



GIFTING INSTRUCTIONS

The City of Chicago recognizes that coronavirus disease (COVID-19) has put a difficult burden on our small business community. As a response to this challenge, the City has established a \$100 million Chicago Small Business Resiliency Fund, which will help to provide small businesses with emergency cash flow during this pandemic. The Chicago Community Trust, in partnership with the City of Chicago, has created a fund to accept donations to support the Chicago Small Business Resiliency Fund. Funds will be provided via local Community Development Financial Institutions to eligible businesses as low-interest loans or grants.

The EIN for The Chicago Community Foundation is 36-3432023.

It is critical to provide the following information and send your completed form to **giftnotification@cct.org** so that your gift is properly applied and acknowledged in a timely manner. If you have any questions about completing this form, please contact Joan Garvey Lundgren at **jgarveylundgren@cct.org**.

DONOR INFORMATION

Contribution from (please check and complete the appropriate item):

Individual:

Individual and Spouse:

Other Charitable Vehicle:

Contribution to be applied to the Chicago Small Business Resiliency Fund.

Email to be used to acknowledge receipt of donation:

SECURITY DONATION INSTRUCTIONS

Please deliver stock via DTC to the Foundation's account at William Blair & Company. The information below will facilitate your delivery.

DTC Number: 226

Stock Name: _____

Quantity of Shares: ____

CUSIP Number: ____

Account Number: GER-011555

Account Name: The Chicago Community Foundation

Transfer from Account Number: _____

Signature:

Date: ____

WIRE DELIVERY INSTRUCTIONS

Bank Name: Northern Trust Bank

ABA Number: 071-000-152

Account Name: Master Trust Wire Account

Account Number: 5186061000

For Further Credit Account Number: 03-77057

For Further Credit Account Name: CCF-Central Investment Fund

Amount to be wired: \$_____

CHECK DONATION INSTRUCTIONS

Checks should be made out to **The Chicago Community** Foundation with the "Chicago Small Business Resiliency Fund" name noted in the memo line. Mail checks to:

> The Chicago Community Foundation Chicago Small Business Resiliency Fund 225 North Michigan Avenue, Suite 2200 Chicago, IL 60601

CREDIT CARD DONATION INSTRUCTIONS

Please visit **www.chicagocovid19responsefund.org** and indicate "Small Business Resiliency Fund" or "SBRF" in the comments section at donation check-out.