

DEPARTMENT OF PROCUREMENT SERVICES – CITY OF CHICAGO

June 11, 2018

ADDENDUM NO. 3

FOR

EMERGENCY ROAD TIRE SERVICES

Specification No. 388770

This document contains:

- I. Revisions to the Specification.
- II. Questions Submitted for Clarification of the Specification.
- III. Addendum Receipt Acknowledgement

For which Bids are scheduled to be received no later than 11:00 a.m., Central Time on June 20, 2018 (pursuant to Addendum 2, advertised May 30, 2018, to Specification 388770, advertised on April 6, 2018, in the Department of Procurement Services, Bid & Bond Room 103 City Hall.

Required for use by:
CITY OF CHICAGO
(Department of Fleet and Facility Management)



This Addendum is distributed by:

CITY OF CHICAGO
Department of Procurement Services

Bidder must acknowledge receipt of this Addendum No. 3 on the Bid Execution Page and should complete and return the attached Acknowledgment by email to

michael.smith@cityofchicago.org

Attn: Michael L. Smith, Procurement Specialist
(312) 744-4910

The information contained in this Addendum No. 3 is incorporated by reference into the original Specification issued on April 6, 2018.

RAHM I. EMANUEL
MAYOR

JAMIE L. RHEE
CHIEF PROCUREMENT OFFICER

June 11, 2018

ADDENDUM NO. 3

FOR

EMERGENCY ROAD TIRE SERVICES

Specification No. 388770

For which bids are due in the Department of Procurement Services, Bid & Bond Room, Room 103, City Hall, 121 N. LaSalle Street, Chicago, Illinois 60602, at 11:00 a.m., Central Time, June 20, 2018 (pursuant to Addendum 2).

The following questions/answers will be incorporated in the above-referenced Specification. All other provisions and requirements as originally set forth remain in full force and are binding.

BIDDER SHOULD ACKNOWLEDGE RECEIPT OF THIS ADDENDUM ON THE BID EXECUTION PAGE (ARTICLE 11) SUBMITTED WITH YOUR BID. FAILURE TO ACKNOWLEDGE MAY RESULT IN BID REJECTION.

Section I: Revisions

Revision # Description

The Bid Opening Date is postponed to July 2, 2018, at 11:00 a.m. Central Time.

1. **Revision 1.** Article 5, SCOPE OF WORK AND DETAILED SPECIFICATIONS, Section 5.9. Technical Requirements, is deleted in its entirety and replaced as follows:

The Contractor must furnish all labor, materials and tools necessary to repair and or replace flat tires and inner tubes with its own equipment and personnel. The tire repair service is to include the dismounting and mounting of tires as required by the Department of Fleet and Facility Management.

2. **Revision 2.** Article 5, SCOPE OF WORK AND DETAILED SPECIFICATIONS, Section 5.9.3. Penalties for Performance Deficiencies, is deleted in its entirety and replaced as follows:

The Contractor is expected to arrive at the vehicle within 60 minutes of notification from the Department of Fleet and Facility Management Dispatch Center. Failure to arrive within 60 minutes of notification will be deemed a performance deficiency.

The Department of Fleet and Facility Management will consider weather, traffic, etc., contingent on the contractor making a good faith effort to respond to the tire emergency. When these events occur, a call must be placed to the Dispatch Center as soon as it is known that the Contractor will not be able to meet the 60 minute response time. A decision may be made by Dispatch whether or not to cancel the request.

The Commissioner or an Authorized Representative will penalize the Contractor each time a deficiency occurs. If the Contractor arrives 15-30 minutes after the 60 minute notification call for

service and has not notified the Dispatch Center of delays due to weather, traffic etc., the Contractor will incur a 25% penalty. If the Contractor arrives 31-60 minutes after the 60 minute notification call for and has not notified the Dispatch Center of delays due to weather, traffic etc., the Contractor will incur a 50% penalty.

The penalty amount will be deducted from any monies due to the Contractor.

3. Revision 3. Article 5, SCOPE OF WORK AND DETAILED SPECIFICATIONS, Section 5.9.5. Removal and Replacement, is deleted in its entirety and replaced as follows:

Tires Must be removed from the vehicle and inspected; if tires are deemed unrepairable by the Contractor, the tire will be replaced with a tire provided by the Department of Fleet and Facility Management. The unrepared tire will be returned to the Department of Fleet and Facility Management Garage. The Contractor will be notified of the tire drop off location by the Department of Fleet and Facility Management Dispatch Center.

4. Revision 4. Article 5, SCOPE OF WORK AND DETAILED SPECIFICATIONS, Section 5.9.7. Tire Replacement, is deleted in its entirety and replaced as follows:

When the Contractor receives a Call for Service from the Department of Fleet and Facility Management Dispatch Center, the Contractor will be notified of the tire repair. Upon inspection by the Contractor, if the tire is deemed repairable, the tire will be repaired on site. If tire replacement is required, the Contractor will notify the Dispatch Center. Replacement tires will be available at the Department of Fleet and Facility Management Garage. The Dispatcher will notify the Contractor of the Garage location for tire pick up. The Contractor will bill the City per trip charge to return and pick up tire(s) as stated on the proposal pages. If the contractor is required to pick up more than one tire on a single trip, the Contractor will be compensated for only one trip.

5. Revision 5. Article 5, SCOPE OF WORK AND DETAILED SPECIFICATIONS, Section 5.11.2 Repair, is deleted in its entirety and replaced as follows:

A. Each tire must be dismounted from the wheel, inspected and all foreign objects removed. If repairable, a mushroom type plug, crisscross patches, boots or combination plug and patch such as a "Hex Goodyear", "Rema" or an approved equivalent shall be used for the repair.

B. The repaired tire must be remounted on the wheel.

6. Revision 6. Article 5, SCOPE OF WORK AND DETAILED SPECIFICATIONS, Section 5.12.2 Repair, is deleted in its entirety and replaced as follows:

A. Each tire must be dismounted from the wheel, inspected and all foreign objects removed. If repairable, a mushroom type plug, crisscross patches, boots or combination plug and patch such as a "Hex Goodyear", "Rema" or an approved equivalent shall be used for the repair.

B. The repaired tire must be remounted on the wheel.

7. Revision 7. Article 5, SCOPE OF WORK AND DETAILED SPECIFICATIONS, Section 5.13.2 Repair, is deleted in its entirety and replaced as follows:

A. Each tire must be dismounted from the wheel, inspected and all foreign objects removed. If repairable, a mushroom type plug, crisscross patches, boots or combination plug and patch such as a "Hex Goodyear", "Rema" or an approved equivalent shall be used for the repair.

B. The repaired tire must be remounted on the wheel.

Section II: Questions

The following are answers to questions resulting from the pre-Bidder's Conference held on April 20, 2018.

Question No. 1: Are there any contractor requirements such as the vendor must be able to perform all aspects of the contract with their own equipment and personnel?

Answer No. 1: See Revision# 1

Question No. 2: Section 5.9.3 (pg. 68) Penalties for Performance Deficiencies – Will the City consider waiving these performance deficiencies, since the following events are not taken into consideration: snow, rain, expressway blockings, accidents, etc... Also, the penalties of 25-50% are unreasonable.

Answer No. 2: See Revision# 2

Question No. 3: Section 5.9.5 (pg. 68) Removal and Replacement – It appears to give the contractor the responsibility of replacing if a tire needs to be replaced. However, section 5.9.7 Tire replacement – states “the Contractor will be notified whether or not replacement tire will be required.” Please clarify who will make the decision?

Answer No. 3: See Revisions #3 & 4

Question No. 4A: Section 5.11.2 Repair – A. (Inspected on a tire spreader) Tire Spreaders are a large piece of shop equipment and not emergency road equipment.

Answer No. 4A: See Revision# 5

Question No. 4B: Section 5.11.2 Repair – C. (Repair Tire and Wheel must be balanced on balancing equipment) Tire Balancers are a large piece of shop equipment and not emergency road equipment.

Answer No. 4B: See Revision# 5

Question No. 5: To be clear, we must bid each line item to be considered for award?

Answer No. 5: See Section 1.20.1.1 entitled “Must Bid All Lines”

Question No. 6: What are the exact requirements needed to be met in order to be considered for the bid?

Answer No. 6: See Revision# 2 Article 1 Requirements For Bidding and Instructions to Bidders and Article 5 Scope of Work Detailed Specifications for requirements related to this Specification.

Question No. 7: What are the hours that the Contractor will be required to be available for service? Reason being that we work from 8am-6pm Monday through Friday and 8am-3pm on Saturday. Those hours also includes road services as well. Unfortunately we don't offer 24-hour road side assistance.

Answer No. 7: See Section 5.9.1. Hours of Operations – The Contractor must be available for emergency road tire service 24 hours a day, 7 days a week, 365 day per year.

Question No. 8: As far as payment goes, what amounts are we looking at for compensation? Just to get a general idea.

Answer No. 8: Bidders will submit bids based on the estimated usage as stated on the Proposal Pages.

Question No. 9: If we get the bid, will we be the only company taking on the work for the emergency road tire service? Meaning are we the ONLY ones you guys will be coming to or is there another company that will be sharing the work?

Answer No. 9: See Section 5.2 Basis of Award. It is the City's intent to utilize the services of the awarded Contractor for all services included in the scope of services of this specification. The City reserves the right to utilize in-house resources whenever it may serve the operational needs of the City.

Question No. 10: Is it a requirement to take every service requested from the city?

Answer No. 10: See Section 5.9.2 Call for Service – The Contractor will respond to calls for service from the Department of Fleet and Facility Management Dispatch Center requesting emergency road tire service.

Question No. 11: On emergency calls, traffic and weather play a major part in the length of time it takes to perform the needed service, there need be a line on the proposal page for an hourly rate.

Answer No. 11: No revision to the specification required to add an hourly rate. Revision 2, reflects additional requirement to address weather and traffic situations.

SECTION III. Addendum Receipt Acknowledgement.

1. All Bidders must sign and acknowledge this Section III Addendum Receipt Acknowledgment, (and all previous addenda), and acknowledge on the appropriate Bid Execution Page, signed, notarized, and returned.

June 11, 2018

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EMERGENCY ROAD TIRE SERVICES

Specification No. 388770

Required by:



CITY OF CHICAGO
Department of Fleet & Facility Management

Consisting of Sections I through III including this Acknowledgment.

III. ADDENDUM RECEIPT ACKNOWLEDGMENT

I hereby acknowledge receipt of Addendum No. 3 to the Specification named above and further state that I am authorized to execute this Acknowledgment on behalf of the company listed below.

Signature of Authorized Individual

Title

Name of Authorized Individual (Type or Print)

Company Name

Business Telephone Number

Complete and Return this Acknowledgment by email to:

Michael.smith@cityofchicago.org

Attn: Michael L. Smith, Procurement Specialist