

Release Summary Sheet

Contract (PO) Number: T26463

Release Number: 185

Specification Number: B09684210

Name of Contractor: F.H. PASCHEN/S.N. NIELSEN, INC

City Department: DEPT OF GENERAL SERVICES

Title of Contract: T0968421001 REHABILITATION OF CITY FACILITIES

Dollar Amount of Release: \$33,540.28

Release Description: GENERAL CONSTRUCTION - PUBLIC WORKS RELATED
JOB ORDER CONTRACTING (J.O.C.)
UNRESTRICTED-REHABILITATION

Procurement Services Contact Person: BYRON WHITTAKER

Vendor Number: 105528

Submission Date:

**CITY OF CHICAGO
BLANKET RELEASE**

Original (Department)

Furnish the supplies and/or services described below in conformance with conditions set forth herein and in your offer

RELEASE DATE	PURCHASE ORDER	RELEASE NUMBER	SPECIFICATION NUMBER	VENDOR NUMBER	SITE NAME	DELIVERY DATE	PAGE NUMBER
07/29/2004	T26463	185	B09684210	1055528	A		1

DELIVER TO: 38-038

038-2005 30 NORTH
30 N. LA SALLE ST.
ROOM 3700
Chicago, IL 60602

ORDERED FROM:

F.H. PASCHEN/S.N. NIELSEN, INC
O'HARE PLAZA
8725 W. HIGGINS RD STE 200
CHICAGO, IL 60631

DELIVERY CHARGES to be PREPAID
TITLE TO PASS ON DELIVERY

CONTACT: Staci-Rae Bixler 744-1636

PO DESCRIPTION: T0968421001 REHABILITATION OF CITY FACILITIES

BLANKET RELEASE

THIS SIGNED RELEASE IS YOUR AUTHORITY TO FURNISH THE SPECIFIED SUPPLIES AND /OR SERVICES IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE BLANKET AGREEMENT NUMBER: T26463

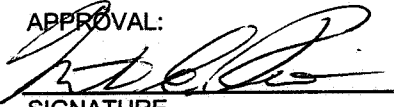
THIS PURCHASE IS FOR DEPARTMENT: 38 - DEPT OF GENERAL SERVICES

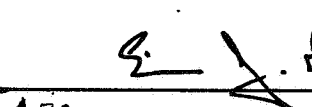
SUBMIT THE ORIGINAL INVOICE TO:

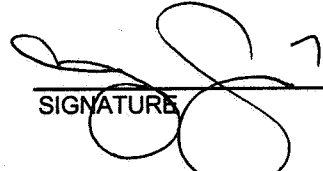
PO Line	Ship Line	COMMODITY INFORMATION	QUANTITY	UOM	UNIT COST	TOTAL COST
1	1	96842	33,540.28	USD	1.00	33,540.28
GENERAL CONSTRUCTION - PUBLIC WORKS RELATED JOB ORDER CONTRACTING (J.O.C.) UNRESTRICTED-REHABILITATION JUP816.A; INSTALL SHADES & A/C UNITS AT VARIOUS LOCATIONS; K-4-036; SMITH; CIP 130-04-0179						
		Dist BFY FUND COST CTR APPR ACCNT ACTV PROJECT RPT CAT GENRL FUTR				
		1 003 0497 0382005 4235 220540 0000 90138151 000000 00000 0000				33,540.28
SHIPMENT TOTAL:						33,540.28

RELEASE TOTAL: 33,540.28

APPROVAL:

 8/2/04
SIGNATURE DATE

 8/3/04
CPO DATE

 7/30/04
SIGNATURE DATE

Payment on this order will be made upon receipt of an original vendor invoice form referencing this order.

Submit the original invoice to the department referenced above.

Mark all packages and papers with the purchase number.

Any deliveries containing overshipments will be reflected unless otherwise authorized in this purchase.

This purchase is subject to the City of Chicago General Conditions for Supplies, Work, or Professional Consulting Services; Special Conditions, Disclosure Ownership, Acceptance Page, as applicable, which are attached hereto or incorporated herein by reference.

To: Department of: General Services

Date: 07/01/2004

Sub-Order Total: \$33,540.28

DISCLOSURE OF RETAINED PARTIES

A. Definitions and Disclosure Requirements.

1. As used herein, the term "Contractor" means a person or entity who has any contract or lease with the City of Chicago.
2. Pursuant to Executive Order 97-1, every city contract and lease must be accompanied by a disclosure statement providing certain information and attorneys, lobbyists, accountants, consultants, subcontractors, and other persons whom the Contractor has retained or expects to retain with respect to the contract or lease. In particular, the Contractor must disclose the name of each such person, his or her business address, the nature of the relationship, and the amount of fees paid or estimated to be paid.
3. The Contractor is not required to disclose employees who are paid solely through the Contractor's regular payroll.
4. "Lobbyist" means any person (a) who for compensation or on behalf of any person other than himself undertakes to influence any legislative or administrative action, or (b) any part of whose duties as an employee of another includes undertaking to influence any legislative or administrative action.

B. Certification

Contractor hereby certifies as follows:

1. This Disclosure relates to the following transaction:

Project name: JUP816.A EC #64 - Shades
Specification, loan or other Identifying number: B09684210A

2. Name of Contractor: F.H. Paschen/SN Nielsen

3. EACH AND EVERY attorney, lobbyist, accountant, consultant, subcontractor, or other person retained or anticipated to be retained by the Contractor with respect to or in connection with the contract or lease is listed below (attach additional pages if necessary):

NAME	BUSINESS ADDRESS	MBE WBE or Non	RELATIONSHIP (attorney, lobbyist, subcontractor, etc.)	FEE(indicate whether paid or estimated) \$
Boelter Companies, Inc.	7370 N. Lincolnwood Lincolnwood, IL 60712	Non	Subcontractor	685.00
Anderson Moran Construction, LLC	617 W. Front Street Wheaton, IL 60187	Non	Subcontractor	824.00
GABES INSTALLATION SERVICES	3130 N. Elston Ave. Chicago, IL 60618	MBE	Subcontractor	5,666.00
Edwards Engineering, Inc.	1000 Touhy Ave. Elk Grove Village, IL 60007	Non	Subcontractor	18,733.00

CHECK HERE IF NO SUCH PERSONS HAVE BEEN RETAINED OR ARE ANTICIPATED TO BE RETAINED

4. The Contractor understands and agrees that the City may rely on the information provided herein and that providing any false, incomplete or inaccurate information shall constitute default under the contract and may result in termination of the contract or lease.
5. The Contractor understands and agrees that in any case in which the Contractor is uncertain whether a disclosure is required under the Executive Order, the Contractor must either ask the city whether disclosure is required or make the disclosure.

Under penalties of perjury, I certify that I am authorized to execute this Disclosure on behalf of the Contractor that the information disclosed herein is true and complete, and that no relevant information has been withheld.

Signature

Name (type or print)

Date

Title

Subscribed and sworn to before me
this 1 day of June 2004

Notary Public Signature





City of Chicago
Richard M. Daley, Mayor

Department of General Services

Michi E. Peña
Commissioner

Suite 3700
30 North LaSalle Street
Chicago, Illinois 60602-2586
(312) 742-3124
(312) 744-9883 (FAX)
<http://www.cityofchicago.org>

16 April 2004

Mr. Eric J. Griggs
Chief Procurement Officer
Department of Procurement Services
City Hall, Room 403
121 North LaSalle Street
Chicago, IL 60602

Attention: Dale Hillerman
City JOC Manager

Re:	JOC Project Number:	JUP816.A K-4-036
	Project Title:	CFD E.C. 64 Shades
	Address:	Engine Company 064 7659 S. Pulaski Rd.
	Estimated Cost:	\$ 8,000.00
	Specification #:	B09684210A
	Funding Source:	02-497-38-2005-4095-0540-90058-15-1

Dear Mr. Griggs:

We request that the above referenced project be contracted under the Job Order Contracting (JOC) Method. Attachment A describes the scope of work and the appropriateness for using JOC for this project.

Please direct all technical inquiries to Project Manager Dick Smith at 744-3843 and all other inquiries to Staci-Rae Bixler at 744-1636.

If you concur with our recommendation, please sign below and return a copy for our files.

Sincerely,

Michi E. Peña
Commissioner of General Services

APPROVED:

4/27/04
Eric J. Griggs
Chief Procurement Officer

Approved:

James Chronis
Nicholas Ahrens
Mary Capecci
Gerald McGleam





**THE DEPARTMENT OF GENERAL SERVICES
JOC APPROVAL LETTER**

UTILIZING JOC FOR CITY CONSTRUCTION PROJECTS

CFD Engine Co. 64
7659 S. Pulaski

For all proposed JOC projects, please complete items 1 and 2 below. As appropriate, complete items 3, 4 and 5. Attach to MOA (JOC Approval Letter)

- 1. Please describe the major features of this project:**
Furnish and install window shades and window blinds at Engine Company 64 and for the Rapid Response facility at Honore and Pershing.
- 2. Please explain why this project could not be bid using the City's traditional bid process, and the need to use JOC procurement system:**
These stations are in a non-residential area and shades were never included with the new windows, additional privacy is required and by using the JOC procurement method this can be accomplished in a prompt manner.
- 3. If this project is a one trade project, please provide additional explanation of why it would not be in the City's best interest to do the project under JOC.**
Multiple trade project.
- 4. If it is anticipated that over 25% of the project will consist of Non-Prepriced Items, please provide an explanation on why JOC should be used:**
No non-prepriced items anticipated.
- 5. If some elements of the proposed JOC project scope of work are covered by City Term Agreements, these elements should be removed from the JOC project.**

From: Richard Smith
To: Dale Hillerman
Date: 4/27/04 11:18AM
Subject: Engine Company 64 New Shades

When a previous project manager had new windows installed, shades were not included. This station is on a busy street and lack of shades has been noticed by a deputy fire commissioner. We are requesting these be done by a JOC contractor to provide uniformity to all the fire stations and this work has already been measured and quoted.

Dick