

## Release Summary Sheet

**Contract (PO) Number:** 8634

**Release Number:** 66

**Specification Number:** 26799

**Name of Contractor:** PAUL BORG CONSTRUCTION CO INC

**City Department:** DEPT OF GENERAL SERVICES

**Title of Contract:** JOB ORDER CONTRACT REHABILITATION OF CITY FACILITIES

**Dollar Amount of Release:** \$70,109.13

**Release Description:** GENERAL CONSTRUCTION - PUBLIC WORKS RELATED

**Procurement Services Contact Person:** BYRON WHITTAKER

**Vendor Number:** 50086541

**Submission Date:**

**CITY OF CHICAGO  
BLANKET RELEASE**

Original (Department)

**SUBJECT TO SUBCONTRACTOR CERTIFICATION**

Furnish the supplies and/or services described below in conformance with conditions set forth herein and in your offer

RELEASE DATE	PURCHASE ORDER	RELEASE NUMBER	SPECIFICATION NUMBER	VENDOR NUMBER	SITE NAME	DELIVERY DATE	PAGE NUMBER
09/24/2007	8634	66	26799	50086541	A		1

DELIVER TO: 38-038

038-0030  
30 N. LA SALLE ST.  
ROOM 3700  
Chicago, IL 60602-2500

ORDERED FROM:

PAUL BORG CONSTRUCTION CO INC  
2007 S MARSHALL BLVD  
CHICAGO, IL 60623

DELIVERY CHARGES to be PREPAID  
TITLE TO PASS ON DELIVERY

CONTACT: NICK AHRENS 744-7751

PO DESCRIPTION: JOB ORDER CONTRACT REHABILITATION OF CITY FACILITIES

BLANKET RELEASE

THIS SIGNED RELEASE IS YOUR AUTHORITY TO FURNISH THE SPECIFIED SUPPLIES AND /OR SERVICES IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE BLANKET AGREEMENT NUMBER: 8634

THIS PURCHASE IS FOR DEPARTMENT: 38 - DEPT OF GENERAL SERVICES

SUBMIT THE ORIGINAL INVOICE TO:

PO Line	Ship Line	COMMODITY INFORMATION	QUANTITY	UOM	UNIT COST	TOTAL COST					
1	1	96842 GENERAL CONSTRUCTION - PUBLIC WORKS RELATED	70,109.13	USD	1.00	70,109.13					
JB5-021.B; PO#8634 ; IG OFFICE RENOVATION; HANSEN ; P-6-069											
Dist	BFY	FUND	COST CTR	APPR	ACCNT	ACTV	PROJECT	RPT CAT	GENRL	FUTR	
1	006	0C10	0382005	1526	220540	0000	11169151	000000	00000	0000	70,109.13
1											
SHIPMENT TOTAL:											70,109.13
RELEASE TOTAL:											70,109.13

APPROVAL:

SIGNATURE

DATE

SIGNATURE

DATE

*CPO*

*Date*

07 SEP 27 AM 10:47

Payment on this order will be made upon receipt of an original vendor invoice form referencing this order.

Submit the original invoice to the department referenced above.

Mark all packages and papers with the purchase number.

Any deliveries containing overshipments will be reflected unless otherwise authorized in this purchase.

This purchase is subject to the City of Chicago General Conditions for Supplies, Work, or Professional Consulting Services; Special Conditions, Disclosure Ownership, Acceptance Page, as applicable, which are attached hereto or incorporated herein by reference.



City of Chicago  
 Department of General Services  
 30 North LaSalle Street  
 Chicago, IL 60602

To: Department of General Services

Date: September 12, 2007

**Sub-Order Total: 70,109.13**

**Disclosure of Retained Parties**

**A. Definitions and Disclosure Requirements**

- As used herein, the term "Contractor" means a person or entity who has any contract lease with the City of Chicago.
- Pursuant to Executive Order 97-1, every city contract and lease must be accompanied by a disclosure statement providing certain information and attorneys, lobbyists, accountants, consultants, subcontractors, and other persons whom the contractor has retained or expects to retain with respect to the contract or lease. In particular, the contractor must disclose the name of each such person, his or her business address, the nature of the relationship, and the amount of fees paid or estimated to be paid.
- The Contractor is not required to disclose employees who are paid solely through the Contractor's regular payroll.
- "Lobbyist" means any person (a) who for compensation or on behalf of any person other than himself undertakes to influence any legislative or administrative action, or (b) any part or whose duties as an employee of another includes undertaking to influence any legislative or administrative action.

**B. Certification**

Contractor hereby certifies as follows:

- This Disclosure relates to the following transaction:

Project name: JB5-021.B Inspector General Offices Finishes

Specification, loan or other identifying number: 8634

- Name of Contractor: City of Chicago - DGS - Paul Borg Const.

- EACH AND EVERY attorney, lobbyist, accountant, consultant, subcontractor, or other person retained or anticipated to be retained by the Contractor with respect to or in connection with the contract or lease is listed below (attach additional pages if necessary):

Name	BUSINESS ADDRESS	MBE WBE or Non	Relationship (attorney, lobbyist, subcontractor, etc.)	FEE (indicate whether paid or estimated)
SMC Window Film Company	8325 Lake Shore Dr. Gary, IN, 46403	Non	Subcontractor	\$962.00 Est.
Paul Borg Construction	2007 South Marshall Blvd Chicago, IL, 60623	Non	Subcontractor	\$11,196.73 Est.
All Phase Electric	1229 E. Algonquin Rd Arlington Heights, IL, 60005	Non	Subcontractor	\$38,228.00 Est.
Service Glass	4161 South Morgan Street Chicago, IL, 60609-2563	Non	Subcontractor	\$2,322.00 Est.
JMI Crafted Commercial Millwork, Ir	3032 W. 167th St. Markham, IL, 60426	Non	Subcontractor	\$15,798.00 Est.
Aqua Sonics Enterprises, Inc.	PO Box 1906 Highland, IN, 46322	Non	Subcontractor	\$1,602.40 Est.

CHECK HERE IF NO SUCH PERSONS HAVE BEEN RETAINED OR ARE ANTICIPATED TO BE RETAINED \_\_\_\_\_

4. The Contractor Understands and agrees that the city may rely on the information provided herein and that providing any false incomplete or inaccurate information shall constitute default under the contract and may result in termination of the contract or lease

5. The Contractor understands and agrees that in any case in which the Contractor is uncertain whether a disclosure is required under the Executive order, the Contractor must either ask the city whether disclosure is required or make the disclosure.

Under the Penalties of perjury, I certify that I am authorized to execute this Disclosure on behalf of the Contractor that the information disclosed herein is true and complete, and that no relevant information has been withheld.

\_\_\_\_\_  
 Signature

9/12/07  
 \_\_\_\_\_  
 Date

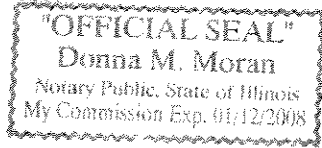
JAMES C. SMITH  
 \_\_\_\_\_  
 Name (Type or Print)

PROJECT MANAGER  
 \_\_\_\_\_  
 Title

Subscribed and sworn to before me

this 12<sup>th</sup> day of September 2007

Donna M. Moran  
Notary Public Signature





City of Chicago  
Richard M. Daley, Mayor

Department of General Services

Michi E. Peña  
Commissioner

Suite 3700  
30 North LaSalle Street  
Chicago, Illinois 60602-2586  
(312) 742-3124  
(312) 744-9883 (FAX)  
<http://www.cityofchicago.org>

December 04 2006

Ms. Barbara A. Lumpkin  
Chief Procurement Officer  
Department of Procurement Services  
City Hall, Room 403  
121 North LaSalle Street  
Chicago, IL 60602

Attn: Catherine Mellon  
JOC Manager

Re: JOC Project Number: JB5-021.A / P-6-069  
Project Title: Inspector General Office Renovation - Phase I  
Address: 400 W. Superior  
Estimated Cost: 900,000.00  
Specification Number: 26799 (1)  
Funding Source: 06-C10-38-2005-1526-0540-11169-151. *Be 12/4*

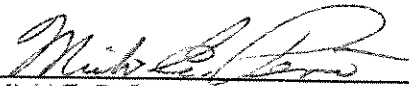
Dear Ms. Lumpkin:


We request that the above referenced project be contracted under the Job Order Contracting (JOC) Method. Attachment A describes the scope of work and the appropriateness for using JOC for this project.

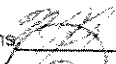

Please direct all technical inquiries to Project Manager Ivan Hansen at (312) 742-1336 and all other inquiries to Staci-Rae Bixler at 744-1636.

If you concur with our recommendation, please sign below and return a copy for our files.

Sincerely,

  
\_\_\_\_\_  
Michi E. Peña  
Commissioner

APPROVED:  *JB 12/16/06*  
\_\_\_\_\_  
Barbara A. Lumpkin  
Chief Procurement Officer *BW*

Approved: Nicholas Ahrens   
Mary Capecci   
Arthur Andros AA.

NEIGHBORHOODS





The Department of General Services  
**Attachment A**  
Utilizing JOC For City Construction Projects

Administrative Hearings  
400 W. Superior

Project No: JB5-021.B

For all Proposed JOC Projects, Please complete Items 1 and 2 below. As appropriate, Complete items 3,4 and 5. Attach to MOA (JOC Approval Letter)

**1. Please describe the major features of this project.**

Build out old undeveloped space into offices and cubicles to accomodate new employess

Build out office space per drawings and specs dated 9-1-06

**2. Please explain why this project could not be bid using the city's traditional bid process and the need to use JOC Procurement system.**

They have and will be hiring staff with no place to put them. They needed the 1st office area built by mid January 07 and if we would have done traditional bid that date would have never been met.

**3. If the project is a one trade project, please provide an explanation of why it would not be in the city's best interest to do the project using DGS trades or existing term agreements.**

Mutitrade - laborers, carpenters, painters, electricians, sprinkler fitters, masons and glazers

**4. If it is anticipated that over 25% of the project will consist of Non Pre-Priced items, please provide an explanation on why JOC should be used.**

All items contained in the CTC

**5. If some elements of the proposed JOC Project scope of work are covered by city term agreements, these elements should be removed from the JOC Project.**

No



## The Department of General Services

### Reason why JB5-021.B does not have an approved MOA

Project No: JB5-021.B

Inspector General Office Renovation - Phase I

1. **The Sub Order amount differs from the MOA estimate for the following reasons:**

The approved MOA for JB5-021.A is in the amount of \$900,000. When processing the Sub Order for JB5-021.A, the final dollar amount was \$834,000, which is \$66,000 below the approved MOA amount. The initial MOA value of \$900,000 represented the cost for the entire project, whereas the Sub Order for JB5-021.A in the amount of \$834,000 did not include the entire Scope of Work.

Though the MOA amount represented the entire cost of the Project, the Sub Order Release did not include some portions of the work as the Scope for those portions were not yet finalized. DGS chose to issue a Sub Order Release for those portions of the Scope that were final as not to delay constructions.

Portions of the Scope that were not final at the time of the ".A" Sub Order were: Entry, Size/Layout of Cubicles and AT&T Connections to the MDF Room.

Entry - At the time the Sub Order Release was issued, it was unclear what type of entry the Inspector General Wanted: Metal Storefront, Glass Doors with Sidelights, etc. The MOA included some cost for the entry, but the Sub Order Release did not. The entry is included in the ".B" Sub Order.

Size/Layout of Cubicles - At the time of issuing the Sub Order, the size and layout of the cubicles were not yet finalized. The size and layout of the cubicles affects the amount of wiremold and wiring. The ".A" MOA included a cost for wiremold and conduit, but it was not included in the ".A" Sub Order as the quantities could not be verified until the layout was finalized.

AT&T Connection to the MDF Room - The ".A" MOA included cost for AT&T having to upgrade their service. Upgrading the service requires additional conduit, which must be installed by the DGS Contractors as AT&T does not install conduit. Prior to issuing the Sub Order Release, AT&T was not sure whether or not the service needed to be upgraded. Therefore, the work required to upgrade the service was not included in the ".A" Sub Order Release. The Scope of Work for ".B" includes running conduit for the upgraded service.

The ".A" MOA included cost (\$900,000) for all the items described above. Since the Scope for those items was not yet finalized, DGS made the decision to reduce the ".A" Scope and include into a ".B" The Sub Order Release for ".A" was issued for \$834,000. Once the Scope for the items above was finalized, we are now requesting a ".B" Sub Order Release for \$70,000. When adding the ".A" and ".B" Release amounts together, the final dollar amount is \$904,000, which is close to the original MOA value of \$900,000.

Therefore, DGS requests that the ".B" Sub Order Release be issued without a ".B" MOA as the ".A" MOA included the cost for the ".B" work.