

**Department of Procurement Services - City of Chicago**

**October 14, 2016**

**Addendum No. 2**

**To**

**REQUEST FOR PROPOSAL (“RFP”)**

**For**

**MOBILE DEVICE SOFTWARE SOLUTION FOR PARKING VIOLATION CITATION  
ISSUANCE AND OTHER VIOLATION TICKETING (INCLUDING HARDWARE AND  
RELATED CONSUMABLE PURCHASE OPTIONS)**

**Specification No. 131418**

For which Proposals are scheduled to be received no later than 4:00 PM., Central Time on October 27, 2016 (pursuant to Addendum 1 of the Request for Proposal advertised August 18, 2016) in the Department of Procurement Services, Bid & Bond Room (Room 103 of City Hall).

The following revisions/changes will be incorporated in the above referenced RFP document. All other provisions and requirements as originally set forth remain in full force and are binding.

**Respondent must acknowledge receipt of this Addendum No. 2 in its Proposal AND  
should complete and return the attached Acknowledgment by email to:**

**joseph.chan@cityofchicago.org**

**Attn: Joseph Chan, Sr. Procurement Specialist**

**This document contains:**

- I. Revisions to the RFP**
- II. Answers to 98 Questions Submitted for Clarification of the RFP; and**
- III. Addendum Receipt Acknowledgment.**

The information contained in this Addendum No. 2 is incorporated by reference into the original Request For Proposal (RFP) issued on August 18, 2016.

October 14, 2016

ADDENDUM NO. 2

FOR

REQUEST FOR PROPOSAL (RFP) FOR

**MOBILE DEVICE SOFTWARE SOLUTION FOR PARKING VIOLATION CITATION  
ISSUANCE AND OTHER VIOLATION TICKETING (INCLUDING HARDWARE AND  
RELATED CONSUMABLE PURCHASE OPTIONS)**

SPECIFICATION NO. 131418

For which proposals are due in the Department of Procurement Services, Bid & Bond Room, Room 103, City Hall, 121 N. LaSalle Street, Chicago, Illinois 60602, at 4:00 p.m., Central Time October 27, 2016.

The following revisions/changes will be incorporated in the above-referenced Request for Proposal. All other provisions and requirements as originally set forth remain in full force and are binding.

RESPONDENT SHOULD ACKNOWLEDGE RECEIPT OF THIS ADDENDUM IN THE COVER  
LETTER SUBMITTED WITH YOUR PROPOSAL.

**SECTION I: Revision to the RFP**

<u>Revision</u>	<u>Description</u>
3	Page ix "Attachments" is amended by adding Attachment 7 "Vehicle Tow – Department of Revenue" with the following page:



SS #

CITY OF CHICAGO
VEHICLE TOW-DEPARTMENT OF REVENUE

1. BOOT TOW Vehicle not released within 24 hours
2. BOOT TEAM
3. BOOT AREA NO.
4. IMMEDIATE BOOT TOW (See reverse side) Boot eligible vehicle parked in violation of 9-
5. VEHICLE TOWED TO POUND NO.
6. LOCATION OF VEHICLE (No. & Street)
7. VEH. YEAR 8. MAKE 9. BODY STYLE 10. COLOR 11. CITY LICENSE NO.-CITY-EXPIR. YEAR
12. V.I.N. 13. STATE LICENSE NO. STATE MO/YR. EXPIR.
14. NAME OWNER DRIVER 15. ADDRESS 16. HOME PHONE 17. BUS. PHONE 18. I.D. VERIFIED YES NO

19. VEHICLE INVENTORY

EXTERIOR ENGINE COMPARTMENT INTERIOR
DOORS LOCKED NO YES
EXTERIOR DAMAGED EXPLAIN IN REMARKS
GLASS BROKEN EXPLAIN IN REMARKS
HUB CAPS MISSING NO
TIRES MISSING NO
APPARENT TIRE SWITCH NO
WHEELS MISSING NO
SUN ROOF MISSING D.N.A.
T TOP MISSING D.N.A.
OTHER-SPECIFY
TRUNK LOCKED NO YES
TRUNK LOCK PUNCHED
SPARE TIRE IN VEHICLE UNKNOWN
TOOLS IN VEHICLE UNKNOWN
OTHER-SPECIFY
ENGINE MISSING NO YES
BATTERY MISSING
CARBURETOR MISSING
ALTERNATOR/
GENERATOR MISSING
AIR CLEANER MISSING
RADIATOR MISSING
TRANSMISSION MISSING
STARTER MISSING
AIR CONDITIONING/
COMPRESSOR MISSING
OTHER-SPECIFY
KEYS IN CAR NO YES
IGNITION DAMAGED/
PULLED
GLOVE BOX LOCKED
SEATS MISSING
CUSHIONS MISSING
REAR SEAT CUSHION
PULLED
RADIO MISSING
LIGHTERS MISSING
TAPE PLAYER IN CAR
C.B. RADIO IN CAR
INTERIOR DAMAGED
OTHER-SPECIFY

20. PERSONAL PROPERTY IN VEH. NO YES-Describe in Remarks
21. PROPERTY INVENTORY NO
22. INVENTORIED BY-NAME STAR NO. DISTRICT

23. REMARKS (Explain damage)

24. TOW REQUESTED BY-NAME BADGE NO. 25. DATE-TIME
26. TRUCK DRIVER'S NAME TRUCK NO. 27. SUPERVISOR APPROVING 28. DATE-TIME

NO BT

**SECTION II: Answers to 98 questions submitted for clarification of the RFP**

**Question 1: Does the Citation software have to work on IOS, Android and Windows 8 or higher or can the Respondent only provide one operating system solution?**

*Answer: Android and iOS are the two supported City standard mobile operating systems. Therefore, the citation software will need to work on either 1) Android, 2) iOS, or 3) Both (i.e., Android and iOS). It is preferred that it work on both.*

**Question 2: Is the Hosting of the back-office solution a requirement or can this solution be hosted in the City of Chicago's Data Center?**

*Answer: Hosting the back-office solution is a requirement.*

**Question 3: With the requirement of 0% goal for MBE/WBE, are there any defined incentives to the prime contractor for having a MBE/WBE on the Team.**

*Answer: No.*

**Question 4: May Respondents participate in the pre proposal meeting via teleconference?**

*Answer: No, there is no teleconference set up available.*

**Question 5: Please describe any hosting requirements.**

*Answer: Hosting requirements are outlined in the RFP. Refer to Attachment 1.*

**Question 6: What file structure is needed to export tickets to a finance system?**

*Answer: Refer to Attachment 5 in the RFP. The City seeks a real time interface with a single data base that contains all the registered license plates. It does not necessarily need to be hosted by the pay by cell, enforcement or the meter provide, but data provided by each through an API. It could be a data base separate of all three of these entities or hosted by one of these entities. The key is that it a single data base which is optimized to handle the amount of information (license plates) and the number of inquiries (when someone/something checks for a registered license plate) as required by the anticipated loading.*

*Particular attention needs to be paid to the completeness of the data. If one source of license plate data is not updating, the system needs to know about it and respond to it immediately as the system will not be able to maintain enforcement in real time. Even when fully optimized there will always be the risk of latency for several different reasons.*

**Question 7: Please describe any realtime interface with a meter company.**

*Answer: There is none.*

**Question 8: Please describe any realtime interface with a mobile phone payment application.**

*Answer: System must be able to communicate with "Pay by Cell" cloud to allow PEA to enter License plate information to determine if parking has been paid for by customer.*

*Respondent may want to create and maintain single data base that contains all paid license plates and communicates with and obtains data from the Pay by Cell provider via an API. The database should be optimized to handle the amount of information (license plates) and the number of inquiries (when someone/something checks for a paid license plate) as required by the anticipated loading. Updates must occur in real-time for accurate enforcement purposes.*

**Question 9: Please describe the preferred handheld connectivity; wifi, cellular or realtime.**

*Answer: Handhelds need to be able to operate on CDMA and/or GSM Commercial Cellular Networks – as a minimum; and, the ability to also be able to connect via Wi-Fi, when needed/available, is a plus.*

**Question 10: Who is the incumbent vendor?**

*Answer: Duncan Solutions*

**Question 11: Will the City consider proposals with a solution to the Parking Citation Issuance and related functions only, but not Compliance Violation (Administrative Notice of Violation) Issuance?**

*Answer: Yes*

**Question 12: What Vendor's License Plate Recognition (LPR) system does the City utilize?**

*Answer: Genetec*

**Question 13: Are the 26 Boot Vans equipped with LPR reading equipment, or are separate vehicles with the LPR reading equipment utilized?**

*Answer: The boot vans are equipped with LPR.*

**Question 14: Can the City provide a copy (or mockup) of the Boot Form to be printed by the mobile printer?**

*Answer: Yes, see Attachment 7 in Section I in this Addendum.*

**Question 15: What Pay by Phone Vendor(s) does the City use?**

*Answer: The Pay by Cell vendor is Passport.*

**Question 16: How many Users of the Host System (ticket inquiry, reporting, etc.) would require access concurrently? This would not include users of the issuance devices.**

*Answer: Approximately 30.*

**Question 17: Should the electronic version of the Pricing/Cost Proposal be provided as a separate spreadsheet file, incorporated into the single .pdf file, or both?**

*Answer: Both*

**Question 18:** CANVAS is the back office operation. Does the City have any indication as to who the City plans to use for future back office and processing of parking violations?

*Answer: This is not applicable to the scope of this RFP.*

**Question 19:** How does the City currently handle the collections process? Can the City provide the name of the vendor?

*Answer: This is not applicable to the scope of this RFP.*

**Question 20:** How does the City currently provide code enforcement and will this be part of this scope?

*Answer: Parking enforcement is code enforcement.*

**Question 21:** The City mentions that the Respondent will need to integrate with Global Positions System (GPS), parking meter pay-by-cell, expired sticker or license plate, boot eligible, vehicle registration and permit databases. Can the City indicate the vendor for each of these and which data the City will be providing directly (ie. from CANVAS or other software)?

*Answer: GPS: (assuming this refers to GPS location records that are transmitted from the phone to CMAT). City-issued mobile phones can be equipped with Verizon's Field Force Manager application, and the location of phones with that application are aggregated in a system operated by XORA. XORA transmits a realtime data feed to the City's in-house CMAT (Chicago Mobile Asset Tracker) system, which provides supervisors with a realtime view of phone locations. If the selected vendor cannot or will not funnel GPS location data to XORA, a new data feed from the vendor's system could be integrated with CMAT, but this would of course require time and effort to implement. The XORA solution has been fully operational for many years.*

**NOTE:** Respondent can propose a GPS solution to integrate and communicate with the proposed citation software solution including the geo-spatial mapping component.

*Respondent may want to create and maintain single data base that contains all paid license plates and communicates with and obtains data from various data sources provider via an API or batch file. Some data will be able to be provided via API (for instance the Pay by Cell transactions) and some may be achieved via batch file (for instance boot eligible vehicles). The database should be optimized to handle the amount of information and the number of inquiries as required by the anticipated loading.*

**Question 22:** "Live Demonstration and Testing of Software and PART A and B Requirements" (page 19 of RFP) references a live demo followed by a testing period for short-listed Respondents. This testing period includes use of live equipment, software, and hosting infrastructure for up to two months.

**A.** What is the anticipated timetable to enable shortlisted vendors to prepare live equipment, software and hosting infrastructure for this demo?

*Answer: Two months.*

**B.** How many users/devices are anticipated to be required for this demo?

*Answer: Up to 20*

**C. The solicitation describes heavy Chicago-specific customization requirements. Is it a correct understanding that Chicago-specific functionality (which would likely involve significant cost for customization and implementation work) will not be required until after contract award, and that the demo will be used to assess overall capability, usability, and functionality of the proposed solution, rather than the Chicago-specific functional requirements?**

*Answer: Yes. However, a demonstration or timeline of how quickly modifications can be made may be required.*

**Question 23: Are there any restrictions on where the cloud-based/backend infrastructure is physically located?**

*Answer: City data needs to reside in the continental United States.*

**Question 24: Have funds already been allocated for this engagement?**

*Answer: Yes.*

**Question 25: Some City of Chicago departments have a reputation for slow payment, a situation that is harming small businesses and presents potential risks. How is the Department of Finance's track record in terms of paying vendors? What is the Department's average time for paying vendors with valid invoices for projects of this type and of this scale?**

*Answer: Payment from the City is generally within 60 days of receipt of a complete and accurate invoice.*

**Question 26: From Page 13 of the RFP: "...provide the names of cities to which the Respondent has provided citation applications to most recently" – Our company is contemplating offering a proven solution with a history of meeting needs at other entities similar to those of the City of Chicago, through a third-party partner that created the original solution, partly in a Value-Added Reseller capacity and partly in a systems integrator capacity. Would providing the names of cities/entities where the underlying solution has been used satisfy this requirement?**

*Answer: Respondent may provide cities where the solution was used, but not provided by Respondent. However, Respondent must provide references for cities/agencies for which it has provided a solution as well.*

**Question 27: With respect to the Veteran's Small Business Bid Incentive ([http://www.cityofchicago.org/content/dam/city/depts/dps/Outreach/VeteranSmallBusinessJV\\_rev082016.pdf](http://www.cityofchicago.org/content/dam/city/depts/dps/Outreach/VeteranSmallBusinessJV_rev082016.pdf)), our company is contemplating offering a proven solution with a history of meeting needs at other entities similar to those of the City of Chicago, through a third-party partner that created the original solution, partly in a Value-Added Reseller capacity and partly in a systems integrator capacity. We would be handling customization, implementation, and other significant areas for which we have solid past performance in terms of enterprise integration, and would thus be providing a commercially-useful function, rather than acting as a mere "broker." The scope of this project will meet the \$100,000 threshold requirement for the Veteran's Small Business Bid Incentive. Given this context, are there any aspects of this**

**solicitation that would preclude our exercising opportunities available through the City of Chicago's Veteran's Small Business Bid Incentive?**

*Answer: Please refer to the regulations for the Veteran-Owned Plus Small Business Joint Venture Bid Incentive document that are on the City's website.*

**Question 28: From page 24 of the RFP: "...neither direct nor indirect subcontracting opportunities will be practicable". Can you please provide clarification on the exact meaning of this statement, with respect to this solicitation and the methodology used to make that determination?**

*Answer: If the Respondent's solution provides opportunities to subcontract, the Respondent may outline that in its response.*

**Question 29: Mention was made at the Pre-Bid conference of an existing solution for citation issuance that has been in place for about eight years. QUESTION: What is the vendor for that solution, when was the contract awarded, and where can information on that award (including contract number and amount of the award) be located?**

*Answer: Duncan Solutions*

**Question 30: Has the City identified vendors that have provided a similar solution, such as with Cook County, other large cities, or Illinois-based municipalities? If so, what vendor(s) has the City identified in this regard?**

*Answer: No.*

**Question 31: Page 44 of the solicitation: "The Chief Procurement Officer has determined that the nature of the services to be provided under this Contract are such that neither direct nor indirect subcontracting opportunities will be practicable. Therefore, there will be no stated goals for MBE/WBE participation resulting from this Contract."**

**Our Company is a minority owned technology company that provides mobile parking enforcement solutions. For over two years, we have provided services of the nature sought under the Contract and through the solicitation. We currently provide mobile parking enforcement solutions to many municipalities.**

**We request clarification on the process by which it was determined that no direct or indirect subcontracting opportunities are practicable under the Contract. We further request clarification as to the process for the Chief Procurement Officer to revisit the question of practical subcontracting opportunities for MBE/WBE participation. Finally, we seek clarification whether the Solicitation may be amended should the Chief Procurement Officer subsequently determine that MBE/WBE participation is practicable.**

*Answer: The Chief Procurement Officer has determined that the nature of the services to be provided under this Contract are such that neither direct nor indirect subcontracting opportunities will be practicable. Therefore, there will be no stated goals for MBE/WBE participation resulting from this Contract. This determination is being made pursuant to Section 2-92-450 of the Municipal Code of Chicago. Refer to the Special Conditions Regarding Minority Business Enterprise Commitment and Women Business Enterprise Commitment attached to this RFP as Exhibit 5.*

*If the Respondent's solution provides opportunities to subcontract, the Respondent may outline that in its response.*

**Question 32: Please can you define the Live system demo:**

**a. Please confirm how many officers you will use for this evaluation?**

*Answer: 10 - 20*

**b. Will they be issuing real tickets?**

*Answer: No.*

**c. What functions will they testing?**

*Answer: As much functionality as possible.*

**Question 33: Will pay-by-phone be integrated into the enforcement software**

*Answer: Software solution should integrate with Pay by Cell.*

**Question 34: How many citations are issued each year by the City?**

*Answer: The City issues over 2 million parking and compliance violations each year.*

**Question 35: Which Automated License Plate Recognition (ALPR) system (Genetec, Eltag, 3M) is the City using?**

*Answer: This is not applicable to the scope of this RFP.*

**Question 36: How many vehicles are using ALPR?**

*Answer: This is not applicable to the scope of this RFP.*

**Question 37: Does the City provide on street parking permits?**

*Answer: This is not applicable to the scope of this RFP.*

**Question 38: Does the City require decals?**

*Answer: This is not applicable to the scope of this RFP.*

**Question 39: Does the City require free visitor passes?**

*Answer: This is not applicable to the scope of this RFP.*

**Question 40: Does the City require a waiting list for your residential parking permits?**

*Answer: This is not applicable to the scope of this RFP.*

**Question 41: Does the City offer group permits to business corporations?**

*Answer: This is not applicable to the scope of this RFP.*

**Question 42: Does the City have a need for permit holders to purchase their permits online?**

*Answer: This is not applicable to the scope of this RFP.*

**Question 43: Does the City have a requirement for proof of residence?**

*Answer: This is not applicable to the scope of this RFP.*

**Question 44: How does the City process citation payments internally?**

*Answer: This is not applicable to the scope of this RFP.*

**Question 45: Does the City need web payment and ticket appeals functionalities (online portal)?**

*Answer: This is not applicable to the scope of this RFP.*

**Question 46: Does the City require ticket processing, ageing, and late notice?**

*Answer: This is not applicable to the scope of this RFP.*

**Question 47: Does the City need court scheduling?**

*Answer: This is not applicable to the scope of this RFP.*

**Question 48: Does the City do collection?**

*Answer: This is not applicable to the scope of this RFP.*

**Question 49: Does the City have a requirement for out of state Department of Motor Vehicle (DMV) look ups?**

*Answer: This is not applicable to the scope of this RFP.*

**Question 50: The submittal requirements state to include 8 electronic copies. Can you please clarify that eight electronic copies of the proposal are to be included on one USB drive or CD-ROM?**

*Answer: The eight electronic copies are to be individual USB drives or eight individual CD-ROM's. Refer to Section V.B.4 in the RFP for more details.*

**Question 51: Can you please provide details about Compliance Violations including a list of violations, data fields, required integrations and dataflows? Are these violations loaded to CANVAS? If not, please provide additional details.**

*Answer: The same information required for a parking ticket is required for a compliance violation. Compliance violations are issued in the same manner as parking violations and are uploaded to CANVAS in the same batch file.*

**Question 52: The current vendor maintains an image repository and database over 1 Terabyte (1TB) in size. Per the RFP, all "data and photos are required to be maintained throughout the life of the contract and Contractor must comply with all City data retention**

requirements.”

- a. Please confirm the selected vendor will be required to convert and maintain online access to the existing data and images from this database.

*Answer: Respondent will be required to convert and maintain approximately one year of images.*

- b. Please provide any City data retention requirement.

*Answer: Refer to Attachment 3 in the RFP “Data Policy / Data with Contractor.*

**Question 53: What make and model mobile devices does the City currently have and how many?**

*Answer: Duncan*

**Question 54: What make and model mobile printers does the City currently have and how many?**

*Answer: None*

**Question 55: Are the mobile devices currently under warranty?**

*Answer: Yes*

**Question 56: Currently does the City employ geospatial and mapping technologies? If so, please briefly describe in which manner.**

*Answer: The City has an on-premise geospatial system built on the Esri product suite, and it has in-house software services that are used by many systems for address cleansing, geocoding and reverse geocoding. Some City applications also use Google maps and open source mapping software as well. With respect to realtime GPS tracking of device locations, refer to the answer to Question 8 in this Addendum.*

**NOTE: Respondent can propose a GPS solution to integrate and communicate with the proposed citation software solution including the geo-spatial mapping component.**

**Question 57: In Section B, Introduction to the RFP, page 3...”Bridge”. Who is the City’s current vendor and what software does the City use?**

*Answer: Duncan.*

**Question 58: In Section III, Background, how many hand written tickets where written in 2014 and 2015? Would the City want the contractor to do the data entry of those citations?**

*Answer: The City issues over 1 million hand-written tickets per year. No, the City does not want the Contractor to do the data entry of those citations?*

**Question 59: In Section III, Background, how many citation software users will the City require?**

*Answer: Department of Finance requires at least 250. This may be expanded if the Police Department chooses to use the solution.*

**Question 60: In Section III, Parking Enforcement, can a copy of the parking ticket book citation be provided? Would the City like the contractor to provide? If so, how many would be needed on an annual basis?**

*Answer: No, The Contractor is not required to produce handwritten citations.*

**Question 61: How are the City's hand written tickets delivered for input and what is the frequency?**

*Answer: This is not applicable to the scope of this RFP.*

**Question 62: In Section III, Hardware, which LPR system does the City use?**

*Answer: Genetec, but it is only used for booting operations.*

**Question 63: In Section III, Parking Ticket Paper and Envelopes, are the envelopes also purchased from the same contractor?**

*Answer: Yes.*

**Question 64: In Section III, Maintenance and Support, "hot stock-swap out provision" how many backups are required in your inventory?**

*Answer: If hardware is purchased through the contract resulting from this RFP, the City expects at least 10% stock.*

**Question 65: Will the City accept Audited Financial reports?**

*Answer: Yes.*

**Question 66: How many parking tickets were issued in 2013, 2014 and 2015?**

*Answer: The City issues over 2 million tickets per year.*

**Question 67: What is the range of fines and penalties?**

*Answer: This is not applicable to the scope of this RFP.*

**Question 68: What is the revenue of parking tickets for 2014 and 2015?**

*Answer: This is not applicable to the scope of this RFP.*

**Question 69: What is the total number of unpaid parking tickets in 2014 and 2015?**

*Answer: This is not applicable to the scope of this RFP.*

**Question 70: What is the approximate revenue value of unpaid parking tickets of 2014 and 2015?**

*Answer: This is not applicable to the scope of this RFP.*

**Question 71: Does the City issue warning tickets? If so, what is the policy?**

*Answer: No.*

**Question 72: What is the total number of people issuing tickets?**

*Answer: Approximately 200 people. This may be expanded should the Police Department choose to utilize the solution.*

**Question 73: What is the number of locations (Base Stations) where persons issuing tickets report too?**

*Answer: There are currently three. However, the City does have home deployment staff.*

**Question 74: What is the number of locations where parking tickets can be paid in person? How many people at that (those) locations accept payments?**

*Answer: This is not applicable to the scope of this RFP.*

**Question 75: Does the City mail delinquent violation notices? If so, how many?**

*Answer: This is not applicable to the scope of this RFP.*

**Question 76: How does the City currently obtain registered owner name and address information?**

*Answer: This is not applicable to the scope of this RFP.*

**Question 77: Is the City interested in outsourcing their data entry work (ticket entry, payment processing and/or customer services calls)?**

*Answer: This is not applicable to the scope of this RFP.*

**Question 78: How many various permit types does the City have?**

*Answer: This is not applicable to the scope of this RFP.*

**Question 79: What kind of permit stock is used? Sticker, hang tag, virtual?**

*Answer: Currently visual- sticker, hang tag, dashboard. City Clerk may implement an electronic permit system.*

**Question 80: Would permit stock be supplied and fulfilled by the City?**

*Answer: This is not applicable to the scope of this RFP.*

**Question 81: How many of the various permits were issued in 2015?**

*Answer: This is not applicable to the scope of this RFP.*

**Question 82: What bank does the City use?**

*Answer: This is not applicable to the scope of this RFP.*

**Question 83: Will the City provide 3 months of invoices from 2015 or 2016 for the services the City is currently receiving?**

*Answer: No.*

**Question 84: How many photos can currently be saved to any given citation for viewing on violator website?**

*Answer: One to four photos can be associated with a citation.*

**Question 85: Do City Personnel perform 1st Level Reviews and 2nd Level Hearings? Approximately what percent of tickets issued are contested?**

*Answer: This is not applicable to the scope of this RFP.*

**Question 86: Does the City own the currently-deployed "fleet" of AutoCITE devices, or are they owned by a 3rd-party vendor who is currently providing the City's ticketing services?**

*Answer: The City owns the current devices.*

**Question 87: Can AutoCITE devices be purchased from Duncan Solutions "a la carte"; that is, without also purchasing an accompanying suite of ticketing applications installed on the devices or the AutoPROCESS back end server component?**

*Answer: It is not part of the current scope of the City's contract with Duncan.*

**Question 88: If so, are the Windows CE drivers necessary to interface with the printer, camera, and other "built-in peripheral" components of the AutoCITE handheld device public domain, purchasable/license-able, or completely proprietary?**

*Answer: This question is unclear and does not seem to be applicable to the scope of this RFP.*

**Question 89: What is the current workflow process required to go from issuing a ticket to booting a vehicle? How many different City employees and approvals are involved, from what departments, and in what order?**

*Answer: This is not applicable to the scope of this RFP.*

**Question 90: Is adding the functionality to accept payments via the handheld device beyond the scope of this RFP?**

*Answer: This is not applicable to the scope of this RFP.*

**Question 91: On page 35 of the RFP, it states, "The issuing officer's signature, in the form of a digital signature, must print on the violation." Does the term "digital signature" refer to a**

**graphical representation of a written signature, or to the IT industry standard of a cryptographic signature based on PKI a certificate?**

*Answer: "Digital signature" refers to a copy of actual signature.*

**Question 92: What will determine if the City elects to purchase hardware from the Contractor?**

*Answer: Cost, hardware proposed, availability of hardware through an existing City contract.*

**Question 93: There is \$2-3 million listed in Q3 Buying Plan booklet. Is this \$2-3 million allotted for the entire span of the project or yearly?**

*Answer: This is not applicable to the scope of this RFP.*

**Question 94: Which specific existing data sets must be harnessed by the citation software?**

*Answer: Refer to the Exhibits /Attachments in the RFP for requirements.*

**Question 95: How will any changes in hosting infrastructure costs be accommodated in the event that an additional 2,000 citation software users (CPD) are to be accommodated by the solution?**

*Answer: If Respondent plans to charge additional fees if the CPD opts to utilize the solution, or the City increases the number of users for any other reason, Respondent must include those prices in their response.*

**Question 96: Are all mobile units expected to operate wirelessly within the context of the new solution? Will there be any need to transmit data (e.g. photos) via docking station?**

*Answer: Yes. The City prefers not to utilize docking stations.*

**Question 97: Does the City want this software to have integration with existing software? If so, what is the existing software?**

*Answer: This question is unclear. The City does not have a need for the proposed solution to integrate with the current Citation Issuance Software.*

**Question 98: Who is responsible for providing audit/legal/ financial statements? Should each company provide these or only the prime?**

*Answer: The prime is responsible for providing the audit/legal/financial statements unless the Respondent is a joint venture. Respondent must comply with the submittal requirements outlined in Section VI.B, Required Contents of Proposal in the RFP.*

**CITY OF CHICAGO  
DEPARTMENT OF PROCUREMENT SERVICES**

**JAMIE L. RHEE  
CHIEF PROCUREMENT OFFICE**

**CITY OF CHICAGO - DEPARTMENT OF PROCUREMENT SERVICES**

**October 14, 2016**

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**SPECIFICATION NO. 131418**

Consisting of Sections I – III including this Acknowledgment.

**III. ADDENDUM RECEIPT ACKNOWLEDGMENT**

I hereby acknowledge receipt of Addendum No.2 to the RFP named above and further state that I am authorized to execute this Acknowledgment on behalf of the company listed below.

\_\_\_\_\_  
Signature of Authorized Individual

\_\_\_\_\_  
Title

\_\_\_\_\_  
Name of Authorized Individual (Type or Print)

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Business Telephone Number

**Complete and Return this Acknowledgment by email to: [joseph.chan@cityofchicago.org](mailto:joseph.chan@cityofchicago.org)  
Attn: Joseph Chan, Sr. Procurement Specialist**