised of City residents who meet the desired qualifications identified by the Employer, sourced from the Partnership's network of workforce development agencies, individuals identified through employer-specific hiring events, and databases of prospective employees. The Partnership will focus on eligible candidates living near the business. The Partnership may also offer the Employer additional resources for the recruitment, training and retention of new hires, including access to federal subsidies where appropriate. After sufficient lead time, as agreed to by the Employer and the Partnership, the Employer shall be free to seek other sources to fill position vacancies.

Additionally, all properties must be located within one of the 5 designated Growth Zones as well as within one of the TIF districts which has contributed funds to this program. Applicants must agree to make the property available for development and for industrial use only. Applicants will be approved for reimbursements on a first-come-first serve basis to the extend funds are available.

I have read and understand the conditions for reimbursement.

Print Name: _____ Title: _____

Signature: _____ Date: _____